Board Members Present: Randy Anderson, DPM, Chair  
Suzanne Wilson, DPM, Vice-Chair  
DJ Wardle, DPM  
Lotchie Kerch, DPM  

Staff Present: Susan Gragg, Program Manager  
Brandon Williams, Program Assistant  
Davis Hylkema, Program Support  
Heather Carter, Assistant Attorney General  
Mike Weisman, Staff Attorney  
Maura Craig, Policy Analyst  
Kitty Slater, Disciplinary Manager (by phone)  

Guests Present: Eric Leonheart, DPM, WSPMA  

OPEN SESSION:  

1. CALL TO ORDER  
The business meeting of the Washington State Podiatric Medical Board (board) was called to order by Dr. Anderson, DPM, Chair, at 9:06 a.m. on October 12, 2017.  

1.1. Approval of agenda  
**MOTION:** The Chair entertained a motion to approve the October 12, 2017 agenda as submitted. The motion was seconded and passed.  

1.2. Introduction of board, staff, guests, and audience.  
The board, staff, and guests in attendance each gave a brief introduction.  

1.3. Approval of business meeting minutes – July 13, 2017  
**MOTION:** The Chair entertained a motion to approve the July 13, 2017 minutes as presented. The motion was seconded and passed.
2. Old Business—DISCUSSION/ACTION—Randy Anderson, DPM, Chair:

2.1. Rules Project Updates

2.1.1. Temporary practice permits for military spouses and domestic partners
Ms. Gragg reported that the CR102 documents are currently in full review. Rule hearing has been set for the April meeting.

2.1.2. Rules Review – Repeals
Ms. Gragg reported that the CR102 documents are currently in full review for the repealing of eight outdated sections. Rule hearing has been set for the April meeting.

2.1.3. Rules Review – Amendments
Ms. Gragg reported that the CR102 documents are currently in full review for the amending of three sections. Rule hearing has been set for the April meeting.

2.1.4. Expedited rule – Technical corrections (CR105)
Ms. Gragg reported that those rules that are in CR105 expedited do not require a hearing as long as no one has any comments on that rule package.

2.1.5. ESHB1427 Opioid Prescribing and Monitoring Rules – Report
Ms. Gragg reported that the CR101 was filed in August. The Task Force is holding monthly workshops through March 2018. The board will then work on its own rules to be completed before January 2019.

2.1.6. Continuing Education – Final report
Ms. Gragg reported that the new continuing education (CE) rules requiring 100 hours of CE every two years (WAC 246-922-300) became effective October 1, 2017.

2.2. Newsletter - Draft
Dr. Anderson invited discussion on the draft newsletter. The following elements and processes were determined:

- It was the board’s consensus to list disciplinary actions by license number, including location, and not to list by practitioner’s name.
- The board members will write articles for the newsletter, and staff will format with the authority to edit for grammatical corrections, clarification, and accuracy. The newsletter should be submitted to the legal advisor (AAG) for review and edit prior to publication.
- The publication will be issued via email. Hard copies will be mailed to those who have no email of record.

MOTION: The Chair entertained a motion to accept the newsletter as presented. The motion was seconded and approved.

3. New Business
3.1. Election of Officers for 2018
MOTION: The motion was made to have Dr. Randy Anderson, and Dr. Suzanne Wilson continue as Chair and Vice-Chair respectively for 2018. The motion was seconded and approved.
3.2. 2018 Legislative Representative
Ms. Gragg explained the purpose and opportunity for communicative discussions during legislative sessions through Meet-Me Conference Calls. These meetings are typically held on Tuesdays at 8:30 a.m. She encouraged the board to identify two volunteers to serve as a primary and a back-up participant. Dr. Kerch volunteered to participate.

3.3. ESHB 1427 Rules Project Update
Ms. Gragg reported the first of seven meetings of the Opioid Prescribing and Monitoring Rules Task Force was held on September 20, 2017, at the Capitol Event Center in Tumwater, WA.

Mr. Maresh explained the goal of these meetings is to draft a set of rules which would be brought each of the involved boards for review. Each board would submit their own version, reflecting necessary changes peculiar for their profession, for legislation. The anticipated completion date is the end of 2018.

Both Dr. Wardle and Dr. Anderson attended the October meeting in Tumwater. Dr. Wardle identified that guidelines need to be created for both acute and for chronic pain management. Dr. Anderson observed certain misunderstandings expressed through some of the public attendees. The leaders and the board and commission delegates worked to clarify the purpose of the project. All attendees are invested and committed to the task and the goal. Alternative treatments to opioid prescribing will be part of the discussion of future meetings.

3.4. Healthcare Enforcement and Licensing Modernization Solution (HELMS)
Mr. Maresh provided background information on HELMS noting the project’s motivation comes from the fact that the current Integrated Licensing & Regulatory System (ILRS) is becoming obsolete, and the vendor will continue to provide support but will no longer make updates. Additionally, there is need for better reporting capability, license processing, e-commerce and interactive applications. The feasibility study is complete, and a cost estimate of up to eighteen million dollars, leaving now the question of how to pay for it. The proposal is to add a $10 (ten dollar) surcharge to all professions’ licenses and registrations over a four year period. This will be a legislative decision and will not be determined until sometime in 2018.

3.5. Correspondence
Ms. Gragg reported that there were no correspondences since the last meeting.

4. Program Reports
4.1. Budget and fee update
Ms. Gragg reported that the current budget report is not available due to the late adoption of the budget.

Discussion ensued on the need to address the discrepancy that exists between the Board of Podiatry pay rate and that of certain other professions. Mr. Maresh will look into what opportunities exist for forums with legislators where the matter can be advocated.
There was further discussion on the benefit of having additional public members on the board. It was determined that staff would bring a draft proposal for legislation to the next meeting on January 11, 2018 for the board to consider.

4.2. Statistics reports
   Ms. Gragg summarized the report identifying that the number of active licensees continues to increase. Most of the active cases are in legal review status.

4.3. Continuing Education audit report
   Ms. Gragg reported that there are no audits to report because the unit that does continuing education audits is running about four months behind.

4.4. Recruitment update
   Ms. Graff explained that it is challenging to fill public member positions because it is difficult to get the word out to the public beyond the profession. There is one individual who had been a pro-tem member with the Naturopathy Board who has submitted an application through the governor’s office. Ms. Gragg encouraged the board members to talk with people they may know.

5. Open Forum
   Ms. Gragg reported that all the meetings in 2018 are scheduled to be held in Kent.

6. Future Business
   Other items to be included in the January 2018 agenda are updates on the ESHB 1427 opioid rules task force process, the progress of the HELMS study, and new member recruitment.

   In addition, a topic related to the Americans with Disabilities Act with regard to interpretive services was asked to be included on the January 2018 agenda.

7. Settlement Presentations
   There were no settlement presentations.

8. Adjournment of public meeting
   The public portion of the board meeting was adjourned at 11:07 a.m.

Closed Session

9. Discipline and Licensing

   Adjournment – the board meeting was adjourned at 1:30 p.m. by Dr. Anderson, Chair.
Next Meeting:
Date: January 11, 2018
Time: 9:00 a.m.
Location: Department of Health
Creekside Two at Center Point
Suite 310, Room 307
20425 72 Ave. S.
Kent WA  98052

Respectfully Submitted by

Susan Gragg, Program Manager

NOTE: PLEASE VISIT THE PODIATRIC MEDICAL BOARD’S WEB SITE FOR FUTURE AGENDAS AND MINUTES AT: WWW.DOH.WA.GOV, GO TO “LICENSES, PERMITS AND CERTIFICATES”, CLICK ON “PROFESSIONS – NEW, RENEW OR UPDATE” AND YOU WILL FIND A LIST OF THE HEALTH PROFESSIONS. GO TO “PODIATRIC PHYSICIANS”, THEN TO “BOARD MEETINGS” FOR AGENDAS AND MINUTES.