CONVENE

Vice-Chair Cheryl Adams called the meeting to order February 16, 2017.

Commission Members:
*Tim Lynch, PharmD, Chair
Steve Anderson, RPh
Kenneth Kenyon, PharmD, BCPS
Jerrie Allard, Public Member
Teri Ferreira, RPh
*Judy Guenther, Public Member
Cheryl Adams, PharmD, Vice-Chair
Christopher Barry, RPh
Sepi Soleimanpour, RPh, MBA-HA
Matthew Ronayne, RPh
*Arrival time noted in minutes

Guest / Presenters:
Emily Chang
Rayana Kabbara
Mike Donahue, RPh
Cindy Marker, Pharmacy Director for Aids Healthcare Foundation
Raymond Morrow, Director of Operations for Genoa
Ken Pederson, RPh from Shopko

Absent Commission Member:
Olgy Diaz, Public Member
Maureen Sparks, CPhT
Arun Sambataro, Public Member
Elizabeth Jensen, PharmD

Staff Members:
Joyce Roper, AAG
Steven Saxe, Executive Director
Irina Tiginyanu, Pharmacy Technician Analyst
Doreen Beebe, Program Manager
Leann George, Secretary Senior
Gordon MacDonald, Chief Investigator
Lisa Roberts, Pharmacist Consultant
Angelica Pauley, Pharmacist Consultant
Call to Order
1.1 Approval of Business Meeting Agenda
1.2 Approval of January 5, 2017 Meeting Minutes
1.3 Approval of January 6, 2017 Meeting Minutes

MOTION: Steve Anderson moved to approve the February 16, 2017 Amended Business Meeting Agenda. Ken Kenyon seconded. MOTION CARRIED: 8-0.

MOTION: Ken Kenyon moved to approve the January 5, 2017 Meeting Minutes with suggested amendment. Sepi Soleimanpour seconded. MOTION CARRIED: 8-0.

MOTION: Ken Kenyon moved that the Commission approve the January 6, 2017 Meeting Minutes. Sepi Soleimanpour seconded. MOTION CARRIED: 8-0.

Consent Agenda
2.1 NPLEEx Monthly Report Acceptance
2.2 Pharmacies and Other Firm Application Approval
   • New and Closed Pharmaceutical Firms Report
2.3 Pharmacy Technician Training Program Approval
   • Key Compounding
2.4 Ancillary Utilization Plan Approval/Technician Specialized Functions
   a. Angel Pharmacy
   b. Forks Community Hospital Pharmacy
   c. Good Pharmacy
   d. Mary Bridge with Specialized Functions
   e. NW Remedy with Specialized Functions
   f. Pacific Medical Center
   g. Saar’s
2.5 Automated Drug Distribution/Dispensing Device Approval
   • Providence Sacred Heart Medical Center

MOTION: Teri Ferreira moved to pull Consent Agenda Items 2.2, 2.3, 2.4 (a-g) and 2.5 for discussion. Ken Kenyon seconded. MOTION CARRIED: 8-0.

MOTION: Sepi Soleimanpour to approve Consent Agenda Item 2.1. Steve Anderson seconded. MOTION CARRIED: 8-0.

*Motion Lynch joined the meeting. Vice-Chair Cheryl Adams returned the gavel to Chair Tim Lynch.

Old Business
The Commission will review for final approval the following draft guidelines:

Absence of a Pharmacist #49
The Commission discussed that the definitions portion of these policies need to be expanded for clear interpretations. It was agreed that this be tabled and a sub-committee work on this document and bring back to the Commission for approval. Ken Kenyon, Sepi Soleimanpour, Matthew Ronayne and Teri Ferreira volunteered to participate on the sub-committee. The Commission wants to make sure the public has an opportunity to provide input when the sub-committee meets.

**Non-Resident Pharmacy #50**

Marlee O’Neill made amendments capturing the suggestions during the January 2017 meeting and is asking for approval from the Commission. There was more discussion and minor suggested changes.

Note: Christopher Barry asked staff to take this to the Department of Health to be part of the 2018 Legislation. The Commission would like to strengthen PQAC’s ability to discipline out of state pharmacies.

**MOTION:** Steve Anderson moved that the Commission approve the Non-Resident Policy #50 with amendments discussed. Christopher Barry seconded. **MOTION CARRIED: 8-0.**

**Diversion --Lessons Learned**

Marlee O’Neill asked the Commission to review and approve the amendments made to the memo/guideline for investigators during diversion investigations. There were a few questions from the Commission around language and definitions to stay consistent for clear interpretations.

Tim Lynch asked that this be put into a policy format and bring it back for Commission approval and use “responsible pharmacy manager” instead of PIC to stay consistent with other policies.

**New Business**

**Development of Guidance Documents**

Executive Director, Steve Saxe briefed the Commission on proposals currently in queue and discuss updating/developing guidance documents for the following practice areas:

- Workload balancing
- Remote Order Supervision
- Call Centers
- Kiosks

This will allow staff to efficiently process these proposal/requests and catch up on the backlog while the Commission works on updating rules. At the last meeting AAG, Joyce Roper was asked to go through the laws and find out what items must come to the Commission for approval, she is still working on this and hopes to have this completed by the March meeting. The Commission members discussed doing a complete rules overhaul in the future.
Draft Policy from Medical Quality Assurance (MQAC)
The Commission reviewed the Medical Quality Assurance Commission’s draft policy statement to address the opioid crisis. There was some discussion regarding proposed legislation about limiting supply of opioids to patients being considered this legislative session. These efforts should include PQAC.

The Commission would like to have a presentation from the Prescription Monitoring Program (PMP) program for an update on utilization by pharmacists and prescribers. Staff will solicit questions form PQAC members for PMP program staff to address at that time.

Department of Health Multi-Disciplinary Process
Executive Director, Steve Saxe advised the Commission of the Department of Health’s new approach to the complaints, moving from a single complaint process to a multi-disciplinary process. This doesn’t change any authority the Commission has. The Commission supports this new process.

Pharmacist to Technician Ratio
Steve Anderson led the Commission discussion to examine RCW 18.64A.04 and WAC 246-901-130 for changes regarding the pharmacist to technician ratios. Commission members and public members shared their thoughts on this topic and it was agreed the current ratio is a barrier and that this needs to be carefully thought out.

MOTION: Christopher Barry moved to authorize staff to open rule-making for WAC 246-901-130. Teri Ferreira seconded. MOTION CARRIED: 8-0.

Correspondence
The Commission discussed correspondence received or distributed on its behalf.
- Report to Legislature by Task-Force on SSB6569 Out of Pocket Cost
- Governor’s Order “Addressing the Opioid Use Public Health Crisis”
- CriticalPoint, LLC- Basic Sterile Compounding Training and Competency Certification Program
- NABP MPJE Item Development Workshop
- NABP Executive Committee – District 8 candidate- Marzzoni

Tim Lynch raised a question of NABP’s endorsement of CriticalPoint, since a principal of CriticalPoint was also involved in the development of the USP standards. NABP will be consulted on this issue.

Open Forum
Jeff Rochon with WSPA informed the Commission that a letter from WSPA and Washington Health Care Association was sent to the Commission to help look at the long term care rules process. He also provided an updated on the WSPA legislative day with UW pharmacy students at the Capitol on Monday. WSPA participated in the Suicide Prevention Awareness education day in Olympia. WSPA shared appreciation for the Friday
legislation calls by PQAC. Executive Director Steve Saxe shared that the long term care letter was received that week and it will be included in the Commission rulemaking.

**Self-Administered Contraceptive Signage**
Commissioner Jerrie Allard provided background on the work done to implement RCW 18.64.008. This law from HB 2681 requires the Commission to develop a standardized sign to be voluntarily used by pharmacies with pharmacists who prescribe and dispense self-administered contraceptives. She provided the process in which the options were chosen.

**MOTION:** Steve Anderson moved that the Commission adopt option #11 with circle instead of heart and to include “RCW 18.64.008” in verbiage to prevent any confusion. Cheryl Adams seconded. **MOTION CARRIED: 8-0.**

**Consent Agenda Pulled for Discussion**

**2.2 Open/Closed Firms**
The Commission asked why there wasn’t a spreadsheet with closed firms and there was a firm (pharmacy) names missing on the Open spreadsheet. There were no closed firms at the time of preparing the spreadsheet and staff will look closer at any items that may be missing from spreadsheets in the future.

**MOTION:** Matthew Ronayne moved to approve 2.2. Steve Anderson seconded. **MOTION CARRIED: 8-0.**

**2.3 Pharmacy Technician Training Program**

**(a) Key Compounding**

There was confusion around why there wasn’t a “specialized function” included in the Pharmacy Technician Training Program because it talks about specialized functions in the program. It was explained that this is a technician program being approved and the AUP/Specialized Functions are approved separately.

**MOTION:** Teri Ferreira moved that the Commission approve Key Compounding AUP. Steve Anderson seconded. **MOTION CARRIED: 8-0.**

**2.4 Ancillary Utilization Plan Approval/Technician Specialized Functions**

a) Angel Pharmacy  
 b) Forks Community Hospital Pharmacy  
 c) Good Pharmacy  
 e) NW Remedy with Specialized Functions  
 f) Pacific Medical Center  
 g) Saar’s
The concern was the phrase “counseling deemed necessary” and should that statement remain as is. Other Commission members felt it should be left as is.

**MOTION:** Steve Anderson moved that the Commission approve Consent Agenda Items 2.4 a, b, c, e, f and g. Christopher Barry seconded. **MOTION CARRIED: 8-0.**

**2.4 (d) Mary Bridge with Specialized Functions**
Along with the concern regarding the statement “counseling deemed necessary” Ken Kenyon had to recuse himself from this item.

**MOTION:** Steve Anderson moved that the Commission approve Consent Agenda Items 2.4 (d). Christopher Barry seconded. During discussion Christopher Barry and Ken Kenyon were recused. **This motion could not be voted on because there was not a quorum. It will at a later date.**

**2.5 Automated Drug Distribution/Dispensing Device**

   a) Providence Sacred Heart Medical Center

The Commission asked about “Nursing Technicians” and what exactly that was? An employed nursing student. The other concern was the term Level A pharmacy technicians needs to be updated on this request.

**MOTION:** Cheryl Adams moved that the Commission approve Providence Sacred Heart Medical Center ADDD with the requirement that they update their Policies and Procedures to say pharmacy technician instead of Level A technician. Steve Anderson seconded. **MOTION CARRIED: 8-0.**

**Request to Re-Take the MPJE**
Panel C (Commissioners Cheryl Adams, Matthew Ronayne, Sepi Soleimanpour and Jerrie Allard) considered a study plan proposed by Emily Chang, pharmacist applicant for authorization to retake the Multistate Pharmacy Jurisprudence Examination.

After answering questions from the Panel and providing some background and details regarding her past testing and study plan Panel C agreed to allow Emily Chang to retake the MPJE test.

*The Commission adjourned for Closed Session at 12:00 p.m.*

*The Commission reconvened from Closed Session at 1:00 p.m.*

*Judy Guenther joined the meeting.*
New Business cont’d

Required Intern Hours Request to be waived
Panel C was asked to consider a request to waive a portion of the internship hours as permitted for good cause under WAC 246-863-040 for a foreign-trained pharmacist.

The panel heard from Rayana Kabbara and her preceptor, Mike Donahue who provided some analysis of her performance and the type of work she has been doing. Panel C approved her request.

Request/Proposal

Medi Star Healthcare Connections Corp.
Pharmacist Consultant, Angelica Pauley presented the request from MediStar Healthcare Connections Corp, a non-resident pharmacy, asking the Commission to consider approving their request to provide remote order entry services to a Washington Hospital Pharmacy. Angelica Pauley’s assessment of this request was that there are the pharmacist were awaiting WA State licenses and revisions need to be made in policy and procedures for both the MediStar Healthcare Connections Corp and Mid-Valley Hospital Pharmacy.

Mid-Valley Hospital Pharmacy
Mid-Valley Hospital Pharmacy requested to use remote medication processing services provided by MediStar Healthcare Connections Corporation.

MOTION: Cheryl Adams moved that the Commission deny the request from Medi Star Healthcare Connections Corp and Mid-Valley Hospital Pharmacy until all requirements are met and to come back to the Commission for further review and in the interim that both requestors provide a more robust Policy and Procedures. Steve Anderson seconded. MOTION CARRIED: 10-0.

Aids Healthcare Foundation
Pharmacist Consultant, Angelica Pauley shared background on the request from AIDS Healthcare Foundation, a non-resident pharmacy asking the Commission to consider for approval them to provide central filling of prescription services for two pharmacies in Seattle. Cindy Marker, Pharmacy Director answered questions from the Commission. There was confusion regarding whether this was a central fill or a mail order.

MOTION: Cheryl Adams moved that the Commission approve the request from AIDS Healthcare Foundation, a non-resident pharmacy to provide central filling of prescription services for two pharmacies in Seattle. Steve Anderson seconded. Matthew Ronayne and Sepi Soleimanpour opposed. MOTION CARRIED: 8-2.

Genoa
Lisa Roberts introduced Robert Morrow, Director of Operations for Genoa, a long-term care pharmacy. Genoa asked the Commission to consider their request to implement a
unique specialized function for pharmacy technicians. The Commission questioned whether this proposal required their authorization to regulate. The Commission would like more information on this topic.

**MOTION:** Steve Anderson moved that the Pharmacist Consultant, Lisa Roberts and AAG, Joyce Roper to work together and see if this is something that the Commission has the authority to regulate. Genoa needs to provide a detailed outline of this process for the Commission to review. Matthew Ronayne seconded. **MOTION CARRIED: 10-0.**

**MultiCare Pharmacies**
Pharmacist Consultant, Lisa Roberts introduced Edward Rickert, Sunil Patel from MultiCare and Sunny Lalli from MedAvail. They are asking the Commission to approve Covington Multicare Clinic Pharmacy’s request to use MedAvail Kiosk to dispense prescriptions to patients via self-service automation. There being no rules, or guidelines regarding kiosks the Commission had several questions.

**MOTION:** Christopher Barry moved that the Commission table this discussion, for staff to gather more information, ask AAG, Joyce Roper to research if the Commission has the authority to provide over-sight, if so the Commission will convene a group to establish a framework for further discussion. Cheryl Adams seconded. **MOTION CARRIED: 10-0.**

**Shopko**
The Commission heard some brief background from Lisa Roberts Shopko is reporting back on a demonstration project approved on October 29, 2015 for workload balancing. In addition, Shopko is requesting consideration for permanent approval and to expand this practice to its retail pharmacies. Ken Pederson from Shopko in Lacey, WA represented Shopko and answered questions from the Commission.

**MOTION:** Cheryl Adams moved that the Commission accept the report back from Shopko’s workload balancing that was approved in 2015 and that the Commission approved the request to expand this shared practice to its retail pharmacies as a demonstration project with a report back in two years that includes the same information required for this report back unless rules are written. Steve Anderson seconded. Matthew Ronayne abstained. **MOTION CARRIED: 10-0.**

**Legislative, Program and Department Updates**

**2017 Legislative Session**
The PQAC Friday Legislation calls have been helpful in keeping up on the bills that impact Pharmacy. Thank you all for your participation on those meetings.

HB 2090 Prohibiting Administration of vaccines without reviewing health history and the package insert. This is new and Steve Saxe asked the Commission to review and provide input.
HB 1047 Secure Take Back, DOH and sponsor has been doing a lot of work on this. This will be amended driven from the letter and input from the Commission.
HB 1765 Drug Donations keep watch sounds like there will possibly be some amendments.
HB 1339 Restriction of Prescription of Opioids.
The list of bills has been updated if there are any questions, recommendations the Commission was asked to reach out to Steve Saxe.

Note: Nursing Commissions Rap Back Bill will not move forward this year

Legislative Decision Package
The decision package is still in Governors budget waiting to see if it is included in the House and Senate budgets.

Financial/Budget Report/Discipline Impacts
There hasn’t been much change. Staff continue to monitor the discipline and credentialing portion of the budget.

Sub-Committees, Rules and Action Plan

Policy Analyst, Tracy West updated the Commission on the rules in progress.

Compounding - Previously there was a proposal to consider moving forward on compounding rules and to withdraw the original CR-101, since it is outdated and does not reflect where the Commission is to date. It was confirmed that Commissioners Tim Lynch, Maureen Sparks, Christopher Barry and Ken Kenyon are on the sub-committee

Donated Prescription Medication – Rules Coordinator Richard Cieslinski had one stakeholder meeting. At this point it is advisable to postpone further work to see if HB 1765 passes this legislative session and impacts the rule work.

Hospital Pharmacy Affiliated Clinics (HPAC) - there has been one stakeholder meeting on the permanent rule. Staff and Commissioners Ken Kenyon and Teri Ferreira are evaluating the emergency rule prior to continuing with the permanent rules.

Long Term Care - preliminary drafting of rule has begun. At the January meeting the Commission saw some interpretive statements to be used while rules are in in progress. These guidelines will be brought to the Commission in March for review and possible approval.

E-prescribing - Tracy West was tasked to do a review of all systems that have been approved along with reviewing application packets. After, an extensive review Tracy had some options for consideration until the sub-committee work is done. She believes the Commission may need to consider a legislative change.

MOTION: Teri Ferreira moved the Commission continue with fail over faxes, and allow e-signatures. Pharmacist are not held accountable for non-controlled substances e-signatures. This motion does not apply to controlled substances. The Commission will seek a legislative change. Steve Anderson seconded. MOTION CARRIED: 9-0.
Controlled Substances rules are being reformatted.

ADDD rule is completing final review with the Secretary and should be effective the beginning of April.

Inspections - there will be a draft coming to the Commission for review soon.

Pharmacist:Technician Ratio rule
Steve Anderson proposed to make this a high priority rule project. The Commission agreed to Pharmacist:Technician ratio rule being high priority but the Inspection rules and Long Term Care rules remain a higher high priority to complete at this time.

Five-year rules review
a. Chapter 246-860 WAC Standards of Professional Conduct
b. Chapter 246-861WAC Pharmacists – Professional Pharmaceutical Education
c. Chapter 246-867 WAC Impaired Pharmacist Rehabilitation
d. Chapter 246-879 WAC Pharmaceutical Wholesalers
e. Chapter 246-905 WAC Home Dialysis Program

MOTION: Steve Anderson moved to accept staff’s recommendation for a, b, c, d and e. Sepi Soleimanpour seconded. MOTION CARRIED: 10-0.

Commission Member Open Discussion & Reports

Member reports
Judy Guenther reported:
- Participated on the interviewing process for Pharmacy Investigator
- Judy participated on some panel calls.
Cheryl Adams reported:
- Cheryl participated on panel calls
- Has attended and chaired Friday legislation calls
- Reviewed potential Commission member applications
Matthew Ronayne reported:
- Panel calls
- Participated on three legislation calls, he encouraged the public to participate
- Attended an Idaho Board of Pharmacy meeting
Jerrie Allard reported:
- Panel calls
- Participated on some legislation calls
- February 7 participated on the contraceptive committee
Teri Ferreira reported:
- Participated on panel call
- Friday legislation calls, few leg calls., c
- Teri co-presented for Washington Healthcare Association on Drug Diversion
- Provided a presentation on SB 6203
Ken Kenyon reported:
- Panel hearings
- Legislative calls
- Communication Resolution Process (CRP) meetings

Steve Anderson reported:
- He attended the UW Facility curriculum Innovations Committee Meeting working on the new curriculum
- Steve attended the student preceptor experiential action committee

Tim Lynch reported:
- CRP meetings with Ken Kenyon
- Participated on the Pharmacy Investigator and Board Candidate interview panels
- Chaired Friday legislation calls
- Meetings with Steve Saxe and other staff

Sepi Soleimanpour reported:
- She participated on panel calls
- Some legislation calls

Open discussion
Commissioners’ open discussion related to items or issues relevant to Commission business/pharmacy practice.

MOTION: Steve Anderson moved to authorize the filing of a CR-101 and open rule-making for WAC 246-901-130 Pharmacist to pharmacy technician ratio. Sepi Soleimanpour seconded. MOTION CARRIED: 10-0.

Cheryl Adams shared that she found herself struggling with this meeting. The SBAR’s were a challenge and she felt the stress of everyone during this meeting. She asked why these requests were coming to the Commission if there are unanswered questions and concerns. Cheryl hopes in the future these aren’t presented if they’re not ready.

Christopher Barry feels this new concept and process of presenting these requests seems unrealistic to think the Commission will be able to make decisions in one meeting. If it’s new allow the Commission to get the information for discussion and allow for a decision at the following meeting.

Teri Ferreira shared she was confused about the definitions and differences of “demonstration project” and “pilot project”

Staff reports
Executive Director
Steve Saxe reported:
- Met with Executive Director, Paula Meyer for NCQAC regarding their Advisory Opinion’s that the Pharmacy Commission wanted to discuss with the Nursing Commission. A meeting for this discussion is being planned. Ken Kenyon would like to make sure both Commission AAG’s are at this meeting.

Assistant Attorney General
Joyce Roper reported:
- We prevailed in the fluoride case at the Superior Court the opposing counsel said they will appeal.
Pharmacist Consultants

Angelica Pauley reported:
  - Participated with Steve Saxe developing an HSQA policy for EMS transfer of meds.
  - Attended the stakeholder webinar on the contraceptive signage
  - Attended the unintentional opioid poisoning workgroup
  - Working on some FAQ’s
  - Attending the Friday legislative calls
  - WSPA legislative day with the UW students

Chief Pharmacist Investigator

Gordon MacDonald reported:
  - He now has a full staff of Pharmacy Investigators one is in training and the other is working full time.

Open Forum

Julie Akers asked for clarification if a pharmacy technician can work outside a pharmacy without having to rescind their license. The Commission will work on providing Julie Akers an answer.

Tim Lynch presented Christopher Barry with a plaque for his tireless service to the Commission, his great expertise, his great energy, and how the Commission appreciates his historical perspective.

Nancy Hecox recently resigned from the Commission and Tim Lynch publicly thanked her for all her work and commitment to the Commission.

There being no further business, the board adjourned at 5:00 p.m.

Respectfully Submitted by:

Leann George, Program Support

Approved March 30, 2017

Tim Lynch, Chair

Washington State Pharmacy Quality Assurance Commission