



Washington State Board of Massage  
Business Meeting Minutes  
September 22, 2023 | 9:00 a.m.

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The Board of Massage scheduled a board business meeting held in-person at Department of Health, Town Center 2 – Room 153, 111 Israel Rd. S.E., Tumwater, WA and via Zoom on Friday, September 22, 2023. Notice was provided in accordance with the Open Public Meetings Act.

**Board Members**

Heidi Williams, LMT, Chair  
Annika Samuelsen, LMT, Vice Chair  
Whitney Smith, LMT  
Chimere Figaire-Correa, LMT  
Lynna Fuller, LMT  
Sherise Gueck, LMT

**Staff Present**

James Chaney, Executive Director  
Megan Maxey, Program Manager  
Davis Hylkema, Assistant Program Manager  
Alyssa Brazil, Administrative Assistant  
Kristi Knieps, Assistant Attorney General  
Lydia Koroma, Supervising Staff Attorney  
Hyon Yi, Credentialing Supervisor  
Stephanie Vaughn, Regulatory Affairs Manager  
Zehra Siddiqui, Policy Analyst

**Guests**

Ashley Hernandez	Julie Onofrio, LMT	Marianne Richter
Amy Twigg, LMT	Karen James, LMT	Patty Glenn, LMT
Brenda Wiesner, LMT	Krystal Shope, LMT	Robbin Blake, LMT
Conrad Dickey	Lydia Benson	Rachel Sahi
Catherine Oliver, LMT	Lizzz Piglowski, LMT	Robert Wheaton
Jackie Guilbeault	Marybeth Berney, LMT	Shannon Allen, LMT

**OPEN SESSION – 9:05 a.m.**

**1. Call To Order – Heidi Williams, LMT, Chair**

The board meeting was called to order by Heidi Williams, LMT, chair, at 9:05 a.m.  
1.1. Introductions and Meeting Ground Rules.

The board and staff introduced themselves. Ms. Williams read the Meeting Ground Rules.

1.2. Approval of the Agenda.

**MOTION:** A motion was made to approve the September 22, 2023, agenda as presented. The motion was seconded and passed.

1.3. Approval of the July 14, 2023, Business Meeting Minutes.

**MOTION:** A motion was made to approve the July 14, 2023, business meeting minutes as presented. The motion was seconded and passed.

**2. Public Forum**

Members of the public who indicated an interest in speaking provided comments to the board.

**3. School Program Reviews – Heidi Williams, LMT, Chair**

Reviewing Board Members (RBMs) presented the following school program requests for full board consideration.

- Coeur d'Alene Massage School  
The RBMs recommended to approve Coeur d'Alene Massage School.

**MOTION:** A motion was made to approve the Coeur d'Alene Massage School. The motion to seconded and unanimously passed.

**4. License by Endorsement Committee Report and Rules Workshop – Sherise Gueck, LMT, Heidi Williams, LMT, and Megan Maxey**

4.1. Committee Report

Ms. Gueck and Ms. Williams gave a report to the board on the committee meeting.

4.2. Public Comment

Members of the public provided comments to the board on this agenda item.

4.3. The board held a rules workshop on WAC 246-830-035, Licensing by endorsement for out-of-state applicants.

The board discussed comments provided by the public as well as the memo provided by WSMATA.

After much discussion, the board requested more information about the licensure by endorsement requirements of other states. Program staff will reach out to the FSMTB to get this information. Another workshop will be held at the board's November 9, 2023, meeting.

**MOTION:** A motion was made to continue this workshop at the November meeting. The motion to seconded and unanimously passed.

## **5. Education and Training Committee Report and Rules Workshop – Sherise Gueck, LMT, Chimere Figaire-Correa, LMT, and Megan Maxey**

### **5.1. Committee Report**

Ms. Gueck and Ms. Figaire-Correa gave a report to the board on the committee meeting.

### **5.2. Public Comment**

Members of the public provided comments to the board on this agenda item.

### **5.3. The board will hold a rules workshop on WAC 246-830-430, Education and training.**

The board discussed comments provided by the public as well as the memo provided by WSMTA.

After much discussion, the board requested to have a speaker from the Department's health equity staff and a presentation from Shari Aldrich at the November meeting. Program staff will reach out to the department's health equity staff and Ms. Aldrich. Another workshop will either be held at the board's November 9, 2023 meeting or tabled to the January 19, 2024 meeting.

**MOTION:** A motion was made to continue this workshop at the November meeting. The motion to seconded and unanimously passed.

## **6. Vice-Chair Election – Heidi Williams, LMT, Chair**

Ms. Gueck nominated Ms. Samuelsen to the position of vice chair. Ms. Samuelsen accepted the nomination. No other nominations were made.

**MOTION:** A motion was made to elect Ms. Samuelsen to the vice chair position. The motion was seconded and passed.

## **7. Program Report**

### **7.1. Budget**

- The numbers provided on the budget report are for the July 1, 2021 – June 30, 2023 biennium.
- The fund balance at the beginning of the biennium was negative \$794,760 with an estimated revenue of \$4,463,243. The actual revenue was \$4,106,916. After the expenses, the ending biennium fund balance was negative \$107,468.

## 7.2. Rules Update

- The CR-103 for the health equity CE was filed on September 11, 2023, and will be effective January 1, 2024. Notice was sent out to the Massage GovDelivery Listserv and posted to the massage therapy webpage along with a list of FAQs.

## 7.3. Credential Counts

<b>Credential Status</b>	09/12/23	07/05/23	04/21/23	02/28/23	12/27/22
<b>Active</b>	<b>11,722</b>	<b>11,710</b>	<b>11,826</b>	<b>11,887</b>	<b>11,924</b>
Active	9,343	9,365	9,109	9,325	9,379
Active in Renewal	2,358	2,324	2,697	2,594	2,524
Active with Conditions or Active on Probation	21	21	20	20	21
<b>Expired</b>	26,467	26,302	26,133	25,976	25,773
<b>Expired in Renewal</b>	1,177	1,224	1,202	1,235	1,308
<b>Inactive</b>	326	307	307	307	307
<b>Revoked</b>	90	90	90	90	90
<b>Summary Suspension</b>	4	3	4	5	4
<b>Surrender / Voluntary Surrender</b>	45	45	43	42	42
<b>Suspended</b>	167	166	166	166	164

## 7.4. Future Agenda Items

- Rules workshop for License by Endorsement
- Rules workshop for Education and Training
- Program staff will reach out to FSMTB to get data on the license by endorsement requirements of other states
- Invite Ashley Bell, DOH's Equity and Social Justice Manager to present at the November meeting
- Invite Shari Aldrich, LMT to present at the November meeting
- Have program staff reach out to other program managers to get information on health equity education and training for initial licensure of other health professions
- Have program staff email board approved massage schools to find out what they are currently teaching regarding health equity.
- Have program staff reach out to the Workforce Training Board to get data on the graduation data for massage therapy programs

## 8. Adjournment of Public Meeting – Heidi Williams, LMT, Chair

**MOTION:** A motion was made to adjourn the meeting at 1:18 p.m. The motion was seconded and passed.

**Next Business Meeting**

Date: November 9, 2023

Time: 9:00 a.m.

Location: Webinar with a physical location in Tumwater

Submitted:

Approved:

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Megan Maxey, Program Manager

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Heidi Williams, LMT, Chair