

**Department of Health**  
**Board of Physical Therapy**  
**Policy/Procedure**

<b>Title:</b>	Applicants from Unapproved Schools – Reevaluation of Additional Coursework/CLEP	<b>Number:</b>	<b>4.9</b>
<b>Reference:</b>	RCW 18.74.023 Board – Powers and duties		
<b>Contact:</b>	Kris Waidely, Health Services Consultant 3		
<b>Effective Date:</b>	July 20, 2004		
<b>Supersedes:</b>	March 15, 1994		
<b>Approved:</b>	Signature on file _____		
<b>Samuel Stockton, PT, Board Chair</b>			

**POLICY**

Applicants from unapproved schools whose education has been determined to be lacking may, after completion of the required education through university level coursework or the College Level Examination Process (CLEP), request reconsideration at the next regularly scheduled Board meeting under the following conditions:

- Submission of a revised credential evaluation report from a Board approved credential evaluation service to include:
  - a total of the additional semester credit hours earned;
  - verification that the coursework earned is transferable at the university level; and
  - verification that the additional coursework is not a duplication of any previous coursework taken.