Washington WIC requires documentation for all required training.

Individual Training Log

|  |  |
| --- | --- |
|  Staff Name:  |  |
| Staff Role: |  |
| Agency:  |  |
| Year:  |  |

* Certifiers (CPAs) must complete a minimum of 12 hours of nutrition training hours each year. Up to 6 hours of training may be breastfeeding training.
* New certifiers begin accruing training hours after the state approves their Certifier Competency Training Documentation Form.
* Complete a training log for each year and keep this log on file for four years.

|  | Date Training Completed | Training Topic | Training Hours | Coordinator / Trainer Signature |
| --- | --- | --- | --- | --- |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |



Please list additional training on next page

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 11. |  |  |  |  |
| 12. |  |  |  |  |
| 13. |  |  |  |  |
| 14. |  |  |  |  |
| 15. |  |  |  |  |
| 16. |  |  |  |  |
| 17. |  |  |  |  |
| 18. |  |  |  |  |
| 19. |  |  |  |  |
| 20. |  |  |  |  |





DOH 961-1117 April 2023

