

# Sample Interview Visit Itinerary

## Wenatchee Valley Medical Center Physician Recruitment

### Saturday

- Travel day
- Dinner\* \*\*

### Sunday (could be the travel day, especially if candidate is within our time zone)

- ½ day recreational activity with department physician (and spouse/family)\*\*
- 2 hour tour of area with realtor\*\*
- Dinner\* \*\*

### Monday

- Morning:
  - 8:00 – 8:45 Physician Recruiter
  - 9:00 – 10:00 Formal interview with Team, facilitated by Recruiter
  - 10:00 – 11:00 Medical Director
  - 11:00 – 12:00 Tour of WVMC including department with Area Manager
- Lunch with physician(s) from another department with similar interests
- 1 hour with Department Chair and/or Physician Area Manager
- One-on-one interviews with department or other physicians
- Informal time in interviewing department, as appropriate
- Dinner\* \*\* (or private dinner on their own)

### Tuesday (or included in Monday if candidate needs to leave early Tuesday)

- Hospital Rounds with department physician
- Meeting with hospital credentialing staff
- Formal interview with Chairman of Board (1 hour) (or late Monday afternoon)
- Brief wrap-up meeting with Recruiter
- Travel home

\*Dinner (or other meal): 2 or more of the following (including spouses as available):

- Chairman of Board
- Medical Director
- Department physicians; preferably catered at a home
- Physician with similar interests or common practice affiliations

\*\* Activity includes candidates' spouse/family

## **Sample Interview Visit Itinerary Candidate's Significant Other**

### **Wenatchee Valley Medical Center Physician Recruitment**

#### **During Candidate's Interview Day(s)**

- Meeting with Physician Recruiter, to include tour of WVMC and introduction to interviewing department (1-1½ hours), concluding at same time of candidate's final appointment
- Lunch with other physician-spouses, as appropriate and available
- Meetings/tours at organizations, as applicable to fit spouse's expressed career needs
- Tour of schools, as needed to meet spouse's expressed desires
- Tour of children's program facilities, as needed to meet spouse's expressed desires