BOARD OF DENTURISTS
MEETING MINUTES

Thursday, April 26, 2018

Skamania Lodge
1131 S.W. Skamania Lodge Way
Rainier Room
Stevenson, WA

On Thursday, April 26, 2018, the Board of Denturists met at the Skamania Lodge, 1131 S.W. Skamania Lodge Way, Rainier Room, Stevenson, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

Board Members Present: Eric Hansen, Chair
Patrick Carbone, Vice-Chair
Sandra McNaughton, Public Member
Sherry Ybarra, Public Member
Szilard Zombor

Members Absent: Val Charron
Brian Rounds, DDS

Staff Present: Vicki Brown, Health Services Consultant 4
Trina Crawford, Executive Director
Sandie Pearson, Program Representative
Heather Carter, Assistant Attorney General (AAG)
Katie Wolt, Policy Analyst

Others Present: Josh Brooks, Denturist
Carolyn Logue, Lobbyist, Washington Denturist Association
Bill Disantis, Denturist

OPEN SESSION – 1:00 p.m.

1. CALL TO ORDER

The open session meeting was called to order at 1:14 p.m. by Eric Hansen, Chair.
1.1 Introduction of board members, staff and audience

The audience, members and staff introduced themselves.

1.2 Approval of agenda

A motion was made by Szilard Zombor to approve the agenda as presented. The motion was seconded and the board unanimously approved the agenda as presented.

1.3 Approval of February 23, 2018 meeting minutes

A motion was made by Sandie McNaughton to approve the meeting minutes from February 23, 2018. The motion was seconded and the February 23, 2018 meeting minutes were approved as presented.

2. BOARD POLICIES

After discussion, the board reviewed and approved the modifications to the policies listed below. Staff will renumber, finalize and have the amended policies posted to the web.

DN 01 – Disability Accommodations for Examination

A motion was made by Szilard Zombor to approve the amendments to DN 01 – Disability Accommodations for Examination. The motion was seconded and approved as amended.

DN 02 – Examination Review Process

A motion was made by Szilard Zombor to repeal DN 02 – Examination Review Process. The motion was seconded and approved for repeal.

DN 03 – Minimum Number of Candidates for Clinical Examination

A motion was made by Szilard Zombor to approve the amendments to DN 03 – Minimum Number of Candidates for Clinical Examination. The motion was seconded and approved as amended.

DN 04 – Recognition of Denturist Educational Programs

A motion was made by Szilard Zombor to approve the amendments to DN 04 – Recognition of Denturist Educational Programs. The motion was seconded and approved as amended.

DN 05 – Scoring for Clinical Examination

A motion was made by Szilard Zombor to approve the amendments to DN 05 – Scoring for Clinical Examination. The motion was seconded and approved as amended.
DN 06 – Exception Applications

A motion was made by Szilard Zombor to approve the amendments to DN 06 – Exception Applications. The motion was seconded and approved as amended.

DN 07 – Initial Assessment Thresholds

A motion was made by Szilard Zombor to approve the amendments to DN 07 – Initial Assessment Thresholds. The motion was seconded and approved as amended.

3. BOARD OF DENTURISTS 2017 – 2019 BUSINESS PLAN

The board reviewed and discussed the updated 2017 – 2019 business plan. The business plan was updated to include an educational outreach to schools, the association and licensees. Outreach topics include presenting information about the licensure process and the role of the board.

A motion was made by Szilard Zombor to approve the updated 2017 – 2019 business plan as amended. The motion was seconded and approved as amended.

4. OPERATIONAL / DELEGATION

The board was provided a copy of the signed operating agreement with the Department of Health by Trina Crawford, Executive Director. It was mentioned that the last signed operating agreement was from 2008.

5. REQUEST TO RETAKE THE WRITTEN EXAM

Vicki Brown, Program Manager updated the board on the request for an applicant to retake the written exam a fifth time. Ms. Brown noted that she had contacted the applicant to request the additional information that the board had requested. The applicant responded back saying they are working on it. This will be presented again at the August meeting for review and decision.

6. BOARD OF DENTURISTS WRITTEN EXAM

The board was updated on the status of the exam subcommittee’s progress on revising and amending the current versions of the written exam. The subcommittee will be meeting on June 8, 2018 to try to finish the last five or six sections of the data bank.

7. CALIBRATION SHEET

The board reviewed and discussed making additional changes to the revised exam calibration sheet, the clinical exam outline, the score sheets and the candidate information packet. In order to complete the changes, a subcommittee was created to work on the changes. The subcommittee consists of Val Charron, Clayton Sulek, Szilard Zombor and Vicki Brown.
Ms. Brown will schedule a meeting for the subcommittee and report back to the board at a future meeting.

8. OTHER

- Dental Collaboration Committee update – Eric Hansen, Chair and Trina Crawford, Executive Director

Ms. Crawford discussed the committee meetings held on November 22, 2017 and April 12, 2018.

The collaboration committee recommended rule modifications for tasks delegated to dental hygienists under general supervision. Dr. Shaw made a motion and the Dental Quality Assurance Commission (DQAC) approved opening the rule to modify tasks delegated to dental hygienists under general supervision. The commission reviewed a request dated September 1, 2017 asking if a dental hygienist is able to perform office teeth whitening under general supervision. The commission advised Ms. Santiago to reply that the commission is opening rules for clarification.

- Participant for the Dental Quality Assurance Commission (DQAC) Educational Outreach Committee

Ms. Crawford explained the purpose of the DQAC educational outreach committee. Ms. Brown stated that Danny Croft was the board representative on this committee. On Mr. Croft is no longer on the board, Ms. Brown asked if they would like to have a member volunteer to be on the educational outreach committee. Val Charron was nominated but as he was not present at the meeting, staff will contact him to see if he is interested.

- Cancellation on June 15, 2018 board meeting

Staff requested permission from the board to cancel the June 15, 2018 meeting. After discussion, a motion was made by Szilard Zombor to cancel the June 15, 2018 meeting. The motion was seconded and was approved unanimously. Staff will upset the denturist webpage and send out a notification on GovDelivery.

9. PROGRAM MANAGEMENT REPORT – Information provided to the board by the program manager and Executive Director.

9.1 Interim Operating Budget Report

Ms. Crawford presented the board with the Interim Operating Budget Report through March 2018. The balance has increased, however there was a fee decrease effective February 1, 2018. The application fee went from $1,500 to $350 and the renewal fee
went from $1,855 to $1,700 yearly. This reduction will affect the balance. Staff will monitor the budget and report back at the next meeting.

9.2 Licensing and disciplinary statistics

Ms. Brown provided licensure and disciplinary statistics to the board. Statistics presented are as follows:

<table>
<thead>
<tr>
<th>CREDENTIAL STATUS</th>
<th>DENTURIST LICENSURE</th>
<th>DENTURIST ALTERNATE LOCATIONS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active</td>
<td>141</td>
<td>25</td>
<td>166</td>
</tr>
<tr>
<td>Revoked</td>
<td>4</td>
<td>---</td>
<td>4</td>
</tr>
<tr>
<td>Suspended</td>
<td>7</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>Active with Conditions</td>
<td>2</td>
<td>---</td>
<td>2</td>
</tr>
<tr>
<td>Inactive</td>
<td>5</td>
<td>---</td>
<td>5</td>
</tr>
<tr>
<td>Active on Probation</td>
<td>1</td>
<td>---</td>
<td>1</td>
</tr>
<tr>
<td>Retired Active</td>
<td>6</td>
<td>---</td>
<td>6</td>
</tr>
<tr>
<td>Voluntary Surrender</td>
<td>1</td>
<td>---</td>
<td>1</td>
</tr>
</tbody>
</table>

9.3 Results from the March exam

The board was informed of the results from the March written and clinical exams. All three candidates passed the written exam and all five candidates passed the clinical exam.

10. CONSENT AGENDA – CORRESPONDENCE

The following item(s) and any additional correspondence received or sent is for the committee’s information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

There were no Consent Agenda items presented to the board at this time.

11. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- 2017 – 2019 Business Plan
- Budget update
- Request to retake the written exam a fifth time
- Updated calibration sheet, score sheets, clinical exam outline and candidate information packet
- Written exam committee update
- Dental Collaboration Committee update
• Dental Educational Outreach Committee update
• Rules workshop
• Licensing and disciplinary statistics
• VA update from Carolyn Logue, Lobbyist

12. OPEN FORUM FOR PUBLIC INPUT

Carolyn Logue provided information to the board regarding VA dental benefits. She stated she will be sending in a request to the board asking a letter to be sent to the VA regarding denturist licensing in Washington. She also said that the association is trying to educate Congress on this issue.

13. RULES WORKSHOP

The board reviewed and discussed updating and revising WAC 246-812. Ms. Brown asked the board to email her suggested draft changes or updates to the language. The draft rules will be updated and presented at the next rules workshop to be held at the August 23, 2018 meeting at the Department of Health in Tumwater.

14. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 4:15 p.m. on Thursday, April 26, 2018. The next meeting is scheduled for Thursday, August 23, 2018 at the Department of Health in Tumwater. Updated meeting information will be posted to the Board of Denturists webpage.

Respectfully Submitted By:                        Approved By:

__________________________    ____________________________
Vicki Brown, Program Manager          J. Eric Hansen, Chair
                                      Board of Denturists