On January 26, 2018, the Examin ing Board of Psychology met at the Department of Health, Point Plaza East, 310 Israel Road SE, Room 152, Tumwater, WA 98501. Notice of the meeting was published on the psychology profession website and was sent out through the psychology GovDelivery.
1. Call to Order – Shari Roberts, Chair 9:02 a.m.

   1.1 Approval of agenda
   The agenda was approved and accepted as written.

   1.2 Board members will introduce themselves and areas of practice
   The board and agency staff members along with public attendees introduced themselves and their area of practice.

   1.3 Approval of the November 17, 2017 meeting minutes
   The board approved and accepted the November 17, 2017 meeting minutes.

2. Public Comment – Shari Roberts, Chair
Dr. Lucy Homans, Washington State Psychological Association (WSPA), expressed the association’s concern regarding the lack of flexibility in sanctions in disciplinary cases. WSPA would like board and DOH support towards amending RCW 18-130-160, allowing more flexibility and options between the statement of allegations (SOA) and statement of charges (SOC). The association is concerned about the impact upon psychologists when insurance companies are notified of severe disciplinary actions which could affect the practice and business of the psychologists. WSPA believes the board should have more options for discipline having a lower impact on the licensee. The chair and board intends to consider the recommendations of the association at one of the upcoming meetings after reviewing the information provided by Dr. Homans.

3. AAG and Staff Attorney – Kristin Brewer and Nicole Kelly
Kristin Brewer, Assistant Attorney General, and Nicole Kelly, Department of Health staff attorney, provided the board a presentation on the Notice of Decision process for licensure based on an applicant not meeting education requirements. The presentation also differentiated the roles of: staff attorneys; board, commission, and committee; Assistant Attorneys General; and prosecuting Assistant Attorneys General. Kristin and Nicole shared the process that takes place when a reviewing board member denies an applications. Nicole developed a checklist for reviewing board members to use to inform (re)licensure applicants why courses they took do not meet requirement and are denied, to be included in the Notice of Decision. The board agreed to begin using the checklist when reviewing applications and to define why the application/courses are denied.

4. Mandatory EPPP2 and PSYPACT – Shari Roberts, Chair
The board reviewed and discussed ASPPB’s mandated EPPP2. Christopher Gerard, AAG, reminded the board of its authority. The board has the authority to determine whether or not to include the mandated EPPP2 as a requirement. The contract with ASPPB for testing ends February 2019. The board will have to decide whether it wants to negotiate another contract with ASPPB that would exclude the mandated EPPP2 requirement. The AAG will conduct research related to this matter and the board will discuss during March 2018 meeting.

The board discussed the pros and cons of joining PSYPACT. Program updated the board on the current membership of PSYPACT which included states that endorsed master’s level psychologists. Joining would require Washington to allow masters level psychologists to practice within the state and associated rule writing. Program informed the board that a decision to join would be needed prior to May 2018 to place the matter on the 2019 proposed
legislative agenda. A motion was made not to join PSYPACT. The board approved the motion with one member abstaining.

5. **Assistant Attorney General Update – Christopher Gerard**
   The AAG continued the board’s discussion regarding professional obligations of psychologists. The AAG suggested a sub-committee review and discussion.

6. **Review Business Plan, Operating Agreement, and Bylaws – Shari Roberts, Chair**
   **Business Plan:**
   A motion was made to accept the proposed Business Plan after clarification of Goal 5. The Business Plan was approved by the board with one member abstaining.

   **Operating Agreement:**
   A motion was made to approve the proposed Operating Agreement. The Operating Agreement was approved by the board with one member abstaining.

   **Bylaws:**
   A motion was made to approve the proposed Bylaws. The Bylaws were approved by the board with one member abstaining.

7. **Review WPHP and WRAMP services – Shari Roberts, Chair**
   The board discussed the differences between WRAMP and WPHP. A motion was made to request Washington psychologists be added to WPHP to address inability to practice their profession safely. The board approved requesting to be added to WPHP clients. The board Chair and Program will discuss with WPHP and begin the legislative work if admittance is approved by WPHP.

8. **Continuing Education Requirements – Shari Roberts, Chair**
   The board discussed continuing education requirements. Program will develop and present a chart at the March 2018 meeting.

9. **Pro Tems – Shari Roberts, Chair**
   The board discussed the need for Pro Tem members to assist with hearing panels. The board discussed adding three Pro Tem members. The board approved Dr. Elizabeth Kunchandy, Dr. Howard Lloyd, and Dr. Evan Freeman as Pro Tem members of the board. Dr. Scholtz voted nay. One board member abstained from the vote.

10. **Management Reports – Joanne Miller, Credentialing Supervisor; James Chaney, Executive Director; and Kim-Boi Shadduck, Program Manager**
    **10.1 Office of Customer Service – credentialing update**
    Joanne Miller reported the current number of licensed psychologists in the state and was available for any questions related to credentialing.

    **10.2 Operating budget report**
    Kim-Boi Shadduck reviewed the board’s operating budget and opened up the discussion for questions. The board’s balance as of December 31, 2017 is $18,462.
10.3 Program update
Kim-Boi updated the board on upcoming ASPPB meetings. The Midyear meeting is scheduled for April 12-15th in Savanah, GA. The Annual meeting is scheduled for October 18-21st in Salt Lake City, UT. The board approved sending two board member and one program staff to each meeting.

11. Sub-Committee Work – Shari Roberts, Chair
The board broke off into assigned sub-committees to discuss projects, future issues, and to prepare for briefing the board on progress.

Application Review Sub-Committee
Rachaud Smith, Psy.D. Brendon Scholtz, Ph.D., Leslie Cohn, Ph.D., Ruby Takushi, Ph.D.

The board reviewed and determined that the licensure requirements of Puerto Rico are not substantially equivalent to that of Washington State.

Continuing Education Sub-Committee
Janet Look, Ed. D., Brendon Scholtz Ph.D. and Rachaud Smith, Psy.D.

No current report.

Communication Sub-Committee
Shari Roberts, Chair, Florence Katz Burstein, Public Member and Kim-Boi Shadduck, Program Manager.

No current report.

12. Request for List and Labels – Shari Roberts, Chair
There were no requests for list and labels.

13. Requests for Board continuing education waivers – Shari Roberts, Chair
The board reviewed requests for a continuing education (CE) extension due to extenuating circumstances. A motion was made and the board approved an extension of the requestor’s CE until June 30, 2018.

The board reviewed a request to waive CE requirements indefinitely for a psychologist retired from clinical practice since April 1, 2017. A motion was made and the board approved the request.

The board reviewed the request to waive CE requirements indefinitely for a retired psychologist. A motion was made and the board approved the request.

14. Future Agenda Items- Shari Roberts, Chair.
• Chris Gerard, AAG, will report on amending rules in regard to EPPP and EPPP2.
• Kim-Boi will bring information on continuing education requirements.
• Discussion of disciplinary sanctions.
• Sarah Kirschenman, Supervising Staff Attorney, will report on options when an applicant or licensee may be unable to practice with reasonable skill and safety due to a physical or mental condition.

15. Adjournment.  1:45 p.m.

Submitted by:                        Approved by:

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Stacey Saunders, Program Manager  Shari Roberts, Chair, Public Member
Examining Board of Psychology      Examining Board of Psychology