



Forest Practices Reviewer Profile and Email Notification Frequently Asked Questions

(April 18, 2014)

1. When is a Forest Practices Application/Notification (FPA/N) required?

A Forest Practices Application/Notification (FPA/N) form may be required for any of the following activities on forest land:

- harvesting timber,
- salvaging logs, stumps, or snags,
- constructing forest roads,
- installing or replacing culverts or bridges on forest roads, or conducting any work in or over typed water,
- constructing or expanding gravel pits on forest land for forestry use, or
- using aircraft to apply chemicals

2. How can I review FPA/Ns online?

There are two ways to review FPA/Ns online:

- a. subscribe to the Forest Practices Application Review System (FPARS), or
- b. use the FPA/N Search Tool (<https://fortress.wa.gov/dnr/fparssearch/>)

3. What is the Forest Practices Application Review System (FPARS)?

The Forest Practices Application Review System (FPARS) is a modular computer program that streamlines processing FPA/Ns and improves the public's ability to review proposed forest practices activities.

FPARS makes use of the Internet and email, document imaging technology, interactive geographic information system technology, and the Oracle database system to provide collection of FPA/N information, distribution of FPA/Ns for regulatory and public review, risk assessment of proposed FPA/N activities, and archiving FPA/Ns.

4. How do I sign-up to receive email notification of FPA/Ns for review?

- a. Complete and submit the Forest Practices Reviewer Profile form (http://www.dnr.wa.gov/Publications/fp_reviewer_profile_form.pdf),
- b. Create a Secure Access Washington (SAW) account (http://www.dnr.wa.gov/Publications/fp_reviewer_notification_tutorial.pdf), and
- c. Subscribe to the Forest Practices Reviewer Profile service (also covered in the reviewer notification tutorial).

5. Do I need a FPARS profile to review forest practices applications?

No. The FPA/N Search Tool (<https://fortress.wa.gov/dnr/fparssearch/>) is free to the public and can be used without a reviewer profile, user ID or password.



6. What is Secure Access Washington (SAW)?

SecureAccess Washington is a single sign-on application gateway created by Washington State's Department of Information Services to simplify access to the growing list of government services accessible via the Internet.

SecureAccess Washington allows Internet access to multiple online government services with the use of a unique single self-generated User-ID and password. Once signed in, users have the ability to change their password and register for access to various online government services.

7. Why do I need a SAW account?

Secure Access Washington (SAW) authenticates user IDs and passwords and provides access to the Forest Practices Reviewer Profile notification service.

8. What is the FPA/N Search Tool?

The FPA/N Search Tool is a web-based application that allows the user to input between one and ten FPA/N numbers. The user can also enter advanced search parameters such as geography and forest practices activity type. The output is a list of FPA/N numbers and a link from each to the document on the Internet.

9. Do I need a user ID and password to use the FPA/N Search Tool?

No. The FPA/N Search Tool (<https://fortress.wa.gov/dnr/fparssearch/>) is free to the public and does not require a user ID or password.

10. When did the Department of Natural Resources (DNR) begin posting copies of FPA/Ns to the Internet and notifying reviewers by email?

October 28, 2002.

11. What parts of the FPA/N are not scanned for public review?

Any worksheet or map that identifies the specific location of cultural resources or the nesting, roosting or den sites of threatened or endangered species ARE NOT SCANNED and ARE NOT DISTRIBUTED for public review.

12. Where can I learn more about FPARS and reviewer notification?

You can learn more about FPARS and FPA/N reviewer notification by visiting the FPARS website at http://www.dnr.wa.gov/BusinessPermits/Topics/ForestPracticesApplications/Pages/fp_fpars.aspx. You can also contact the Forest Practices Help Desk by email at email fpars-admin@dnr.wa.gov or call the help desk at (360) 902-1420.