



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
Olympia, Washington 98504

**BOARD OF DENTURISTS
MEETING MINUTES**

Thursday, March 24, 2011

Washington State Department of Health,
111 Israel Rd. S.E.
Town Center Two, Room 158
Tumwater, WA 98501

On March 24, 2011, the Board of Denturists met at the Washington State Department of Health, Town Center Two, Room 158, 111 Israel Rd. S.E., Tumwater, WA 98501. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

BOARD MEMBERS PRESENT

Robert Fettig, Vice-Chair
Mike Gillispie
Eric Hansen, Chair
Karen Hausrath, Public Member
James Henderson, Public Member
Clayton Sulek
Vallan Charron, Pro-Tem
Steven Peters, Pro-Tem

STAFF PRESENT

Vicki Brown, Program Manager
Sandie Pearson, Program Representative
Blake Maresh, Executive Director
Richard McCartan, AAG

OTHERS PRESENT

Mike Tribble, AAG
Joella Pyatt, RDH, BS, Oral Health
Promotion & Referral Coordinator,
Oral Health Program, Office of
Maternal and Child Health

OPEN SESSION – Thursday, March 24, 2011

1. CALL TO ORDER

The meeting was called to order at 1:17 p.m. on Thursday, March 24, 2011 by Eric Hansen, Chair.

1.1 Introduction of Audience

The board, staff, and audience introduced themselves.

1.2 Approval of Agenda

The agenda was approved as amended. Added was Item 5.8 Board of Denturists 2011 – 2013 Business Plan.

1.3 Approval of the January 10, 2011 Conference Call Meeting Minutes

The meeting minutes of the January 10, 2011 Conference Call were approved as presented.

2. CONFERENCE ALL WITH SECRETARY MARY SELECKY

Robert Fettig provided an update to the board on the conference call held on Tuesday, December 21, 2010 between the Secretary of the Department of Health and the Board/Commission/Committee chairs and vice-chairs. Mr. Fettig stated that the conference call dealt primarily with the current budget situation and that the message was cut backs.

3. REQUEST FOR EXTENSION OF TIME TO OBTAIN CONTINUING COMPETENCY CREDITS

The board reviewed a request asking for an extension of time to complete continuing competency hours. After discussion, it was the board's decision that a letter be sent to the requestor stating the following: 1) they must pay the late fee, 2) they will need to verify their continuing competency hours as soon as possible and 3) these hours will not count towards the next reporting cycle. Staff was directed to work with Richard McCartan, AAG on the response.

4. POLICY AND PROCEDURE FOR AMERICAN WITH DISABILITIES ACT (ADA) EXAMINATION ACCOMMODATIONS

The board reviewed and discussed a proposed policy and procedure to be used when an individual requests a disability accommodation for the written and/or clinical examination. The board delegated the final decision making on the accommodation request to the chair. The board unanimously approved the proposed policy and procedure. Mr. McCartan requested to be notified if there is any disability accommodation request that is denied.

5. PROGRAM MANAGEMENT REPORT

5.1 Budget

Vicki Brown, Program Manager and Blake Maresh, Executive Directed presented the board handouts which detailed the current status of the board's 2009 to 2011 budget. The board reviewed and discussed the budget. Program staff will continue to closely monitor the budget.

5.2 Statistics regarding licensure

Licensing statistics were presented to the board by Ms. Brown. The board requested staff to check into the possibility of receiving a report on age demographics of licensees.

5.3 Disciplinary cases update

Richard McCartan, Assistant Attorney General (AAG) presented the board with an update regarding two ongoing disciplinary hearings. The Herminia Suburan hearing is scheduled for March 30, 2011 in Superior Court for King County. The suspension for Diana Shelby was stayed by the Superior Court for Benton County. The new hearing date for Ms. Shelby is tentatively scheduled for September but Mr. McCartan is trying to get this moved up to April or May. Mr. McCartan offered to provide a copy of the court briefs if any member was interested.

5.4 2011 Legislation and meet me call

The board was informed that there has been no legislation introduced or passed that would affect them. Mr. Maresh did explain that there is a complainant's rights bill that would formalize what the department currently does as a matter of policy.

5.5 Alternate location licenses

It was noted at the last meeting that there was an error with the denturist alternate location licenses. Ms. Brown worked with the Customer Service Unit to correct the current errors. Ms. Brown will check into the possibility of having a notice placed on the renewal notice to say that in order to update the alternate location license(s), the licensee will need to return the alternate location renewal notice.

5.6 Guidelines and criteria for re-take examination applicants

Ms. Brown reported that staff is still working on the guidelines and criteria. This will be discussed at a future meeting.

5.7 Development of jurisprudence examination

The board requested staff to proceed with the development of a jurisprudence examination. Verification of having passed the jurisprudence examination will be required at the time of applying for the examinations.

5.8 Board of Denturists 2011 – 2013 Business Plan

The board briefly talked about the disciplinary process. They would like to see if an expert witness could be brought in early during the investigation process instead of after a case has gone to legal to issue charges. The board agreed that this should be added to the business plan.

The board would also like to have continuing competency guidelines added.

The board will review the 2011 – 2013 business plan and submit any changes to staff to combine and present at the June 3, 2011 conference call meeting.

5.9 Other

The time of the June 3, 2011 conference call meeting has been changed from 1:00 p.m. to 9:00 a.m.

6. CONSENT AGENDA

The following item(s) and any additional correspondence received or sent is for the committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

7. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- Budget overview – Blake Maresh, Executive Director
- ILRS demographics report
- Continuing competency guidelines
- Consultant / expert on disciplinary actions / cases

- 2011 – 2013 business plan
- Disciplinary cases update
- Rules Review
- Guidelines and Criteria for Re-take Examination Applicants
- Development of Jurisprudence Examination

8. OPEN FORUM FOR PUBLIC INPUT

There was no public in attendance for this item.

9. WRITTEN EXAMINATION WORKSHOP

The board reviewed, discussed and revised the written examination.

10. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 4:53 p.m. on Thursday, March 24, 2011.

Respectfully Submitted By:

Approved By:

Vicki Brown, Program Manager

Eric Hansen, Chair