



WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
BUSINESS MEETING AGENDA
March 14, 2024 – 9:00 a.m.

This is a public meeting to be held in-person and online.

Department of Health
Rooms TC2 166 and 167
111 Israel Rd. S.E.
Tumwater, WA 98501
(For Directions [Click Here](#))

Or join on your computer or mobile app

[Click here to join the meeting](#)

or call in (audio only)

[+1 564-999-2000,,669603509#](#)

Phone Conference ID: 223 160 953 596#

Commission Members:

Dana Clum, DC, Chair, Jas Walia, DC, Vice-Chair, Vanessa Wise, DC, Vice-Chair, Susan Bogni, MPA, Executive Committee Public Member, David Folweiler, DC, Immediate Past Chair, Brian Chan, DC, Stephen Chan, DC, William Davis, DC, Michael Long, DC, Susan Jensen, JD, Public Member, Judge Julie Spector (ret.), Public Member, and Benjamin Zepeda, DC.

Contact:

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Commission Mission and Purpose: The Washington State Chiropractic Quality Assurance Commission (Commission) exists to protect the health, safety and welfare of all people of the State by ensuring that every chiropractic health provider licensed in the State meets all requirements of licensure, by administration of the disciplinary process promptly, fairly, and efficiently, and by providing regular communications with the public and profession.

Times and Order: The Chiropractic Quality Assurance Commission meeting will start at 9 a.m. March 14, 2024. The times on the agenda for this meeting are approximate and subject to change. The Commission may need to adjust times or order agenda items. The Commission may take final action on any matter listed on the agenda, and/or on any matter added to the agenda in a regular meeting. The Commission may meet in executive session closed to the public for any reason listed in [RCW 42.30.110](#), and may take final action in the public portion of the meeting following an executive session. The reason for the executive session and duration will be announced prior to the start of the executive session. The Commission may meet in a closed session during this meeting for any reason listed in [RCW 42.30.140](#), including but not limited to deliberations on enforcement (quasi-judicial) matters. Comments from the public in attendance will be solicited at the public comment periods identified on the agenda.

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made no later than one week prior to the meeting. If you wish to receive general information about this meeting, please call the Executive Director at (360) 236- 4924. If you need assistance with special needs and services, you may leave a message with your request at (360) 236- 4052, or if calling from outside Washington State call 1-800-525-0127. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Continuing Education Credit: Washington State licensed chiropractors attending this meeting may receive continuing education credit that can be used to help satisfy the annual hourly continuing education requirement in [WAC 246-808-150](#). For additional information, contact the Commission staff at cqac@doh.wa.gov, by calling (360) 236-2822, or by clicking here: [CE Meeting Attendance Credit Policy.pdf](#)

1. CALL TO ORDER – Dr. Clum, Chair

1.1 Approval of the agenda

2. MESSAGES FROM COMMISSION LEADERSHIP - Dana Clum, DC, Chair; Jas Walia, DC. Vice-Chair; Vanessa Wise, DC, Vice-Chair; Ms. Susan Bogni, MPA, Executive Committee Public Member; David Folweiler, DC, Immediate Past Chair

2.1 Commission leadership will have the opportunity to provide comments.

3. APPROVAL OF MEETING MINUTES – Dr. Clum

3.1 Approval of the January 11, 2024 Commission meeting minutes

4. LEGISLATIVE UPDATE – Betty Moe, Director of Operations and Policy, Susan Bogni, MPA, and Dr. Wise

4.1 Relevant bills being considered during the 2024 session of the Washington State Legislature will be discussed.

5. 2024 NATIONAL AND STATE ACTIVITIES AND MEETINGS – Dr. Clum

5.1 The Commission will discuss the following activities and meetings:

- Federation of Chiropractic Licensing Boards (FCLB) annual conference and the National Board of Chiropractic Examiners (NBCE) delegate meeting, May 1-5, 2024 - Phoenix, Arizona
 - Members attending: Dr. Clum and Dr. Wise. Dr. Wise's travel costs will be covered by a FCLB scholarship.
 - Assistant Attorney General Christopher Gerard has been asked to speak at this conference.
- NBCE Spring Part IV Examinations, May 18-19, 2024, various locations including Portland
 - Members participating: Dr. B. Chan and Dr. Wise
- NBCE Part IV Test Committee (Only If Invited), June 8, 2024 - Greeley, CO
 - Member participating: Dr. Clum
- DOH Board and Commission Leadership Conference, July 24, 2024 - Olympia
 - Member participating: TBD
- Council on Licensure Enforcement and Regulation (CLEAR) annual conference, September 16-19, 2024 - Baltimore, Maryland
 - Members interested in attending: Susan Jensen, JD, and Dr. S. Chan
 - Staff interested in attending: Bob Nicoloff.
- FCLB District I & IV meeting, October 3-6, 2024 - Scottsdale, AZ
 - Members interested in attending: Dr. Wise, Judge Spector, Dr. Walia, and Dr. S. Chan

- NBCE Fall Part IV Examinations, November 9-10, 2024, various locations including Portland
 - Members interested in participating: Dr. Davis, Dr. B. Chan, and Dr. S. Chan

5.2 The Commission will review and discuss examples of forms that could be used to share information covered at meetings and conferences.

6. **RULES COMMITTEE REPORT - Betty Moe, Director of Operations and Policy, and Committee Members - Dr. Clum, Dr. Folweiler, Dr. Wise, and Judy Colenso (Protem Member)**

6.1 The Rules Committee will present a temporary interpretive policy statement regarding jurisprudence (JP) examination requirements, while rules are still in progress.

6.2 The Rules Committee will present a publication that intends to be sent out to chiropractors who are not required to take the JP Exam.

6.3 Update on the implementation and comments received regarding the commission adopted rules related to [Chiropractic X-ray Technicians](#).

These rules were filed as [WSR 24-03-095 on January 18, 2024](#) and updated the number of hours required, the type of examination required, course content, and who can be approved to teach courses. The rules also update continuing education (CE) requirements including CE on health equity and an updated process to activate an expired credential. The rules will take effect on July 1, 2024.

7. **RULES WORKSHOP - Betty Moe, Director of Operations and Policy**

The Commission is considering revisions to [WAC 246-808-010](#), [246-808-105](#) through [246-808-140](#), [246-808-180](#), [246-808-190](#), [246-808-510](#), [246-808-535](#) and [246-808-801](#) through [246-808-830](#) to clarify, streamline, and modernize the rule language, and to be consistent with current laws and practice standards.

The Commission is also considering technical amendments to implement [Substitute Senate Bill \(SSB\) 5496](#) (Chapter 43, Laws of 2022). SSB 5496 updated terminology, definitions, and references for chiropractors, and also made clarifications to confidentiality protections in [RCW 18.130.070](#) for health professional monitoring programs. Except for the revision of individual rule sections, a comprehensive review of [Chapter 246-808 WAC](#) has not been conducted since 1996.

The Commission will continue reviewing this package, focusing on the rules related to substance use monitoring programs.

8. **BUDGET REVIEW AND BUDGET COMMITTEE REPORT** - Betty Moe, Director of Operations and Policy, and Committee Members - Dr. Clum, Dr. S. Chan, Dr. Davis, Dr. Long, Judge Spector (ret.), and Jim Slakey (Protem Member)

8.1 A review of the Commission's current budget and finances will be provided.

8.2 The Budget Committee will provide an update.

9. **ANIMAL MANIPULATION PROJECT UPDATE - Dr. Matthew Waldron, Protem Member, Project Chair, Susan Jensen, JD, Project Vice-Chair, Dr. Folweiler, Dr. Wise, and Bob Nicoloff**

9.1 An update on the animal manipulation project will be provided.

10. COMMISSION NEWSLETTER AND TRAINING PLANNING

- Tammy Kelley, Deputy Executive Director

10.1 The Commission will review and update the future newsletter articles list and future training topics list.

11. STAFF REPORT- Tammy Kelley, Deputy Executive Director, Betty Moe, Director of Operations and Policy, and Bob Nicoloff, Executive Director

11.1 Current projects and activities in the Commission office will be discussed.

11.2 Locations and plans for the remaining Commission meetings in 2024 will be discussed.

12. NEW BUSINESS REQUESTS – Commission Members

12.1 Commission members may request agenda items for future meetings.

13. PUBLIC COMMENT

13.1 Members of the public will have an opportunity to address the Commission.

14. CORRESPONDENCE AND REPORTS

The following are informational items. The Commission may acknowledge receipt of the items by a single motion without discussion.

14.1 Licensee Statistical Report as of March 1, 2024

14.2 Federation of Chiropractic Licensing Boards PACE Program Update

14.3 Federation of Chiropractic Licensing Boards Proposed Bylaws Amendments

14.4 National Board of Chiropractic Examiners Call For Board Member Nominations

14.5 Council on Chiropractic Education, Accreditation Standards Update

15. ADJOURNMENT