

Vaccine Coordinators			
Vaccine Coordinators	Name/Title	Telephone Numbers (home, cell, pager)	E-mail Address
Primary			
Alternate			

Emergency Staff Contact List*			
Name	Title	Telephone Numbers (home, cell, pager)	E-mail Address
1.			
2.			
3.			
4.			
5.			
6.			

* List contacts in order of preference. Determine whether all or certain persons on the list should be contacted or if the first person reached is sufficient. Include the primary and alternate vaccine coordinators on the list.

Vaccine Storage Unit Specifications			
Type of Unit (Refrigerator or Freezer)	Brand	Model Number	Serial Number

Emergency Resources Contact List			
Emergency Resources	Contact Person Name/Title	Telephone Numbers (home, cell, pager)	E-mail Address
Additional Staff (to move and pack vaccine)			
State Health Department Immunization Program			
Local Health Department Immunization Program			
Electric Power Company			
Emergency Generator Repair Company (if applicable)			
Emergency Generator Fuel Source (if applicable)			
Refrigerator Unit Repair Company			
Freezer Unit Repair Company			
Temperature Alarm Monitoring Company (if applicable)			
Security or Perimeter Alarm Company (if applicable)			
Weather Service			

Emergency Resources Company Name/Address	Contact Person Name/Title	Telephone Numbers (home, cell, pager)	E-mail Address
Alternate Vaccine Storage Facility(ies)			
1.			
2.			
3.			
4.			
Emergency Resources Name/Address	Contact Person Name/Title	Telephone Numbers (home, cell, pager)	E-mail Address
Transportation to Alternate Vaccine Storage Facility(ies)*			
Refrigeration Company			
Refrigeration Company (alternate)			
Private Vehicle			
Private Vehicle (alternate)			

Emergency Resources Company Name/Address	Contact Person Name/Title	Telephone Num- bers (home, cell, pager)	E-mail Address
Packing Materials			
Insulated Containers			
Insulated Containers (alternate)			
Fillers (e.g., bubble wrap, Styrofoam pellets)			
Fillers (alternate)			
Coolant Packs			
Coolant Packs (alternate)			
Calibrated Thermometers			
Calibrated Thermometers (alternate)			

Three National Oceanic and Atmospheric Administration (NOAA) websites provide up-to-date information on U.S. weather:

<http://www.nws.noaa.gov/>

<http://www.nhc.noaa.gov/>

<http://www.goes.noaa.gov/>

The Federal Emergency Management Agency (FEMA) offers a wide range of information on disaster preparedness:

<http://www.fema.gov/index.shtm>

The Center for Biologics Evaluation and Research (CBER) at the Food and Drug Administration (FDA) offers information concerning the storage and use of temperature-sensitive biological products that have been involved in a temporary electrical power failure or flood conditions:

<http://www.fda.gov/BiologicsBloodVaccines/SafetyAvailability/ProductSecurity/ucm147243.htm>