



**Nursing Care Quality Assurance Commission (NCQAC)
Special Meeting Notice
November 13, 2009, 8:30am – 5:30pm
Business Meeting and Workshop
Videoconference**

Commission Members: Susan Wong, MBA, MPA, RN, Chair
Rhonda Taylor, MSN, RN, Vice-Chair
Linda Batch, LPN
Erica Benson-Hallock, MPPA, Public Member
Charlotte Coker, Public Member
William Hagens, MA, Public Member
Margaret Kelly, LPN
Darrell Owens, Ph.D., ARNP, ACHPN
Judith D. Personett, EdD, Certified Nurse
Administrator Advanced (CNAA), RN
Gene I. Pingle, RN-BC, BSN
Jackie Rowe, RN
Diane Sanders, RN, BC, MN
Mariann Williams, MPH, MSN, RN, ARNP
Susan Woods, PhD, RN, FAHA, FAAN
Laura Yockey, LPN

Assistant Attorney General: Gail Yu, Assistant Attorney General

Staff: Paula R. Meyer, MSN, RN, Executive Director
Usrah Claar-Rice, MSN, RN, Nursing Education Advisor
Teresa Corrado, LPN, Health Services Consultant
Mary Dale, Discipline Manager
Sam Prideaux, Chief Investigator
Trent Kelly, Staff Attorney
Cecily Markham, BSN, RN, Nursing Practice Advisor
Terry West, Health Services Consultant
H. Louise Lloyd, Secretary

If you have questions regarding the agenda you may call the NCQAC office at (360) 236-4713. Items may be taken out of order. If you wish to attend the meeting for a single item, you may contact H. Louise Lloyd at the number listed above and request that a specific time be scheduled for that item.

This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than October 30, 2009. If you wish general information about this meeting, please call the program at (360) 236-4713. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call (360) 236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need

assistance due to a speech disability, Speech to Speech provides human voicers for people with difficulty being understood. The Washington State Speech to Speech toll free access number is 1-877-833-6341.

Smoking is prohibited at this meeting.

The meeting will be held by videoconference at the sites listed below. The public can attend at any of the sites.

<p>Tumwater: DOH PPE 310 Israel Rd, Room 152</p>	<p>Kennewick: Kennewick General Hospital 900 S Auburn St</p>
<p>Oroville: Oroville Family Medical Clinic 1617 Main St Room: Treatment Room</p>	<p>Spokane: Holy Family Hospital 5633 N Lidgerwood St Room: Health Education Center</p>
<p>Shoreline: DOH Lab 1610 NE 150th St Room: S4 <i>Ring buzzer for entrance</i></p>	

1. 8:30AM Opening —Susan Wong, Chair - DISCUSSION/ACTION

- Call to order
- Introductions
- Order of the Agenda
- Correspondence
- Announcements

2. Consent Agenda – DISCUSSION/ACTION

Consent agenda items are considered routine agency matters. The NCQAC approves the consent agenda by a single motion without separate discussion. To discuss a separate item requires a motion to remove the item and then place the item on the regular business agenda.

A. Approval of minutes

1. NCQAC Business Meeting
 - a. September 11, 2009
 - b. October 19, 2009
2. NCQAC Disciplinary Hearing minutes
3. Continuing Competency sub-committee
 - a. September 16, 2009
 - b. October 21, 2009
4. Licensing and Discipline sub-committee
5. Nursing Program Approval Panel (NPAP)
6. Licensing reports

B. Performance Measures

C. Disbursement of funds to the Washington Center for Nursing, Procedure G01.01

3. Chair Report –Susan Wong- DISCUSSION/ACTION

A. Washington Center for Nursing meeting with Secretary Mary Selecky

4. Executive Director Report – Paula Meyer – DISCUSSION/ACTION

A. Nursing Education Redesign: Preparing the New Nurse, Oregon Consortium for Nursing Education, Portland, OR, October 21, 22

Ms. Meyer will provide a report on this meeting.

B. Washington Health Professional Services (WHPS)

Ms. Meyer will provide an update on the WHPS services, decision package and staffing.

C. NCQAC Decision Packages

Ms. Meyer will provide an update on two decision packages forwarded to the Office of Financial Management by the NCQAC: Patient Harm in Late Investigations and Licensing Barriers to Nursing Care. Estimates of licensing fees needed to support the decision packages will be presented. A meeting with stakeholders will be scheduled and NCQAC representatives chosen for the meeting.

D. Institute of Regulatory Excellence

The National Council of State Boards of Nursing conducts the Institute of Regulatory Excellence. Participants in the Institute conduct, publish and present research on nursing regulation. Information on the program, financial support and interest from NCQAC members and staff will be presented.

5. Subcommittee Reports – DISCUSSION/ACTION

A. Licensing and Discipline –William Hagens, Chair

1. Procedure A24 Approved Evaluators
2. Procedure A08 Action in Another Jurisdiction
3. Strategic Plan - current and completed list

B. Continuing Competency – Dr. Judith Personett, Chair - DISCUSSION/ACTION

At the October 21, 2009 Continuing Competency Subcommittee meeting a motion passed to accept two measurable, evidenced based outcome tools developed for the Continuing Competency Program.

The Continuing Competency Subcommittee is requesting that NCQAC adopt these two measurable, evidenced based outcome tools – see October 21, 2009 Continuing Competency minutes 4 & 5.

6. Operating Agreement – Paula Meyer - DISCUSSION/ACTION

The NCQAC approved a draft document. The document was circulated within the Department of Health for comment. Comments will be reviewed and discussed. The NCQAC may suggest revisions and decide next steps with the document.

7. Budget – Terry West - DISCUSSION/ACTION

Ms. West will present current budget documents and review spending plans. The NCQAC requested information on indirect costs. Ms. West will provide information on the indirect costs for NCQAC and services provided.

8. Customer Service Office – Sam Marshall and Joel Emery - DISCUSSION/ACTION

Ms. Marshall and Mr. Emery will present cost allocation and budget information for the Customer Service Office. The NCQAC will discuss the 09-11 budget for the Customer Service Office components and services.

9. Heal-WA fees – Paula Meyer - DISCUSSION/ACTION

At the September 11 meeting, the NCQAC made a motion to decrease the surcharge on the nursing fees from \$20 to \$5. The statutory authority for fees rests with the secretary of health. The NCQAC will discuss and decide options available to them for input on this fee.

10. Rules Update – Terry West - DISCUSSION/ACTION

Ms. West will update the NCQAC on the following sets of rules:

1. Temporary Practice Permits
2. Early Remediation
3. Continuing Competency

11. Delegation to Health Law Judges – Paula Meyer - DISCUSSION/ACTION

In June 2008, the Uniform Disciplinary Act changed and created the NCQAC pilot project. The delegation forms currently in place identify an incorrect citation and need to be modified. The NCQAC will be asked to correct their delegation documents.

12. Lap top computers – Terry West - DISCUSSION/ACTION

Phase II of the project for NCQAC members will be evaluated.

Potentially have a webinar with the Kansas State Board of Nursing demonstrating their use of notebook computer and on line services.

13. National Council of State Boards of Nursing Award Nominations– Bill Hagens - DISCUSSION/ACTION

The NCSBN recognizes state boards, members and staff through its Annual Awards ceremony at the Annual meetings. Dr. Susan Woods serves as a member of the Awards committee. Mr. Hagen generously devoted time to completing the nominations in 2009. Mr. Hagens will request nominations from the NCQAC for 2010 awards.

14. Master Plan for Nursing Education, Implementation Plan - Bill Hagens, Rhonda Taylor - DISCUSSION/ACTION

Mr. Hagens participated in groups dedicated to designing the Implementation Plan for the Master Plan for Nursing Education. The Washington Center for Nursing is responsible for evaluating nursing education in WA. The Master Plan for Nursing Education is the document evaluating nursing education. Mr. Hagens will present progress on completing the Implementation Plan due to the Department of Health by December 31, 2009.

15. Seymour vs. Dental Quality Assurance Commission – Mike Tribble - DISCUSSION/ACTION

Mr. Tribble, Assistant Attorney General, will present findings from the Seymour vs. Dental Quality Assurance Commission case. The findings impact the disciplinary process. The NCQAC will consider the findings and any changes needed to improve their disciplinary process.

16. Discussion Items – Paula Meyer - DISCUSSION/ACTION

Discussion Items is a standing agenda item to review issues presented to the NCQAC. Under the Nursing Law and the Uniform Disciplinary Act (UDA), the NCQAC may consider forming advisory opinions, interpretive statements, or declaratory orders. Since this is a discretionary action of the NCQAC, the NCQAC determines the priority and urgency of the issues and the availability of resources to complete work on these issues.

No new issues.

17. 11:00 AM - Executive Session if needed

The Executive Session is that part of a regular or special meeting closed to the public.

11:30 – 1:00 PM LUNCH

18. 1:00 PM – OPEN MICROPHONE

Open microphone is for public presentation of issues to the NCQAC. If the public has issues regarding disciplinary cases, please call: 360-236-4713.

19. 1: 30 – 3:00 Mutual State Recognition - Joey Ridenour, Arizona State Board of Nursing Executive Director and Chair, Nurse Licensure Compact Administrators; Jim Puente, Associate, Nurse Licensure Compact, NCSBN

Ms. Ridenour is the chair of the Nurse Licensure Compact Administrators (NLCA). Ms. Ridenour will present current information on the Mutual State Recognition model of licensure.

20. 3:00 – 3:15 Break

21. 3:15 – 4:45 Disciplinary worksheet

Members of the Licensing and Disciplinary sub-committee will present process, procedure and documentation of disciplinary decisions.

22. 4:45 – 5:30 Disciplinary process

A review of the reviewing commission members work in the disciplinary process will be presented and roles of staff involved in the disciplinary process.

23. CLOSING