Welcome and Introductions

- Dennis called the meeting to order at 9:10 am.
- Dennis announced he will be leaving DOH and joining Seattle-King County. He will be focused on infectious disease and disease control. His last day at DOH is April 15, 2016. Dr. Kathy Lofy, State Health Officer, will be replacing him as facilitator of this group.
- Dennis laid out the plan for today’s meeting – reviewed CHAC matrix (attached), let attendees know we are asking them for feedback on SHA and how SHA supports/combines with the work this group is already doing. Attendees also were being asked to approve the PHBG work plan and budget.
- Introductions of attendees
- Legislative overview – we sent materials out earlier this week. Wanted to focus on the vaping regulations bill. Kathy Lofy gave a brief overview of ESSB6328.
  - Floor opened for questions – locals asked about pre-emption and a few counties want to add to our one-pager and use it in their counties
  - Updated Vaping Summary attached

Preventative Health and Health Services Block Grant

Pama Joyner gave a brief overview of what the PHBG is and what it does. PHBG is managed by PCH, funding decisions guided by this group. Washington distributes over 70% of the funds to locals. Funding is currently allocated: 27% goes to HPCS for the work they are doing; 11% goes to sexual violence/rape prevention; 62% goes to local health jurisdictions for community health and prevention. Current funding period is Sept 30, 2015 – Sept 29, 2016. Funding is not guaranteed form year to year.

Proposed Allocation and Funding Priorities for FY 2016

- Funding for the 2016 Sexual Assault-Rape Crisis (IPV-40) activities detailed in the WorkPlan:
  - $150,355 of this total is a mandatory allocation to the Washington State Department of Health’s Injury and Violence Prevention Program, which provides funding to the Washington State Department of Commerce to support Washington’s network of Community Sexual Assault Programs and provide services for victims of sexual assault.

Office of Healthy Communities, Community-based prevention (ECBP-10)

- $910,800 of this total will be used to contribute funding to the Office of Healthy Communities at Washington State Department of Health. $769,802 of these funds will go to communities across Washington to prevent chronic disease by implementing policy, systems and environmental change strategies that support tobacco-free living, healthy eating, active living and linkage to clinical preventive...
services. $108,000 of these funds will support staff in the Health Systems Improvement and Linkages Section at Department of Health to train community health workers across Washington.

**Health Promotion and Communication Section, Health Literacy (HC/HIT-1)**

- $458,604 of this total will be used to support staff in the Health Promotion and Communication Section (HPCS) at Washington State Department of Health. HPCS works to strengthen health literacy, health promotion, health education and health communication in Washington State. The section supports department programs to provide public health information that is easy to understand, widely available and targeted to specific audiences.

**Administrative costs** associated with the Preventive Health and Health Services Block Grant total $117,480, which is about 8% of the total grant. These costs include funding for indirect costs at the Washington State Department of Health.

- The grant application is prepared under federal guidelines, which require that states use funds for activities directed toward the achievement of the National Health Promotion and Disease Prevention Objectives in Healthy People 2020.

- Questions from Committee members:
  - Did funds from CTG wrap up get moved and distributed for HEAL work? Yes, distributed through competitive grant process. Grantees have been chosen, but funds have not been distributed yet.
  - It’s hard to plan for staffing on a one year allocation, can we move to a two year allocation? DOH would like to; it’s something we’re trying to work out. But the logistics are still just a bit out of reach.
  - Is there anything locals can provide to support us trying to get a two-year funding cycle? Our commitment is to be able to position these funds in a way that we are timelier in getting them out and making long term commitments with them. Anything LHJs can provide that shows us how difficult it is in communities, we can provide that to our federal project officer so they can make a strong case on our behalf. Dennis offered that we could commit to figuring out our best option and get back to members in the next couple weeks.
  - How is the competitive process for allocation to LHJs being done? The money we just recently put out was a redirect that we needed to get spent quickly. We prioritized a list of current activities already going on that met the necessary objectives. We will come up with process for the new RFPs soon (for next Fiscal Year).

- Next steps: We ask for CHAC approval to submit the proposed work plan to CDC. There will be a public hearing in Olympia, Thursday, April 14, 2016. If the public input isn’t out of sync with the proposal we will move forward with submission. If input is out of sync we will modify the work plan and bring it back to this group (via e-mail due to timeline).
  - Question: DOH has done a great job figuring out the niche to work in, but how do you decide that? When OHC formed, we looked at where the gaps were; tobacco funding had been decimated, CTG funds went away so we focused on the holes left by those programs. For the funding coming up for
FFY2017, we are going to readdress that question and see if there are new or other gaps that need to be filled. Do we need to continue focusing on tobacco and HEAL, or should we shift focus?

- Comments: As we continue to invest in HEAL and tobacco, etc. it would be great to understand the level of investment being made throughout the state on obesity, tobacco, etc. overall. Pama says we have something under construction that would show that information.
- Comments: Around the HPCS section, it would be easy to apply the equity lens here. It would be a great thing for the state to help provide materials in other languages and make them available for communities. Daisye explained that that is exactly what those funds are going towards. You can find those materials on HERE. If you feel there’s a need, let us know and we’ll be happy to oblige.

- Dennis summarized the discussion and asked:
  - Get some materials together to explain what funding is doing what and where the gaps are
  - A document around HPCS work and what the funds are doing there.
  - DOH has also brought in a CLAS coordinator so we can “catch up” so we are adding a requirement to all our divisions so they are making sure to provide materials in culturally and linguistically appropriate materials. (These items can be future agenda items)

- Dennis called for a vote. Are you in agreement with our proposed work plan?
  - Unanimously in favor.

**State Health Assessment (SHA)**

- The Department of Health completes an SHA every five years as part of our public health accreditation. The purpose of the State Health Assessment is to learn about the health of Washington’s population, factors contributing to higher health risks or poorer health outcomes and community resources available to improve the health status. This assessment gives us a picture of the health of the state as a whole and provides a sound basis for decision-making and action to improve population health.
- PowerPoint from meeting attached; follow-up planned at January meeting

**Partner Updates**

- Due to time constraints, we did not do partner updates verbally but partners were invited to send their updates to Rabeeha Ghaffar or Cori Tarzwell. DOH will compile them and send them out to all members. See attachment for partner updates.

**Wrap Up – Next Steps**

- Thank you to everyone for your input and attendance
- Dennis thanked everyone and signed off for the last time. Again, introduced Kathy Lofy as his successor.
- Reminder to send any updates to Rabeeha and Cori.
- Reminder about next meeting: This meeting will focus on Healthiest Next Generation, and will be August 5th, from 9-12. Please note the change in date. We are working on expanding it as a framework for other areas for children’s health. This will be an important meeting, so feel free to send a representative if you cannot make it.
- Dennis adjourned the meeting at 11:56am.