



Podiatric Medical Board
Business Meeting Minutes

Blackriver Conference Center
Renton, Washington
January 9, 2014

Board Members: Suzanne Wilson, DPM, Chair
Bert Swift, Public Member
Randy Anderson, DPM
Donald Orminski, DPM (absent)

Staff Present: Blake Maresh, Executive Director
Brett Cain, Program Manager
Cece Zenker,
Mike Weisman, Staff Attorney
Richard McCartan, Assistant Attorney General, Advisor

Guests Present: Susan Scanlan, DPM, Executive Director, Washington State
Podiatric Medical Association

OPEN SESSION:

1. CALL TO ORDER

The business meeting of the Washington State Podiatric Medical Board (board) was called to order by Dr. Suzanne Wilson, DPM, Chair, at 9:12 a.m. on January 9, 2014.

- 1.1 Approval of the Agenda
 - The agenda was approved as presented.
- 1.2 Introduction of board, staff, guests and audience.
 - The board, staff, and guests present each gave a brief introduction.
- 1.3 Approval of October 10, 2013 business meeting minutes.
 - The minutes of the October 10, 2013 business meeting were approved as presented.
- 1.4 Approval of the October 31, 2013 conference call minutes.

- The minutes of the October 31, 2013 conference call were approved as presented.

1.5 Approval of the December 5, 2013 conference call minutes.

- The minutes of the December 5, 2013 conference call were approved as presented.

1.6 Approval of the December 19, 2013 conference call minutes.

- The minutes of the December 19, 2013 conference call were approved as presented.

2. PODIATRIC MEDICAL BOARD 2013 – 2015 BUSINESS PLAN

The board reviewed the proposed business plan and unanimously approved the plan as presented.

3. BYLAWS

The board reviewed the proposed bylaws and unanimously approved the plan with minor amendments. The bylaws were signed by Dr. Wilson, Chair and Mr. Maresh, Executive Director.

4. CONTINUING MEDICAL EDUCATION

The board reviewed and discussed the current sections of rule (WAC 246-922-300 and WAC 246-922-310) related to continuing medical education (CME) requirements for podiatric physicians to ensure that the rule is current and consistent with other prescribing professions.

- The board moved to consider opening the sections of rule related to CMEs. Dr. Wilson presented the motion, the motion was seconded by Dr. Anderson and was unanimously approved.
- Upon review of the sections of rule pertaining to CME, the board moved to consider opening the rules to solicit stakeholder feedback to determine whether these requirements need to be updated.
- The board would also like to examine whether they should add language to allow CME hours for the deliberative and evaluative activities board members participate in while fulfilling their obligations as members of the board.

5. TEMPORARY PRACTICE PERMITS FOR MILITARY SPOUSES

Mr. Cain explained that a law was passed requiring licensing authorities to expedite and prioritize the credentialing of military spouses.

- Dr. Wilson presented a motion to consider adopting rules regarding military spouse credentialing, the motion was seconded by Dr. Anderson and was unanimously approved.

6. EXECUTIVE DIRECTOR/PROGRAM MANAGER REPORT

6.1 Budget update

- Mr. Cain presented the July 1, 2013 – November 30, 2013 budget report. The numbers are small due to it being the beginning of the biennium
- Currently there are no concerns with the board's budget

6.2 Board recruitment update

- Mr. Cain reported that a third recruitment will be posted to fill the vacant physician member seat on the board. No applications were received for the first recruitment and one application was received for the second recruitment but the applicant was not a licensed podiatric physician.

6.3 Rules progress update

Mr. Cain reported on the board's decision to move forward with rulemaking to update the approved schools and exam requirements.

- The CR-101 should be filed within the next week.
- The board will hold a stakeholder workshop at the next business meeting to solicit public comment.

6.4 Case tracking discussion

Open cases that are under review by the board were discussed.

- There are currently nine cases being reviewed.
- Six cases have been closed since the last board meeting.

6.5 Board pay forms

Mr. Cain asked that the board members use forms provided by the department to track the time they spend reviewing cases:

- Dr. Anderson asked that the forms be sent with the cases when they are assigned. Mr. Cain will contact the disciplinary case manager so that the forms accompany case assignments in the future.

6.6 2014 legislative session 'meet me' conference calls

Mr. Cain explained that the department will hold conference calls every Tuesday morning at 8:30 a.m. with representatives from boards, commissions, and committees to discuss bills of interest introduced during the 2014 legislative session. These calls help the department get input from the board regarding their position on bills.

- Mr. Swift, Public Member, volunteered to represent the board on this year's conference calls.

7. SETTLEMENT PRESENTATIONS

There were no settlement presentations to be presented.

CLOSED SESSION:

8. STIPULATION TO INFORMAL DISPOSITION PRESENTATIONS

There were no stipulations to informal disposition (STID) presented.

9. NEW REPORTS FOR AUTHORIZATION OR CLOSURE

There were no new reports to present.

10. DISCIPLINARY CASE REVIEWS

There were no disciplinary case reviews to present.

11. ADJOURNMENT

The board meeting was adjourned at 11:10 a.m. by Suzanne Wilson, DPM, Chair.

Next Meeting: April 3, 2014
Department of Health, Kent Location
20425 72nd Ave. S, Suite 310
Kent, WA 98032

Prepared by:

Approved by:

Brett Cain, Program Manager

Suzanne Wilson, DPM, Chair

Date

Date