



Washington State Board of Massage
Business Meeting Minutes
July 14, 2023 | 9:00 a.m.

The Board of Massage scheduled a board business meeting held in-person at Lacey Community Center and via Zoom on Friday, July 14, 2023. Notice was provided in accordance with the Open Public Meetings Act.

Board Members

Heidi Williams, LMT, chair
Autumn Christina Straker, LMT, vice chair
Annika Samuelsen, LMT
Chimere Figaire-Correa, LMT
Lynna Fuller, LMT
Sherise Gueck, LMT

Staff Present

James Chaney, Executive Director
Megan Maxey, Program Manager
Davis Hylkema, Assistant Program Manager
Karen Gohlsen, Administrative Assistant
Kristi Knieps, Assistant Attorney General
Stephanie Vaughn, Policy Analyst
Tami Thompson, Regulatory Affairs Manager

Guest Speaker

Stacey Saunders, DOH Regulatory Analyst

Guests

Ashley Hernandez	Julie Onofrio, LMT	Maryann Brathwaite, LMT
Ashley Shenk, LMT	Karen James, LMT	Marybeth Berney, LMT
Bryan DeForrest, LMT	Leslie Emerick	Robbin Blake, LMT
Greg Norton	Louise Markham	Sonya Bennett, LMT
Jackie Guilbeault	Lydia Benson	Stephanie Dickey, LMT
Jamie Hannam, LMT	Maria Isabel Hernandez, LMT	Therese Livella, LMT
		Tom Benson

OPEN SESSION – 9:00 a.m.

1. Call To Order – Heidi Williams, LMT, Chair

The board meeting was called to order by Heidi Williams, LMT, chair, at 9:02 a.m.

1.1. Introductions and Meeting Ground Rules.

The board and staff introduced themselves. Ms. Williams read the Meeting Ground Rules.

1.2. Approval of the Agenda.

Program Staff requested an amendment to the agenda to add a report on the FSMTB Member Board Executive Summit at the end of the agenda.

MOTION: A motion was made to approve the July 14, 2023, agenda as amended. The motion was seconded and passed.

1.3. Approval of the May 5, 2023, Business Meeting Minutes.

MOTION: A motion was made to approve the May 5, 2023, business meeting minutes as presented. The motion was seconded and passed.

1.4. Approval of the June 27, 2023, Special Meeting Minutes.

MOTION: A motion was made to approve the June 27, 2023, special meeting minutes as presented. The motion was seconded and passed.

2. Rules Hearing – WAC 246-830-475 Continuing education requirements – 9:08 a.m. – 10:01 a.m.

A rules hearing was held to accept testimony in support or opposition of the proposed changes to WAC 246-830-475 – Continuing education requirements. The majority of the testimony from the public was in opposition to the board's proposal of requiring four hours of health equity training every two years.

MOTION: A motion was made to change the requirement to two hours of training every two years. The motion was seconded and unanimously passed.

Program staff will move forward with processing the CR-103 rulemaking documents to finalize the rule. Program staff will also prepare an FAQ that will be sent out.

3. Public Forum

Members of the public who indicated an interest in speaking provided comments to the board.

Comment shared included:

- Robbin Blake with WSMTA requested more notice be given for special meetings.

4. School Program Reviews – Heidi Williams, LMT, Chair

Reviewing Board Members (RBMs) presented the following school program requests for full board consideration.

- ABE Massage School
The RBMs recommended approval of ABE Massage School.

MOTION: A motion was made to approve ABE Massage School. The motion was seconded and unanimously passed.

- Rainier Massage School
The RBMs recommended a deficiency letter be sent to Rainier Massage School.

MOTION: A motion was made to send a deficiency letter to Rainier Massage School. The motion was seconded and passed.

5. Signature Delegation Agreement – Megan Maxey

The board was asked to delegate signature authority to the executive director to sign documents that would otherwise be signed by the board chair for the purpose of streamlining processes.

MOTION: A motion was made to give the executive director the authority to sign on behalf of the board, effective July 1, 2023, to June 30, 2025. The motion was seconded and unanimously passed.

6. 2024 Board Meeting Dates and Locations – Megan Maxey

The board selected the following dates and locations for their 2024 business meetings:

- January 19, 2024 – Tumwater
- March 15, 2024 – Tumwater
- May 3, 2024 – Tumwater
- July 18-19, 2024 – Spokane. This will include a board retreat day and a board business meeting day.
- September 6, 2024 – Everett
- November 15, 2024 – Tumwater

7. Program Report

7.1. Budget

- The board was briefed on the program budget as of May 2023. The current fund balance is \$72,388.

7.2. Rules Update

- Stacey Saunders, Department of Health regulatory analyst, briefed the board on the implementation of [2SHB 1724](#), which requires disciplining authorities to waive education, training, experience, and exam requirements for applicants who have been credentialed in another state

or states with substantially equivalent standards for at least two years immediately preceding their application with no interruption in licensure lasting longer than 90 days.

7.3. Credential Counts

- The board was presented with the current credentialing statistics:

Credential Status	07/05/23	04/21/23	02/28/23	12/27/22	10/28/22
Active	11,710	11,826	11,887	11,924	11,984
Active	9,365	9,109	9,325	9,379	9,570
Active in Renewal	2,324	2,697	2,594	2,524	2,392
Active with Conditions or Active on Probation	21	20	20	21	22
Expired	26,302	26,133	25,976	25,773	25,617
Expired in Renewal	1,224	1,202	1,235	1,308	1,334
Inactive	307	307	307	307	286
Revoked	90	90	90	90	90
Summary Suspension	3	4	5	4	4
Surrender / Voluntary Surrender	45	43	42	42	42
Suspended	166	166	166	164	163

7.4. Future Agenda Items

- Improvement to the school review process (January 2024)

8. Adjournment

MOTION: A motion was made to adjourn the meeting at 11:41 a.m. The motion was seconded and passed unanimously.

Submitted:

Approved:

Megan Maxey, Program Manager

Heidi Williams, LMT, Chair