Welcome Participant and Introductions **Explain** to the participant what the appointment will look like and about how long it will take **Document eligibility** proofs: Identification Residency Income Let participant know you will ask a series of questions for the nutrition assessment **Use Assessment Questions Staff Tool**

See <u>Post Public Health Emergency</u> (PHE) <u>Policies</u> for more details

Assign risks and set nutrition goals based on nutrition assessment

Complete the Nutrition Assessment

Assess for health and nutrition concerns and resources the family may need

Ask for Anthro/Lab data (if available): Height

Height
Weight
Iron
Lead test

Document actual date taken Provide Rights and Responsibilities Form verbally or digitally

Confirm participant understands and

Write "Read to/ppt agreed" and your initials

Certify the participant

Prescribe and Issue Benefits

Write "RBI" and your initials

Discuss the food benefits with the participant

- Encourage participant to use the WICShopper app
- Offer the Shopping List
- Determine how to provide the WIC Card (mail or use physical distancing)

Offer nutrition education and resources

Use a digital handout if available

See the WIC publications page

Schedule next appointment based on participant needs and if follow-up is needed for missing documentation or measurements/ bloodwork values

Thank you to our dedicated staff.



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