We work with others to protect the health of the people of Washington State by ensuring safe and reliable drinking water.
DWSRF Webinar
September 2020

Mike Copeland
Underwriter and
Grants and Loan Unit Manager
Agenda

- Financial Statements
- Contract Requirements
- Federal Requirements
- Invoicing
- Completion and Closeout
- DHAP/APE Map
- Reference Table
Financial Statements

Income

2009  $12,424
2010  $13,724
2011  $14,841

Expense

2009  $11,721
2010  $13,201
2011  $13,792
Acceptable Financials

- BARS Reporting
- S.A.O. Reports
- Tax Returns (non-municipal)
- Quickbooks (non-municipal)
Financial Statements (Continued)

Date: November 6, 2015

Credit Memorandum, City of Example:

Project Overview: The City is constructing a low pressure membrane filtration and chlorination water treatment facility on city owned property. The facility will provide drinking water in compliance with federal regulations. Costs include but are not limited to: engineering, cultural and historical resources review, environmental review, permits, bid documents, construction, construction administration and city project management to allow the city to meet local, state and federal standards. The city is under a DOH agreed order to have it online by October of 2016.

The projects low pressure membrane filtration and chlorination water treatment facility includes an approximate 6,600 sf building, all process piping, membrane filtration units, chlorination appetences and storage, mechanical screens, pumps, flow meters, electrical systems, and back up power supply. The treatment plant will include a parking area, landscaping, storm drainage, an access road, sewer, SCADA system upgrades and power service. Site development includes approximately 3,000 LF of underground power.

Rate / Fee / Term: $1,200,000 @ 1.50% / 1.0% loan fee / 20 year term / estimated annual pmt = $69,895.

Financial Analysis:

Income Statement: The income statement reflects good, steadily increasing revenues from stable and reoccurring sources. Operating expense has risen in line with income. The System should be able to easily make the proposed payment.

Balance Sheet: The system does not produce a formal balance sheet so we have no historical asset figures in our analysis. It is anticipated the City will undergo asset management training in the near future and should have the capacity to produce a balance going forward on an annual basis.

Cash Flow Analysis: Cash flow is good and sufficient to make this proposed annual debt payment without a raise in rate. Historical DSCR and operating expense to sales ratios are excellent. The system also shows sufficient liquidity to fund short term debt.

<table>
<thead>
<tr>
<th>YTD</th>
<th>ERU Served</th>
<th>Operating Revenue</th>
<th>Operating Expense</th>
<th>Outstanding Debt</th>
<th>Liquidity</th>
<th>Total Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>2330</td>
<td>$5,394,292.</td>
<td>$3,511,145.</td>
<td>$2,565,328.</td>
<td>$1,417,705.</td>
<td>Not provided</td>
</tr>
<tr>
<td>2013</td>
<td>2273</td>
<td>$5,269,250.</td>
<td>$3,581,186.</td>
<td>$3,479,006.</td>
<td>$884,559.</td>
<td>Not provided</td>
</tr>
<tr>
<td>2012</td>
<td>2212</td>
<td>$4,482,938.</td>
<td>$3,707,000.</td>
<td>$1,819,995.</td>
<td>$489,679.</td>
<td>Not provided</td>
</tr>
</tbody>
</table>
### Financial Statements (Continued)

#### Cash Flow Model

<table>
<thead>
<tr>
<th>BORROWER: City of Example</th>
<th>Key Ratios</th>
<th>L.T.D. Reduction</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Revenue</strong></td>
<td>Cash flow from operations</td>
<td>Current Liabilities</td>
</tr>
<tr>
<td>$5,394,292.00</td>
<td>$5,121,396.00</td>
<td>$247,333.00</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>Current Liabilities</td>
<td>Current Assets minus Inventory</td>
</tr>
<tr>
<td>$3,511,145.00</td>
<td>$247,333.00</td>
<td>$1,417,705.00</td>
</tr>
<tr>
<td><strong>Add back Depreciation</strong></td>
<td>Operating Cash Flow Ratio</td>
<td>Current Liabilities</td>
</tr>
<tr>
<td><strong>Add back Amortization</strong></td>
<td>20.71</td>
<td>$247,333.00</td>
</tr>
<tr>
<td><strong>Avail Cash Flow to service debt.</strong></td>
<td>Current Assets minus Inventory</td>
<td><strong>2011</strong></td>
</tr>
<tr>
<td>$1,883,147.00</td>
<td>$892,456.00</td>
<td>Current Liabilities</td>
</tr>
<tr>
<td><strong>Proposed Loans Annual Debt Service</strong></td>
<td>Current Assets minus Inventory</td>
<td><strong>2011</strong></td>
</tr>
<tr>
<td>$69,895.00</td>
<td><strong>2010</strong></td>
<td>$</td>
</tr>
<tr>
<td><strong>DSCR</strong></td>
<td>Current Liabilities</td>
<td><strong>2011</strong></td>
</tr>
<tr>
<td>26.943</td>
<td>$247,333.00</td>
<td>Current Liabilities</td>
</tr>
<tr>
<td><strong>Quick Ratio</strong></td>
<td><strong>2011</strong></td>
<td>Current Liabilities</td>
</tr>
<tr>
<td><strong>CPLTD</strong></td>
<td><strong>2011</strong></td>
<td>Current Liabilities</td>
</tr>
<tr>
<td>$2,972,424</td>
<td><strong>2011</strong></td>
<td>Current Liabilities</td>
</tr>
</tbody>
</table>

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Do not include "reserved" funds as they can not be utilized as a source of repayment.
"Inter-governmental funds", "capital contributions" or "other financing sources" should also not be included, as these are typically not recurring and consistant sources of revenue.
Depreciation and Amortization are non-cash expenses and can be added back for cash flow purposes.

**Key Ratios:**

- Operating cash flow ratio measures the borrowers ability to pay debt from operations. If the Ratio is less than 1.0, the borrower is not generating enough cash to pay off its short-term debt.
- Current Ratio measures how many times a borrower can meet its short term debt and is a measurement of liquidity.
- Quick Ratio, like the current ratio above, is a measurement of liquidity only and takes inventory out of the equation.
- Debt Service Coverage Ratio, measures the borrowers ability to meet long term debt obligations.

**CPLTD**, Is the borrowers Current Portion of Long Term Debt. Current portion refers to long term debt payments that will be made over the current year.
L.T.D reduction: Tracks borrowers payments of long term debt, also makes it easier to track interest only payments and the potential effects of future P&I payments for forecasting.
Financial Statements (Continued)

- ERU total/rate increase
  - 2,330 ERUs = $48.30 average/month
  - Expected increase to $57.50 at completion
- Affordability index = 1.35%
- Subsidy Y/N = None
- Private partnership = None
- Loan covenants = None
  - If city has minimal cash flow/other circumstances that require annual financial review, information requested here
- Policy exceptions = None
- Recommendations = Approve as presented
Contract Requirements Overview

- Three years to complete project
- Loan repayment starts October 1 after signing contract
- Davis-Bacon requirements
- American Iron and Steel (AIS) project requirement
- Must be current in [BETA.SAM.gov](http://BETA.SAM.gov) database
Contract Requirements Overview (Continued)

● Complete section 106/State Environmental Review Process (SERP) **before** any ground disturbance occurs
  ○ Submit copy of approval letter

● Borrowers must maintain dedicated repayment account for the life of the loan
# Davis-Bacon Requirements

## Roles and Responsibilities: Wage Determinations (WD)

<table>
<thead>
<tr>
<th>Loan Recipient</th>
<th>Contractor</th>
<th>SRF Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Find the correct WD and include in bid order</td>
<td>Use WD in bid specs to develop bid proposal</td>
<td>Confirm that correct WD included in bid</td>
</tr>
<tr>
<td>Submit WD to SRF project manager for approval (private entities)</td>
<td>Initiate conformance process for missing WD (if necessary)</td>
<td>Approve WD for Private entities</td>
</tr>
<tr>
<td>Monitor <a href="http://www.dol.gov">www.dol.gov</a> during bid period for changes</td>
<td>Require all subcontractors to follow WD included in prime contract</td>
<td>Provide EPA Davis-Bacon contract language to recipients to include in bids</td>
</tr>
<tr>
<td>Award contract within 90 days of bid opening to “lock in” WD</td>
<td>Include EPA Davis-Bacon contract language in all sub-contracts</td>
<td></td>
</tr>
<tr>
<td>Include EPA Davis-Bacon contract language in contracts and bid specs</td>
<td>Ensure subs are not excluded from federal contracts at <a href="http://www.sam.gov">www.sam.gov</a></td>
<td></td>
</tr>
<tr>
<td>Ensure winning bidder is not excluded from federal contracts at <a href="http://www.sam.gov">www.sam.gov</a></td>
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</tbody>
</table>
DB Wage Decisions

- Insert applicable federal age decision in bid specifications
- Which Wage Determination schedule is “right one?”
  - **Building**: Other enclosed structures
  - **Highway**: Almost anything paved
  - **Heavy**: Everything else (typical DWSRF projects)
  - Additional guidance [here](#)
- Department of Health (DOH) project manager can assist in obtaining wage decision
- Non-municipalities: DOH project manager must pull WD
Welcome to the Wage Determinations OnLine Program!

This website provides a single location for federal contracting officers to use in obtaining appropriate Service Contract Act (SCA) and Davis-Bacon Act (DBA) wage determinations (WDs) for each official contract action. The website is available to the general public as well. Guidance in selecting WDs from this website is provided in the WDOL.gov User’s Guide.

Alternatively, the WDOL.gov Program also provides contracting officers direct access to the Department of Labor’s (DOL’s) "e98" website to submit a request for SCA WDs for use on official contract actions. In some instances, the WDOL.gov Program will not contain the appropriate SCA WD, and contracting officers will be directed to use DOL’s e98 website in order to obtain the required SCA WD. DOL will provide the contracting officer with an SCA WD through the e98 system.

Questions pertaining to the application of contract labor standards or the selection of appropriate WDs for specific contract actions should be referred to the contracting officer or to the designated agency labor advisors. Questions pertaining to this website may be referred to the WDOL.gov Webmaster.

The WDOL.gov Program and the User’s Guide does not relieve the contracting officer or other program user of the requirement to carefully review the contract or solicitation, federal acquisition regulations, and/or DOL regulations related to these actions.

Where the contracting officer selects a SCA or DBA WD using the WDOL.gov Program and DOL later determines, whether before or after contract award, that the appropriate SCA or DBA WD was not incorporated in a covered contract, the contracting officer, within 30 days of notification by DOL, shall include in the contract the applicable WD issued by DOL.

This site is best viewed with Microsoft Internet Explorer 6.0+ or Mozilla Firefox 1.0+ browsers.
Selecting DBA Wage Decisions

Select DBA WD by number:

(Enter WD number in the following format: two letter abbreviation for the state, single digit for the county, followed by two digits for the construction type)

Search

OR

By Selection criteria beginning with:

State: WASHINGTON
County: Thurston
Construction Type: All Construction Types
WD Number: WA1

Search

Back

Selecting DBA Wage Decisions

Select DBA WD by number:

(Enter WD number in the following format: two letter abbreviation for the state, single digit for the county, followed by two digits for the construction type)

Search

OR

By Selection criteria beginning with:

State: WASHINGTON
County: Thurston
Construction Type: HEAVY
WD Number: WA3

Search

Your search returned the following results:

Wage Determination Construction Type

Display WA102 'HEAVY'
Display WA105 'HEAVY'
Display WA3 'HEAVY'

Find Another WD Exit

Back
HEAVY CONSTRUCTION PROJECTS (including steel and later construction).

CARP0770-002 06/01/2011

Rates Fringes

Carpenter (including formwork) $ 25.25 M 12.60
ILL •RIGHT . . . . . . . . . . . . . . $ 36.39 12.60

Hourly zone pay shall be paid on jobs located outside of free the zone computed from the city center of the following listed cities:

Seattle
Auburn
Renton
Aberdeen-Hoquiam
Ellensburg
centralia
Chehalis

Olympia
Bremerton
Tacoma
Everett
Mt Vernon
Puyallup
Sunnyside

Zone Pay:
0-25 radius miles $36.39 M
26-35 radius miles $1.00/HR
36-45 radius miles $1.15/HR
**PAYROLL**

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Department of Labor
Wage and Hour Division

<table>
<thead>
<tr>
<th>PAYROLL NO</th>
<th>FOR WEEK ENDING</th>
<th>X</th>
<th>PROJECT AND LOCATION</th>
<th>PROJECT OR CONTRACT NO</th>
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<tr>
<th>(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER</th>
<th>(2) WORK CLASSIFICATION</th>
<th>(3) HOURS WORKED EACH DAY</th>
<th>(4) DAY AND DATE</th>
<th>(5) TOTAL HOURS</th>
<th>(6) RATE OF PAY</th>
<th>(7) GROSS AMOUNT EARNED</th>
<th>(8) DEDUCTIONS</th>
<th>(9) NET WAGES PAID FOR WEEK</th>
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</table>

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Cost Accounting Act of 1965, section 314, requires all covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.54(x)(2)(vi) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information examine the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 15 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 3206-2, 200 Constitution Avenue, N.W. Washington, D.C. 20210.
Date ________________

I, ____________________________ (Name of Signatory Party) ____________________________ (Title) do hereby state:

1. That I pay or supervise the payment of the persons employed by ____________________________ (Contractor or subcontractor) at the ________________ (Building or Work) during the payroll period commencing on the ________________ day of __________, __________, and ending the ________________ day of __________, __________, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said ____________________________ (Contractor or Subcontractor) from the full week wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations. Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. § 3145), and described below:

<table>
<thead>
<tr>
<th>EXCEPTION (CRAFT)</th>
<th>EXPLANATION</th>
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2. That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

3. That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

4. That: (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

   D in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

<table>
<thead>
<tr>
<th>NAME AND TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

D Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

<table>
<thead>
<tr>
<th>EXCEPTION (CRAFT)</th>
<th>EXPLANATION</th>
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</table>

REMARKS:

THE WILLFUL FALSEAROMATIC OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CRIMINAL PROSECUTION. SEE SECTION 1031 OF TITLE 18 AND SECTION 31 OF TITLE 31 OF THE UNITED STATES CODE.
What if a Classification is Not on My Determination?

- Try to use existing classifications
  - Can an existing classification perform the work?
- Request additional wage rate classifications from Department of Licensing
  - Use standard form 1444
- Get WD agreement beforehand from
  - Contractor
  - Laborer
- “Reasonable” compared to other wage rates already in determination
Monitor for Labor Standards (Recipients)

- Review certified payrolls
  - Weekly submission (including subcontractors)
  - Contractor responsible for review of subs payrolls
  - Fringe benefits/zone pay
  - Verify apprentices

- Conduct on-site review
  - Davis-Bacon poster
  - Federal wage decision
  - AIS site visit
Monitor for Labor Standards  (Continued)

- Conduct employee interviews
  - One per contractor per trade
  - Use interview form
- Submit 21-day labor package to DOH for approval, which includes
  - Statement of intent
  - First two weeks of certified payroll
  - Employee interviews
Procuring a Contractor for Professional Services

- Participating municipalities with MSRC (loans under $300,000): Can use consultant roster

- All others follow competitive process: Advertise “Request for Professional Services” in general circulation newspaper

- Borrowers must have documented review process for proposals and statements

- Check BETA.SAM.gov for federal exclusion
  - Print findings and keep with records
Procuring a Contractor for Construction

Bidding your project

1. Request federal wage decision in bid specifications (specs)
2. DOH must review bid specs (front end specs) to ensure all federal requirements included
3. DOH must approve bid advertisement before publishing
4. Ad must run once a week for two weeks, with 14 days between last publication and bid opening
5. Check with DOH 10 days prior to your bid opening for modifications to wage decision (10-day wage check)
6. Contact DOH if you receive less than two bids
After your bid opening

1. Check [BETA.SAM.gov](https://BETA.SAM.gov) for federal exclusion on selected contractor/sub-contractors
   - Print findings and submit with *Notice To Proceed*

2. Conduct pre-construction conference
   - Retain conference minutes in files (send copy to DOH)

3. Issue *Notice To Proceed within 18 months, no exceptions.*
   - Send copy to DOH project manager with affidavit of bid solicitation and advertisement
Submitting A-19 Invoice Voucher

- Use provided A-19
- Submit project status report with each invoice
  - Include supporting invoice copies
- A summary sheet of invoices is required for the review process
- Must be current in BETA.SAM.gov
- Must have an active account with State Treasurer
Submitting A-19 Invoice Voucher (Continued)

Construction draw requests

1. Environmental process must be complete
2. Approval of construction documents from DOH engineer
3. Must issue a Notice To Proceed to construction within 18 months of contract execution
4. 21-day labor package must be submitted and approved by your project manager
5. Include Labor Standards Certification
State of Washington
INVOICE VOUCHER

AGENCY NO.
LOCATION CODE
P.O. OR AUTH. NO.

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

Vendor’s Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY____________________________________________
(SIGN IN INK)
__________________
(TITLE)                                                 (DATE)

Federal ID No. or Social Security No. (For Reporting Personal Services Contract Payments to I.R.S.)

<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
<th>FOR AGENCY USE</th>
</tr>
</thead>
</table>

Total Reimbursement Request

Prepared by

Prep. Date

Telephone Number

Date

Agency Approval

Date

Doc. Date

Pmt Due Date

Current Doc No.

Ref. Doc No.

Vendor Number

Vendor Message

Ref. Doc

Seq.

Year

Month

W

D

Budget Unit

WOS

Project

Sub Proj

Prog Plan

Amount

Invoice Number

Grants Approval for Payment

Date

Warrant Total

Invoice No.
Project Completion

1. Submit *Construction Completion Report* to your DOH engineer
   - Send copy to DOH project manager

2. Email project completion request to your DOH project manager

3. DOH project manager will generate:
   - *Project Completion Amendment* for signature
   - Final A-19 request
CONSTRUCTION COMPLETION REPORT FORM

In accordance with WAC 246-290-120 (5), a Construction Completion Report is required for all approved construction projects. Operators must submit a Construction Completion Report to us within sixty (60) days of completion and before use of any water system facility. This includes any source, water quality treatment, storage tanks, booster pump facilities, and distribution projects.

Please type or print legibly in ink:

DOH System ID No.:

Name of Water System

DOH Project No.:

Name of Purveyor (Owner or System Contact)

Date Construction Documents Approved by DOH

Mailing Address

(Check ONE)

Entire Project Completed.

Description of Portions Completed.

PROFESSIONAL ENGINEER’S ACKNOWLEDGMENT

The undersigned professional engineer (PE), or their authorized agent, has inspected the above-described project which, as to layout, size and type of pipe, valves and materials, reservoir and other designed physical facilities, has been constructed and is substantially completed in accordance with construction documents reviewed by the purveyor’s engineer or approved by the Department of Health. In the opinion of the undersigned engineer, the installation, physical testing procedures, water quality tests, and disinfection practices were carried out in accordance with state regulations and principles of standard engineering practice.

I have reviewed the disinfection procedures, pressure test results, and results of the bacteriological test(s) for this project and certify that they comply with the requirements of the construction standards/specifications approved by the Department of Health. (Check all boxes that apply that are consistent with the nature of the project.)

This project changes the physical capacity of the system to serve consumers. The system is now able to serve equivalent residential units (ERUs.) Not applicable

Date Signed

Name of Engineering Firm

Name of PE Acknowledging Construction

Mailing Address

City State Zip

Engineer’s Signature

State/Federal Funding Type (if any)

Please return completed form to your regional office checked below.

☐ NWRO Drinking Water

Department of Health

20425 72nd Ave, S, Ste 310

Kent, WA 98032-2388

253-395-6750

☐ SWRO Drinking Water

Department of Health

PO Box 47823

Olympia, WA 98504-7823

360-236-8030

☐ ERO Drinking Water

Department of Health

16201 E. Indiana Ave, Suite 1500

Spokane Valley, WA 99216

509-329-2100

For people with disabilities, this document is available on request in other formats. To submit a request, please call 1-800-525-0127 (TDD/TTY call 711).

The operator must attach a completed Water Facilities Inventory (WFI) form in accordance with WAC 246-290-120(6), if applicable. Contact your regional office for WFI forms or additional Construction Completion Report forms.

DOH Form 331-121-F (01/10)
Department of Archeology and Historic Preservation (DAHP) Map

Project as Approved

Completed Construction
Quick References for DWSRF Loans

- Federal Wage Decision: [www.dol.gov](http://www.dol.gov)
- Office of Minority and Women's Businesses: [www.omwbe.wa.gov](http://www.omwbe.wa.gov)
- Municipal Research and Services Center: [www.msrc.org](http://www.msrc.org)
- Washington Small Business Development: [ww.wsbdc.org](http://ww.wsbdc.org)
- Washington Society of CPAs: [www.wscpa.org](http://www.wscpa.org)
- Federal Excluded Parties List: [www.BETA.SAM.gov](http://www.BETA.SAM.gov)
Questions?
Contact

Mike Copeland
Grants and Loan Unit Manager
360-236-3083
mike.copeland@doh.wa.gov
doh.wa.gov/DWSRF