CONVENE

Chair, Tim Lynch called the meeting to order June 7, 2018 at 9:02 am.

Commission Members:
- Elizabeth Jensen, PharmD
- Tim Lynch, PharmD, Chair
- Cheryl Adams, PharmD, Vice-Chair
- Teri Ferreira, RPh
- Judy Guenther, Public Member
- Steve Anderson, RPh
- Uyen Thorstensen, Pharmacy Technician
- Kenneth Kenyon, PharmD, BCPS
- Sepi Soleimanpour, RPh, MBA-HA
- Jerrie Allard, Public Member
- Michael Sieg, PharmD
- Kat Wolf-Khachatourian, PharmD

Absent Commission Member:
- Arun Sambataro, Public Member
- Matthew Ronayne, RPh
- Olgy Diaz, Public Member

Staff:
- Eric Sonju, AAG
- Chris Gerard, AAG
- Steven Saxe, Executive Director
- Tracy West, Deputy Director
- Angelica Pauley, Pharmacist Consultant
- Lisa Roberts, Pharmacist Consultant
- Doreen Beebe, Program Manager
- Leann George, Secretary Senior
- Gordon MacDonald, Supervising Pharmacist Investigator

Call to Order

1. Approval of Business Meeting Agenda

MOTION: Steve Anderson moved to approve the June 7, 2018 business meeting agenda. Judy Guenther seconded. MOTION CARRIED: 11-0.
2. General Provisions
Program Manager, Doreen Beebe and Deputy Director, Tracy West led the Commission through the drafted language for General Provisions with the support of AAG, Christopher Gerard. They went through each section taking turns discussing concerns, asking questions and encouraging input from the stakeholders and made amendments accordingly.

*Elizabeth Jensen

The Commission reconvened from Executive Session at 1:30 p.m.

3. Finance/Budget Sub-Committee Report
Ken Kenyon led the update on the work the budget sub-committee has done to come up with the proposed recommendations for fee increases. The sub-committee has been dedicated to this work. They took a close and detailed look into the PQAC budget. Time was spent reviewing the budget projections, looked at the current expenditure of the Commission, number of licenses for each credential, as well as fee versus cost to the PQAC. The work they have done has led to prioritizing the sub-committees goals and they have developed a fee increase recommendation for review and acceptance. A tool was developed that allows modeling revenue and expense assumptions to assist in developing recommendations.

*Elizabeth Jensen

MOTION: Steve Anderson moved that the Commission wishes to acknowledge that emergency medical reasons in WAC 246-879-010(10)(e) is not defined in the same way as the FDA and that the borrowing, lending, sale, purchase, or transferring of medications between pharmacies to a practitioner to alleviate a temporary shortage or for another emergency medical reason does not constitute wholesaling and directs DOH staff to draft an interpretative or policy statement to memorialize this decision. Judy Guenther seconded. **MOTION CARRIES: 12-0.**

4. Pharmacy Commission Investigative Staff meeting
Niki Pavlicek, Deputy Assistant Secretary of Health Systems Quality Assurance Division introduced herself as the facilitator. She provided a brief overview of the purpose of the meeting.
The intent of this meeting was to discuss and clarify the role of the Commission and the DOH in pharmacy regulation, their shared values and mission, and discuss how to better improve communication to best support the Commission and DOH investigators in carrying out their roles.

After identifying rules of engagement for this conversation to be successful each attendee agreed to said rules and introduced themselves.

**DOH Leadership:** Kristin Peterson, Assistant Secretary of Health Systems Quality Assurance Division, Martin Pittioni, Office Director of HPF, Mark Defreyen, Director of OII and OLS, Patrick Hager, OII Chief Investigator, Gordon MacDonald, Pharmacist Investigator Supervisor, Steve Saxe, Executive Director of PQAC, Tracy West, Deputy Director of PQAC, Bob Detamore, Labor Relations Manager.

**Pharmacist Investigators:** Chris Humberson, Shelley Feldner-Schuerman, Brad Dykstra, Tina Lacey, Eleanor Doss, Stan Moor, Tyler Varnum, Daniel Lari. **Pharmacist Consultants:** Lisa Roberts, Angelica Pauley. **PQAC Staff:** Doreen Beebe, Program Manager, Leann George, Secretary Senior.

Elizabeth Turnbow, Union Representative

**Pharmacy Commission:** Cheryl Adams, Ken Kenyon, Judy Guenther, Tim Lynch, Elizabeth Jensen, Steve Anderson, Jerrie Allard, Teri Ferreira, Michael Sieg, Sepi Soleimanpour, Uyen Thorstensen, Kat Wolf-Khachatourian

Elizabeth Turnbow, union representative for the pharmacist investigators, shared a concern that the agenda for the discussion was just seen by the investigators and caused concern. Kristin Peterson, Assistant Secretary for HSQA, began the conversation by describing the law and joint operating agreement governing the Commission’s and DOH’s relationship to provide clarity on roles and responsibilities.

The facilitator then discussed the agenda and inquired whether there were other items to discuss. As the conversation ensued, Elizabeth Turnbow interrupted the meeting indicating she was concerned that the conversation was leading to a discussion on staff performance and was not appropriate. The facilitator called a caucus with Elizabeth Turnbow. Elizabeth and the represented investigators left the room. The meeting with the investigators concluded at this point at the Commission’s request because it was clear we would not be able to cover the agenda items planned for.

At this point, Marc Defreyen, Director of the Office of Investigations and Inspections reiterated to the Commission his and his teams commitment to the goals and direction of the Commission.

*There being no further business, the board adjourned at 4:30 p.m.*
Respectfully Submitted by:
Leann George, Program Support for Approval July 26, 2018

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Ken Kenyon, Acting Chair
Washington State Pharmacy Quality Assurance Commission