OPEN SESSION:

1. CALL TO ORDER
   The business meeting of the Washington State Podiatric Medical Board (board) was called to order by Dr. Anderson, DPM, Chair, at 9:00 a.m. on April 13, 2017.

   - Approval of agenda
     
     MOTION: The Chair entertained a motion to approve the April 13, 2017, agenda as published. The motion was seconded and unanimously approved.

   - Introduction of board, staff, guests, and audience.
     The board, staff, and guests in attendance each gave a brief introduction.

   - Approval of business meeting minutes – January 19, 2017
     
     MOTION: The Chair entertained a motion to approve the January 19, 2017, minutes as published. The motion was seconded and unanimously approved.
2. Legislative Wrap-Up – The board discussed bills of interest that have passed or were still under consideration for the 2017 legislative session.
   - **House Bill 1052** – Repealing the requirement that credentialing authorities suspend a person’s occupational credential for nonpayment of default of certain student loans
   - **House Bill 1198** – Substance abuse monitoring surcharge for podiatric practitioners
   - **House Bill 1239** – Concerning requests for medical records to support an application for social security benefits
   - **House Bill 1339** – Restrictions on prescriptions for opioid drugs
   - **House Bill 1477** – Concerning disclosure of health-related information with persons who have a close relationship with a patient
   - **Senate Bill 5359** – Requiring annual reporting on implementing law to streamline licensing processes for military service members and their spouses
   - **Senate Bill 5798** – Changing rule-making requirements to require a yearly expiration

3. Elections – The board held an election for the office of secretary for the next year.

   **MOTION:** The Chair entertained a motion to elect DJ Wardle, DPM, as board secretary. The motion was seconded and unanimously approved.

4. Health Professions Workforce Survey – The board reviewed the following suggestions from the Washington State Podiatric Medical Association for changes to the Workforce Survey as it pertains to podiatric physicians:
   - Remove “and orthopedics” from primary and secondary practice areas question.

   **MOTION:** The Chair entertained a motion to keep the survey language as currently written. The motion was seconded and unanimously approved.

   - Allow podiatrists to select all that apply in primary and secondary practice areas (that would include, for example, wound care and sports medicine).

   **MOTION:** The Chair entertained a motion to keep the survey language as currently written. The motion was seconded and unanimously approved.

   - Add additional entities to the list of certifying organizations.

   **MOTION:** The Chair entertained a motion to change the survey language from “What organizations are you certified by?” to a yes/no option that asks “Are you board certified?”. The motion was seconded and unanimously approved.

5. Credentialing
   5.1 Exception Application Procedure and Matrix – the board reviewed the possible creation of a procedure to address processing of exception applications. The
procedure includes a list of offenses designated as “below threshold” of needing board involvement.

**MOTION:** The Chair entertained a motion to approve the Exception Application Procedure and Matrix as published after changing all items indicated as “Over 3 years” to “Over 2 years”. The motion was seconded and unanimously approved.

5.2 Credentialing Unit Presentation – the board received a report from Ericka Brown, Credentialing Supervisor. There were no questions and no board action was taken.

6. Rule review – The board reviewed recommendations for the 5 year rule review project.

**MOTION:** The Chair entertained a motion to retain with no changes the rule sections listed under Section B and D of the *Recommendations for Rule Review Actions*. The motion was seconded and unanimously approved.

**MOTION:** The Chair entertained a motion to initiate rule-making to repeal the 8 sections of rule listed under Section A of the *Recommendations for Rule Review Actions*. The motion was seconded and unanimously approved.

**MOTION:** The Chair entertained a motion to initiate rule-making to amend the 3 sections of rule listed under Section C of the *Recommendations for Rule Review Actions*. The motion was seconded and unanimously approved.

**MOTION:** The Chair entertained a motion to initiate rule-making to create a new rules regarding temporary practice permits for military spouses and state-registered domestic partners, as listed under Section E of the *Recommendations for Rule Review Actions*. The motion was seconded and unanimously approved.

7. Correspondence – There was no correspondence since the last meeting.

8. Executive Director/Program Manager Report
   • Budget update – the board reviewed their operating budget. There were no questions and no board action was taken.
   • Credential counts – the board reviewed the credential counts. There were no questions and no board action was taken.

9. Open Forum – the board directed staff to share its best wishes to former Assistant Attorney General, Richard McCartan, on his retirement that was effective April 1, 2017.

10. Settlement Presentations – there were no settlement presentations.

**Closed Session**

This portion of the meeting may have included reviewing open disciplinary cases to ensure that they are being resolved in a timely manner, disciplinary case reviews, new reports for
authorization or closure, and Stipulation to Informal Disposition or Agreed Order presentations for board discussion and approval.

Adjournment – the board meeting was adjourned at 11:41 am by Randy Anderson, DPM, Chair.

Next Meeting: July 13, 2017

Respectfully Submitted by

Susan Gragg, Program Manager

NOTE: PLEASE VISIT THE PODIATRIC MEDICAL BOARD’S WEB SITE FOR FUTURE AGENDAS AND MINUTES AT: WWW.DOH.WA.GOV. GO TO “LICENSES, PERMITS AND CERTIFICATES”; CLICK ON “PROFESSIONS – NEW, RENEW OR UPDATE” AND YOU WILL FIND A LIST OF THE HEALTH PROFESSIONS. GO TO “PODIATRIC PHYSICIANS”, THEN TO “BOARD MEETINGS” FOR AGENDAS AND MINUTES.