



**Nursing Care Quality Assurance Commission (NCQAC)
Continuing Competency Subcommittee Minutes
December 17, 2010
8:30 AM to 10:30 AM
310 Israel Rd SE, Room 131
Tumwater, WA**

Commission Members: Judith Personett, EdD, CNAA, RN, Chair
Diane Sanders, MN, BC, RN
Linda Batch, LPN
Charlotte Coker, Public Member
Gene I. Pingle, RN-BC, BSN

Pro-Tem Member: Lois Hoell, MS, MBA, RN

DOH Staff: Chuck Cumiskey, MBA, RN, Nurse Practice Advisor
Teresa Corrado, LPN, Licensing Manager
Louise Taylor, Secretary Senior

1. **8:30 AM Opening — Judith Personett, Chair**
 - Call to order - 8:41 AM
 - Absent - Diane Sanders, Gene Pingle
2. **Review the October 15, 2010 Continuing Competency Subcommittee meeting minutes.**

The October 15, 2010 Continuing Competency minutes were accepted.
3. **Implementing the rules project plan development**

The implementation of the rules project plan is in transition. The audit will begin 2014. The plan of the audit is to start with a small number to avoid overwhelming nurses.
4. **Review and revise Frequently Asked Questions (FAQs)**

Revisions and improvements to the FAQs continue. Washington State Nurses Association (WSNA) offered to make their FAQs available.
5. **Setting a target date for attestation for renewals**

Beginning January 1, 2014, the attestation of continuing competency requirements will be due during the birth month.
6. **Review web pages**

The Rules and FAQs are available on the NCQAC website. The goal is to expand and improve the website resources and improve clarity for nurses. This should reduce phone calls.
7. **Adjourned at 9:15 AM.**