



ONLINE OPERATING PERMITS

Office of Drinking Water

BACKGROUND

This presentation is part of our continued outreach to water systems, operators, local health jurisdictions, and tribal partners about changes to the Operating Permit Program.



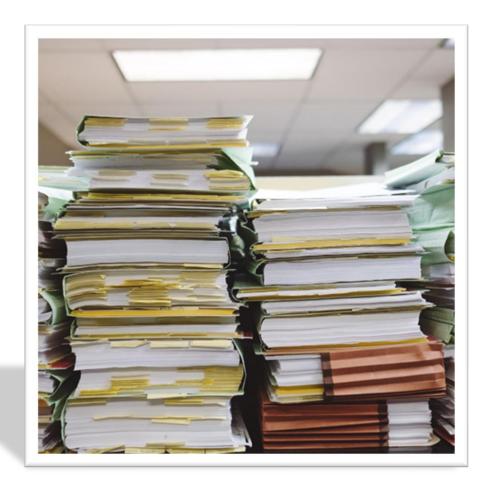
WHAT IS CHANGING?

- Operating Permits are now available online through Sentry effective 8/5/22.
- Operating Permits will no longer be mailed out when payment is received for the Annual Fee Statement.



WHY IS IT CHANGING?

- Reduced paper usage.
- Easy access.
- Reduced costs and labor.



WHO IS IMPACTED BY THE CHANGE?

- Water Systems
- Operators
- Local Health Jurisdictions
- Customers



HOW DO I DOWNLOAD MY OPERATING PERMIT?

- Permits are downloaded through Sentry Internet
- Written Instructions
 - doh.wa.gov/sites/default/files/2022-06/331-<u>693</u>
- Video Instructions
 - youtu.be/1CkehBKjAHw



ANNUAL RENEWAL PAYMENTS



Online Payments

- Updated permit online within 24 hours of payment.
- Processed through Secure Access Washington (SAW).
- Check or Credit Card.
- Owner #.
- Publication 331-688 *Online* Annual Invoice Permit Renewal Guide



All Other Payments

- Updated permit online within 30 days of payment being received.
- Sending the original Annual Fee Statement speeds up the process.



If you have questions or need help downloading an Operating Permit, contact:

Brian Wilson

Pronouns: he/him

Operating Permits and WFI Program Coordinator

Office of Drinking Water

Environmental Public Health Division

Washington State Department of Health

brian.wilson@doh.wa.gov

360-236-3042 | www.doh.wa.gov



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email civil.rights@doh.wa.gov.