

WASHINGTON STATE WIC NUTRITION PROGRAM



Washington State WIC Manual
Notice of Revision



Date: 10/3/2016

Notice Number: 2016-06

<input checked="" type="checkbox"/> Volume 1	<input type="checkbox"/> Volume 2
Chapter: 24 – WIC Prescriptions <i>DRAFT</i>	
Section: See Table of Revisions	
Policy/Recommendation/Description/Procedure:	
Type of Action/Change: <input checked="" type="checkbox"/> Supersedes <input type="checkbox"/> New <input type="checkbox"/> Delete	
If you have questions about this revision or wish additional copies, call or write:	
<p>Department of Health State WIC Nutrition Program P.O. Box 47886 Olympia WA 98504-7886 Call: 1-800-841-1410</p>	

Explanation of Revisions:

This chapter is updated with the food and formula changes effective October 3, 2016.

- We are sending the draft hard copy on lavender paper. We will send the final version on white paper once it's approved by the Food and Nutrition Services (FNS) and let you know if there are any changes.
- Please see the attached table of revisions which lists specific changes to the chapter.

Remove: **Remove the chapter dated 4/2016 from Volume 1 of the manual.**

Insert: **This current DRAFT revision dated 10/2016.**

Attachments:

- Memo**
- Manual Revision**
- Other** _____



This institution is an equal opportunity provider.
Washington State WIC Nutrition Program doesn't discriminate.

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HEALTHIER WASHINGTON



DOH 960-105 October 2016

Volume 1, Chapter 24 – WIC Prescriptions

Table of Revisions

Policy/Page	Revision	Comments
Through-out the chapter	<ol style="list-style-type: none"> 1. Changed the name of the WIC Prescription Form to WIC Medical Documentation Form. 2. Updated all policies to reflect the revised WIC Medical Documentation Forms. 	<ul style="list-style-type: none"> • The WIC Medical Documentation Forms were revised and are on the WIC website. • This chapter has hyperlinks to policies within the chapter and other policy chapters on the WIC website. • When using a hyperlink to another policy in this chapter, press the “Alt” and “Left Arrow” key at the same time to return to your previous location in the chapter.
Alternate Formulas p. 1 - 2	<p>New Policy:</p> <ul style="list-style-type: none"> • Alternate formulas don’t require a qualifying medical diagnosis for infants, but do need a WIC Medical Documentation Form. • Staff can give a grace period for alternate formulas, but not food. • No formula challenge is required. 	
General Requirements for Providing Prescribed WIC Formulas and Foods p. 3 - 8	<p>Policy:</p> <ol style="list-style-type: none"> 1. Enhanced the need for staff to assess the likelihood of a qualifying medical diagnosis before providing the WIC Medical Documentation Form. 2. Changed the diagnoses: “Life-threatening medical condition that impairs the infant’s nutritional status” and “Other medical diagnosis or condition that impacts the nutritional status of the medically fragile infant” to “Other medical diagnosis or condition that impacts nutritional status (The medical provider must explain in notes).” 3. All WIC foods are allowed unless the provider marks otherwise. 4. Changes regarding PediaSure: <ul style="list-style-type: none"> • WIC Medical Documentation Forms for PediaSure are only good for 6 months. • There’s no grace period for PediaSure. 5. Changed policy about providing the maximum amount of formula given. Staff must assess the amount needed instead of 	<p>Note: There continues to be no grace period for foods.</p>

Policy/Page	Revision	Comments
	<p>giving the maximum amount unless the provider has indicated the number of ounces per day on the WIC Medical Documentation Form.</p> <ol style="list-style-type: none"> 6. Added a “Release of Information” to the Medical Documentation Form. It’s optional for clients and caregivers to sign the release section. 7. Clarified the requirement to keep the WIC Documentation Form for 4 years, and readily available on-site until the prescription expires. 8. When entering the WIC Medical Documentation Form information into Client Services, enter the start date as the date the provider signed the form. 	
<p>Providing Prescribed WIC Formulas and Foods to Women and Children p. 13 - 15</p>	<p>Policy: Combined the two policies for Providing WIC Formulas and Foods to Women and Children.</p>	<p>These 2 policies were very similar so we combined them. The WIC Medical Documentation forms for women and children are still separate.</p>
<p>Grace Periods for Prescribed Formulas p. 18 - 19</p>	<p>Policy:</p> <ol style="list-style-type: none"> 1. Staff can give a grace period when a WIC Medical Documentation Form is incomplete or filled out incorrectly; a client or caregiver requests a prescribed formula and it’s likely there’s a qualifying medical diagnosis; or the caregiver requests an alternate formula and staff complete an assessment. 2. Staff can’t give a grace period when there’s a WIC Documentation Form in effect. <ul style="list-style-type: none"> • The only exception is when the medical provider allowed the WIC Registered Dietitian to determine what WIC foods to provide to the client. 3. There are no grace periods for PediaSure or foods. 	
<p>Changing Prescribed Formulas and Foods When a WIC Medical Documentation Form is in Effect p. 20</p>	<p>Policy: Staff can’t change formulas or foods prescribed on a WIC Medical Documentation Form until they receive verbal or written approval from the medical provider for changes or the prescription ends.</p> <ul style="list-style-type: none"> • The only exception is when there’s a deferral to the WIC RD for foods. 	

Policy/Page	Revision	Comments
<p>Transfer Clients Who Need Prescribed WIC Formulas and Foods p. 22 - 24</p>	<p>Policy: Clarified policy and procedure regarding WIC Medical Documentation Form requirements for in-state and out-of-state transfer clients.</p> <p>In-state clients:</p> <ul style="list-style-type: none"> • Staff can give a grace period for formula and food when an existing prescription can be verified in Client Services. <p>Out-of-state clients:</p> <ul style="list-style-type: none"> • If prescription information isn't available and staff can't reach the previous clinic, staff can give a grace period for formula, but not foods. <p>All transfer clients:</p> <ul style="list-style-type: none"> • Staff must confirm the prescription before issuing a second set of checks for prescribed formulas or foods by: <ul style="list-style-type: none"> ○ Contacting the previous WIC clinic for written confirmation, or ○ Asking the client or caregiver to get a new WIC Medical Documentation Form from the medical provider. 	
<p>Informing Clients about the Process to Receive Formulas and/or Nutrition Products from Medicaid, TRICARE, Private Health Insurance and Other Providers p. 25 - 26</p>	<p>Information: Replaced specific TRICARE information with links to TRICARE policy manuals.</p>	
<p>Completing the WIC/Medicaid Nutrition Form p. 27 - 28</p>	<p>Policy: Added: Staff must complete the form when clients or caregivers, non-WIC families, hospitals, enteral care providers, or durable medical equipment providers request the form.</p> <p>Procedure: 4, b, Note: If the requested formula is a WIC formula, the client or caregiver is required to apply for WIC benefits.</p>	
<p>Appendix p. 37</p>	<ul style="list-style-type: none"> • Moved: Calculating the Amount of Formula When a Provider Prescribes the Number of Ounces per Day to the Appendix. (was in Providing Prescribed WIC formulas and Foods to Infants). • Removed: Definitions 	<p>Many of the terms and definitions weren't used in the chapter.</p>