On Friday, February 23, 2018, the Board of Denturists met at the Department of Health, Point Plaza East Room 152/153, 310 Israel Rd. S.E., Tumwater, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

Board Members Present: Eric Hansen, Chair
Patrick Carbone, Vice-Chair
Sandra McNaughton, Public Member
Sherry Ybarra, Public Member
Vallan Charron
Szilard Zombor
Clayton Sulek, Pro-Tem

Members Absent: Brian Rounds, DDS

Staff Present: Vicki Brown, Health Services Consultant 4
Trina Crawford, Executive Director
Sandie Pearson, Program Representative
Heather Carter, Assistant Attorney General (AAG)
Bill Kellington, Supervising Staff Attorney
Katie Wolt, Policy Analyst
Erin Obenland, Disciplinary Case Manager

Others Present: Josh Brooks

OPEN SESSION – 10:00 a.m.

1. CALL TO ORDER

The open session meeting was called to order at 10:00 a.m. by Eric Hansen, Chair.
1.1 Introduction of board members, staff and audience

The audience, members and staff introduced themselves.

1.2 Approval of agenda

A motion was made by Szilard Zombor to approve the agenda as presented. The motion was seconded and the board unanimously approved the agenda as presented.

1.3 Approval of October 6, 2017 meeting minutes

A motion was made by Val Charron to approve the meeting minutes from October 6, 2017. The motion was seconded and the October 6, 2017 meeting minutes were approved as presented.

1.4 Approval of December 1, 2017 conference call meeting minutes

A motion was made by Val Charron to approve the conference call meeting minutes from December 1, 2017. The motion was seconded and the December 1, 2017 conference call meeting minutes were approved as presented.

2. EXCEPTION APPLICATIONS

Erin Obenland, Disciplinary Case Manager provided information to the board regarding the new procedure for exception applications. The board reviewed and discussed the new procedure that will be used for denturist exception applications. A motion was made by Val Charron to approve the new procedure. The motion was seconded and the new procedure that will be used for denturist exception applications was approved as presented.

3. BOARD OF DENTURISTS 2017 – 2019 BUSINESS PLAN

The board reviewed and discussed updating the 2017 – 2019 business plan. A suggestion was made to update the plan to include an educational outreach to schools and the association. Outreach topics may include presenting information about the licensure process and the role of the board. Ms. Brown will update the business plan to include the outreach component. The updated business plan will be presented to the board at the next meeting.

4. OPERATIONAL / DELEGATION

The board was provided an update on the operating agreement with the Department of Health by Trina Crawford, Executive Director.

Ms. Crawford shared with board members that there have been several changes in leadership within the Health Systems Quality Assurance (HSQA) division at the Department of Health.
The operating agreement is being updated to reflect these changes. The updated operating agreement will be presented at a future meeting for the board to review.

5. JURISDICTION REVIEWS

The chair provided an overview of the Maine and Montana licensing requirements for the full board’s consideration and action.

Eric Hansen, Chair provided information regarding licensing requirements for Maine and Montana. He shared that both are substantially equivalent to Washington’s licensing requirements. Szilard Zombor made a motion to accept Montana and Maine as having substantially equivalent licensing requirements. The motion was seconded and the board voted to approve the motion. Staff will update the website and application to reflect the decision of the board.

6. REQUEST TO RETAKE THE WRITTEN EXAM

The board considered a request for an applicant to retake the written exam a fourth time.

The board reviewed and discussed an applicant’s request to retake the written exam for a fourth time. A motion was made and seconded to request more information from the applicant. Board members voted in favor of the motion. Ms. Brown will contact the applicant on the board’s behalf.

7. BOARD OF DENTURISTS WRITTEN EXAM

The board was updated on the status of the exam subcommittee’s progress on revising and amending the current versions of the written exam.

Ms. Brown shared that the exam subcommittee had met twice and has reviewed four sections of the written exam. The subcommittee has determined that some questions within the reviewed sections will need to be re-written and deleted. There are six remaining sections that still need to be reviewed by the subcommittee. The subcommittee is also considering adding a section on implants. The subcommittee will continue working on reviewing and amending the current versions of the written exam. An update to the full board will be presented at the next meeting.

8. CALIBRATION SHEET

The board reviewed and discussed making additional changes to the revised exam calibration sheet.
The board reviewed and discussed draft changes made to the revised calibration sheet. Val Charron shared his suggested changes with the board. Ms. Brown will work to update the calibration sheet and will bring back to the board at a future meeting for review.

9. OTHER

- Email regarding implant pre-fabricated abutment.

The board reviewed and discussed an email received regarding implant pre-fabricated abutment. Board members discussed and determined placing an implant abutment is within the denturist scope of practice per RCW 18.30.010 (5). A motion was made, seconded and approved to have Ms. Brown respond to the email. Ms. Brown will work with the board chair to draft the response.

10. PROGRAM MANAGEMENT REPORT – Information provided to the board by the program manager and Executive Director.

10.1 Interim Operating Budget Report

Ms. Crawford presented the board with the Interim Operating Budget Report through January 2018. She shared that the 2017-2019 biennium budget is still being finalized. An update will be provided to the board at the April meeting.

10.2 2018 Legislation update

Ms. Crawford updated the board on legislation. She shared that there were no bills this session that impacted the denturist profession. She also shared that House Bill (HB) 1782 regarding dental laboratories has passed out of the House and Senate. The bill exempts denturist laboratories.

In addition, Ms. Crawford shared that a lot of the legislation this year was focused on the current opioid crisis.

10.3 Licensing and disciplinary statistics

Ms. Brown provided licensure and disciplinary statistics to the board. Statistics presented are as follows:

<table>
<thead>
<tr>
<th>CREDENTIAL STATUS</th>
<th>DENTURIST LICENSURE</th>
<th>DENTURIST ALTERNATE LOCATIONS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active</td>
<td>137</td>
<td>25</td>
<td>162</td>
</tr>
<tr>
<td>Revoked</td>
<td>5</td>
<td>---</td>
<td>5</td>
</tr>
<tr>
<td>Suspended</td>
<td>7</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>Status</td>
<td>Active</td>
<td>On Hold</td>
<td>Total</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>--------</td>
<td>---------</td>
<td>-------</td>
</tr>
<tr>
<td>Active with Conditions</td>
<td>2</td>
<td>---</td>
<td>2</td>
</tr>
<tr>
<td>Inactive</td>
<td>5</td>
<td>---</td>
<td>5</td>
</tr>
<tr>
<td>Active on Probation</td>
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<td>---</td>
<td>1</td>
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<tr>
<td>Retired Active</td>
<td>6</td>
<td>---</td>
<td>6</td>
</tr>
<tr>
<td>Voluntary Surrender</td>
<td>1</td>
<td>---</td>
<td>1</td>
</tr>
</tbody>
</table>

10.4 March 30, 2018 clinical exam update

Ms. Brown shared that five candidates are scheduled for the March 30, 2018 clinical exam. Exam calibration will be held the afternoon of March 29, 2018 in Tacoma.

10.5 Change of name for American Denturist College

Ms. Brown provided a copy of a letter received notifying the board that the American Denturist College had changed its name to American Denturist School. The name change was effective February 1, 2018.

10.6 Report from American Association of Dental Administrators and National Denturist Association conferences

Ms. Crawford provided a report to the board about the American Association of Dental Administrators annual meeting she attended in Atlanta, GA on October 15-16, 2017. Ms. Crawford shared that presentations at the meeting included:

- AADB
- Complaint processes and investigations
  - Louisiana
  - Oregon
  - Maryland
  - Hawaii
  - West Virginia
  - Montana

Ms. Crawford also shared that the annual meeting routinely holds a round table discussion of the administrators. Each administrator shares news, legislation, rules, processes, and issues that are affecting their state. Discussing trends affecting other states is beneficial since these trends could potentially affect Washington.

10.7 Other

There was no other board business discussed at this time.
11. CONSENT AGENDA – CORRESPONDENCE

The following item(s) and any additional correspondence received or sent is for the committee’s information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

There were no Consent Agenda items presented to the board at this time.

12. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- Updated operating agreement
- 2017 – 2019 Business Plan
- Budget update
- Updated calibration sheet, score sheets and candidate exam packet
- Written exam subcommittee update
- Rules workshop
- Licensing and disciplinary statistics

13. OPEN FORUM FOR PUBLIC INPUT

Josh Brooks thanked the board for their work.

14. RULES WORKSHOP

The board reviewed and discussed updating and revising WAC 246-812. Ms. Brown asked the board to email her suggested draft changes or updates to the language. The draft rules will be updated and presented at the next rules workshop to be held at the April 26, 2018 meeting at the Skamania Lodge in Stevenson.

15. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 12:55 p.m. on Friday, February 23, 2018. The next meeting is scheduled for Thursday, April 26, 2018 at the Skamania Lodge in Stevenson. Updated meeting information will be posted to the Board of Denturists webpage.

Respectfully Submitted By: Vicki Brown, Program Manager

Approved By: Eric Hansen, Chair

Board of Denturists