



**Nursing Care Quality Assurance Commission (NCQAC)
Continuing Competency Subcommittee Minutes
October 15, 2010
8:30 AM to 10:30 AM
310 Israel Rd SE, Room 131
Tumwater, WA
360-236-4724**

Commission Members: Judith Personett, EdD, CNAA, RN, Chair
Diane Sanders, MN, BC, RN
Linda Batch, LPN
Charlotte Coker, Public Member
Gene I. Pingle, RN-BC, BSN

Pro-Tem Member: Lois Hoell, MS, MBA, RN

DOH Staff: Chuck Cumiskey, MBA, RN, Nurse Practice Advisor
Louise Taylor, Secretary Senior

- 1. 8:30 AM Opening — Judith Personett, Chair**
 - Call to order at 8:32 AM
 - Subcommittee present: Judith Personett, Linda Batch, Charlotte Coker, Gene Pingle, Lois Hoell
 - Subcommittee absent: Diane Sanders (prior engagement)
 - DOH staff: Chuck Cumiskey, Louise Taylor
- 2. Review the September 17, 2010 Continuing Competency Subcommittee meeting minutes.**

The September 17, 2010 Continuing Competency meeting minutes were reviewed and accepted with no changes.
- 3. Review Draft Continuing Competency Checklist**

DISCUSSION: Draft checklist was discussed and will be brought to the November NCQAC business meeting.
- 4. Program Overview PowerPoint Slideshow**

DISCUSSION: Powerpoint was reviewed with the subcommittee and the latest version will be brought to the November NCQAC business meeting.

 - DOH Facebook – It is the goal to have the PowerPoint with voice over on the DOH website.
- 5. Website overview**

DISCUSSION: Website overview, it is the goal to have the website up and functional by November 2010. Mr. Cumiskey will work with DOH staff to make this happen
- 6. Attestation example**

DISCUSSION: Attestation example reviewed with the subcommittee. Members gave suggestions for improvement and wanted assure that licensing managers are involved in the process.
- 7. Self-Assessment and Reflection Tools**

DISCUSSION: The three tools; 1) Professional Responsibility, 2) Knowledge-Based Practice, and 3) Legal and Ethical Practice were reviewed with the subcommittee members and the three example tools will be will be brought to the November NCQAC business meeting.
- 8. Next meeting**

DISCUSSION: The Continuing Competency meeting will not be held in November due to the NCQAC meeting held in November at the Department of Health, Tumwater site. The next meeting for the Continuing Competency Subcommittee will be December 17, 2010, 8:30am – 10:30am.
- 9. Meeting Closed**

The meeting adjourned at 9:19 AM.