GENERAL INSTRUCTIONS:

- PLEASE PRINT LEGIBLY.

- Please fill out the requisition form COMPLETELY. Delays in processing the specimen or reporting results may occur if information is incomplete.

- Each specimen submitted to the Public Health Laboratories (PHL) must be clearly marked with at least two unique identifiers for positive identification.

- Send specimens to the PHL as soon as possible to help ensure valid test results.

- All specimens being shipped must meet DOT (Department of Transportation) and US Postal Service regulations. It is the shippers responsibility to ensure that packages being shipped meet these regulations. Copies of the regulations can be obtained by contacting the Postal Service at Http://a257.g.akamaitech.net/7/257/2422/01jan20061800/edocket.access.gpo.gov/2006/e6-18062.htm

- Specimens mailed with insufficient postage will not be delivered by the Postal Service.

- This form replaces:
  - Enteric Bacteriology
  - DOH 302-001
  - Parasitology
  - DOH 302-002
  - Mycobacteriology (TB)
  - DOH 302-004
  - Reference Bacteriology - Legionella Culture - DFA
  - DOH 302-012
  - Reference Bacteriology
  - DOH 13-175
  - Nose and Throat Specimens
  - DOH 305-003

- Do NOT use this form to submit specimens to the Rabies, Water Bacteriology, Food Bacteriology, Biotox-ins, Syphilis, HIV, or Virology Laboratories. Separate forms are available by calling (206) 418-5579. Using the incorrect form may delay processing of the specimen.

- To obtain additional requisition forms or collection kits, please contact the PHL Mail Room at (206) 418-5579.