On March 16, 2018, the Examining Board of Psychology met at the Department of Health, 20425 72nd Ave., Building 2, Room 307, Kent, WA 98032. Notice of the meeting was published on the psychology profession website and was sent out through the psychology GovDelivery.
1. Call to Order – Shari Roberts, Chair 9:00 a.m.

1.1 Approval of agenda
The agenda was approved and accepted as written.

1.2 Approval of the January 26, 2018 meeting minutes
Requests for amendments were made and accepted. The minutes were approved as amended.

1.3 Board members will introduce themselves and areas of practice
Board members, agency staff, and public attendees introduced themselves and their area of practice.

2. Supervising Staff Attorney – Sara Kirschenman
The staff attorney provided a presentation on and facilitated discussion related to options available to the Board when an applicant/licensee may be unable to practice with reasonable skill due to a physical or mental condition.
Ms. Kirschenman also presented information on mental examinations under the uniform disciplinary act.

- Actions available to the Board for applicants:
  - Deny application
  - Grant application with conditions
  - Notice of Required Evaluation (NRE)

- Actions available to the Board for licensees:
  - Notice of Intent to Order (NIO) mental examination. RCW 18.130.170(2)
  - Statement of Charges (SOC) alleging licensee’s inability to practice with reasonable skill and safety. RCW 18.130.170(1)

- Between FY2013-FY2017:
  - 2.5% of board complaints alleged inability to practice with reasonable skill and safety.
  - No STIDs or final orders included a finding of inability to practice with reasonable skill and safety.

3. Disciplinary sanctions
The board is considering informal enforcement action. Mr. Bucknell believes that the board can achieve this through a change in the administrative rules. He also shared information about statements of allegations (SOA) and statement of charges (SOC).

The board would like to hear from the nursing commission, which has a lesser sanction, on how it works, and what their criteria for use is.

4. Public Comment – Shari Roberts, Chair
Dr. Homans, Washington State Psychological Association (WSPA), thanked the board for the conversation on possible rule changes and having more options between the statements of allegations (SOA) and the statements of charges (SOC).

5. Assistant Attorney General Update – Jack Bucknell on behalf of Christopher Gerard
AAG provided an update to the board and a report on possibly amending rules in regards to the current EPPP and the upcoming EPPP2. The board has the authority to determine
whether or not to include the EPPP2 as a requirement for licensure in Washington State. The contract with ASPPB for testing ends February 2019. The decision whether to try to negotiate another contract with ASPPB that would exclude the mandated EPPP2 requirement or accept the EPPP2 requirement is up to the board to decide.

6. Review Business Plan, Operating Agreement, and Bylaws – Brendon Scholtz and Christopher Gerard
   The board will review and discuss possible amendments at a future meeting when more members are present.

7. HEAL-WA- Christina Pryor, University of Washington
   The presentation on the HEAL-WA, evidence-based resources for healthcare professionals, will take place at a future meeting.

8. Update on WPHP services– Shari Roberts, Chair
   The board discussed the February 7th conference call with WPHP. Dr. Homans shared WPHP had contacted her and inquired about WSPA taking lead on legislation to switch the board from WRAMP to WPHP.

9. Continuing Education Requirements– Shari Roberts, Chair
   The board discussed changing the CE requirements from 60 hours to 30 hours every three years, with eight hours in ethics. A motion was made to adopt the continuing education mandate that requires 30 credits of continuing education every three years, including eight credits in ethics. Vote 6-0, Approved.

   The board also discussed, once the JP exam can be automatically scored, having the CE requirements include taking the JP exam. The Board intends to discuss further once more information is known on when the JP exam can be automatically scored.

10. Management Reports - Joanne Miller, Credentialing Supervisor; James Chaney, Executive Director; and Stacey Saunders, Program Manager
       Ms. Miller provided an update on credentialing statistics for licensed psychologists in the state, and also shared there is a YouTube video on the Department of Health (DOH) website about how to apply through the online licensing system.

       Active status: 2,861
       Pending: 231

   10.2 Operating budget report.
       Ms. Saunders reviewed the board’s operating budget and opened up the discussion for questions. There was one question on the WRAMP line item in the budget; a budget staff member will be available at a future meeting to answer questions on the budget.
10.3 Program update.
Ms. Saunders updated the board on upcoming ASPPB Midyear meeting scheduled for April 12-15th in Savanah, GA. Dr. Pickett and Ms. Saunders will attend. The Annual meeting is scheduled for October 18-21st in Salt Lake City, UT. The board previously determined that two board members and agency staff will attend. Attendees will be determined by the board at a future meeting.

11. Sub-Committee Work – Shari Roberts, Chair
The board broke off into assigned sub-committees to discuss projects, future issues, and to prepare for briefing the board on progress.

Application Review Sub-Committee
Rachaud Smith, Psy.D., Lezlie Pickett, Ph.D., Brendon Scholtz, Ph.D., Leslie Cohn, Ph.D., Ruby Takushi, Ph.D.

Continuing Education Sub-Committee
Janet Look, Ed.D. Vice Chair, Brendon Scholtz Ph.D. and Rachaud Smith, Psy.D.

Communication Sub-Committee
Shari Roberts, Chair, Florence Katz Burstein, Public Member and Stacey Saunders, Program Director.

12. Sub-Committee Reports – Shari Roberts, Chair
Sub-committees reported on current projects and/or issues.

13. Request for List and Labels – Shari Roberts, Chair
Board members reviewed requests for list and labels. There were no requests.

14. Requests for board continuing education waivers – Shari Roberts, Chair
Board members reviewed requests for a continuing education waiver.
• First request – the applicant requested to revoke the renewal and move to retired inactive status. The board denied the request: Vote 6 – 0.

• Second request – the applicant requested an unlimited waiver of continuing education requirements. A motion was made for the applicant to have unlimited waiver of CE requirements. The board approved the request: Vote 6 -0.

15. Future Agenda Items- Shari Roberts, Chair
• Discussion of EPPP2
• Review Business Plan, Operating Agreement, and Bylaws
• Presentation on HEAL-WA
• Budget representative to discuss WRAMP line item in budget
• Prescriptive authority
• Changing from Board to a Commission
• ASPPB Mid-Year Meeting report
• Ethics training in 2019
• HELMS update
• Use of psychologist’s auxiliary staff and their duties
16. Adjournment  

1:09 p.m.  

Submitted by:  

Signature on File  

Stacey Saunders, Program Director  
Examining Board of Psychology  

Approved by:  

Signature on File  

Shari Roberts, Chair, Public Member  
Examining Board of Psychology