



STATE OF WASHINGTON

DEPARTMENT OF HEALTH

OFFICE OF EMERGENCY MEDICAL AND TRAUMA PREVENTION

PO Box 47853 • Olympia, Washington 98504-7853

**TO:** Licensed EMS Air Ambulance Agencies

**FROM:** Melody Westmoreland, Manager  
Licensing and Certification Section

**SUBJECT:** Service License Expiration

The purpose of this memorandum is to notify you of your agency's Washington State Air Ambulance license expiration in September (*please check your agency license or call our office to find out when your agency expiration date is.*) Attached, please find a Washington State Department of Health *Air Ambulance Service/Vehicle Relicensure Application*. Please complete and return the application to the Licensing and Certification office (addresses listed on the bottom of the application) **at least 30 days prior to expiration.**

Included in this packet is a service abstract which shows the basic information we have on file for your agency. Please use this information to assist you in completing your application. If your service is currently trauma-verified, you need only mark the appropriate section of the application to request continued verified status. If your service would like to request initial trauma verification, please contact this office for information on the process, and to request the appropriate forms. For additional information on Air Ambulance Licensure and Verification requirements, please visit our website at <http://www.doh.wa.gov/hsqa/emstrauma/> and click on "Statutes and Rules."

Also, the Department of Health maintains a Medical Test Site (MTS) license for all licensed ambulance and aid services in Washington State. This license meets the requirements of Chapter 246-338-030 Waiver from Licensure of MTS. The Federal Clinical Laboratory Improvement Amendment (CLIA) program requires all ambulance and aid services that perform any functions related to laboratories, including dipsticks, be licensed. Please be aware, this license will not cover EMS agencies with an expired license.

If you have any questions, please contact the Licensing and Certification office at 1-800-458-5281 Ext. 1 or (360) 236-2845.

Attachments

cc: Regional EMS Offices  
County EMS Offices