On May 11, 2017, the Chiropractic Quality Assurance Commission (Commission) met in Tumwater, Washington at the Department of Health, 310 Israel Rd. SE, Tumwater, WA 98501. In accordance with the Open Public Meetings Act, the regular meeting agenda was made available on line at least 24-hours prior to the meeting.

1. **CALL TO ORDER – Dr. Waldron, DC, Chair**  
   1.1 The May 11, 2017 special meeting agenda was approved.
   1.2 Message from the Commission leadership included:
      • Commission’s leadership role and expectations are different from the prior leadership due to the pilot project.
      • Hold some meetings in 2018 the Seattle area.
• Commission staff vacancy and moving forward to permanently fill the position that Dylan Rector is under filling as a temporary.

• Detailed Commission member payroll reports will be provided at every meeting.

2. BYLAW UPDATE – Dr. Waldron and Bob Nicoloff, Executive Director  9:10 a.m.

2.1 Commission members briefly discussed the update to the bylaws to include recognizing the Executive Committee public member position. The bylaws will be voted on at the June 8, 2017 business meeting.

3. FEDERATION OF CHIROPRACTIC LICENSING BOARDS (FCLB) CONFERENCE  9:20 a.m.

3.1 Commission members Dr. Waldron, Dr. Hobbs, Dr. Chan, Dr. Folweiler, Dr. Pratt, and the Executive Director Bob Nicoloff attended the FCLB conference on May 4-7, 2017 in Orlando, FL., and provided the following highlights about the conference:

• Awarded the 2017 Dr. Earl L. Wiley Outstanding Chiropractic Licensing Board for the second time in five years.
• Budget
• Variety of great speakers that spoke on several topics. Some of the highlights include an update about the profession, educational session, sunset review, chiropractic passport mobility program, international chiropractic boards, and the National Board of Chiropractic Examiners examinations update.

4. NEW BUSINESS AND REQUESTS  9:30 a.m.

4.1 Leann Yount inquired with the Commission as to their interest of viewing the process of how staff enter applications into the licensing database. Staff will provide a presentation at the August 10, 2017 to understand the process.

4.2 Dr. Folweiler requested information about the Federation of Chiropractic Licensing Board’s CINBAD and the National Practitioner Data Bank.

5. RULES WORKSHOP - All  9:35 a.m.

5.1 Commission members finalized drafting, and voted to approve and move forward with filing the CR102 draft language for the following rules.

WACs 246-808-605, WAC 246-808-610, WAC 246-808-615, WAC 246-808-620, WAC 246-808-625 will be repealed and the language will be incorporated into WAC 246-808-600. In addition, WACs 246-808-670, WAC 246-808-680, WAC 246-808-685, WAC 246-808-690, and WAC 246-808-695 will be repealed because the Department of Health already has mandatory reporting rules under chapter 246-12 WAC that chiropractors already follow.
Rules package 5

246-808-010 Definitions (amend)
246-808-505 Classification of Chiropractic Procedures and Instrumentation List (amend)
246-808-600 Prohibited publicity and advertising. (amend)
246-808-605 Honoring of publicity and advertisements. (repeal)
246-808-610 Prohibited transactions. (repeal)
246-808-615 Professional notices, letterheads, cards, and mailings (repeal)
246-808-620 Suggestion of need of chiropractic services (repeal)
246-808-625 Public testimonial advertising. (repeal)
246-808-630 Full disclosure of cost of services. (amend)
246-808-650 Records and X rays and withdrawal from practice—Maintenance and retention of patient records. (amend)
246-808-655 Duties of a chiropractor who retires or withdraws from practice. (amend)
246-808-660 Mandatory reporting. (repeal)
246-808-670 Chiropractic associations or societies. (repeal)
246-808-680 Insurance carriers. (repeal)
246-808-685 Professional liability carriers. (repeal)
246-808-690 Courts. (repeal)
246-808-695 State and federal agencies. (repeal)
246-808-720 Commission conflict of interest. (no changes needed)
246-808-810 Definitions. (amend)

6. PUBLIC COMMENT 11:55 a.m.

6.1 No members of the public addressed the Commission.

LUNCH - Commission members took a break for lunch. 12:00 p.m.

7. RULES WORKSHOP ON DRAFT RULE LANGUAGE FOR PACKAGES 5 AND DRAFTING INDEPENDENT CHIROPRACTIC EXAMINATION (ICE) RULES 12:30 p.m.

7.1 Commission members finished drafting language under agenda item 5.

7.2 Commission members continued working on drafting ICE rule language. Staff will contact the Department of Labor and Industries and the Office of the Insurance Commissioner about the rulemaking in progress.

8. PUBLIC COMMENT 3:55 p.m.

8.1 No members of the public addressed the Commission.

9. NEW BUSINESS

9.1 Commission members and program staff did not have any further items for the next meeting agenda.
10. COMMISSION ADJOURNMENT

4:00 p.m.

Prepared By: Leann Yount, Program Manager

Approved By: Matthew Waldron, DC, Chair

Date

Date