Washington State
Veterinary Board of Governors
June 11, 2018 Business Meeting Minutes

A meeting of the Washington State Veterinary Board of Governors was called to order at 9:03 a.m. on Monday, June 11, 2018, by Tawney Carrier, Chair. The meeting was held at the Department of Health (DOH), 111 Israel Road SE, Building 2, Room 158, Tumwater, Washington, 98501.

Board Members
Present: Tawney Carrier, Public Member, Chair
Elizabeth Davies, DVM, Vice Chair
Sue Moriyasu, DVM
Kim Morgan, LVT
Aja Senestraro, DVM
Michelle Zachry, DVM
Kirk Breuninger, VMD, MPH, DACVPM

Staff Present: Christopher Wright, Assistant Attorney General
Sierra McWilliams, Assistant Attorney General
Kathy Schmitt, Deputy Office Director
Loralei Walker, Program Manager
Sarah Beckham, Secretary Senior
Dan Frank, Management Analyst
Tanya Mills, Credentialing Supervisor
Sara Kirschenman, Staff Attorney
Deonna Chartrey, Case Manager
Katie Wolt, Policy Analyst

Others Present: Paul Demaris, Washington State Veterinary Medical Association (WSVMA)
Candace Joy, WSVMA
Greg Hanon, WSVMA
Lori Grassi, Washington State Chiropractic Association
Karen Norton, Washington State Association of Veterinary Technicians
Bob Nicoloff, Chiropractic Quality Assurance Commission (CQAC)
Tammy Kelley, CQAC
Matthew Waldron, DC, CQAC
Steve Saxe, DOH Pharmacy Quality Assurance Commission
Kendall HarrDVM, MS, DACVP
Paul Carkeek
9:00 a.m. **OPEN SESSION**

Call to Order and Introductions – Tawney Carrier, Public Member, Chair

1. **Approval of Agenda**
   Chair Carrier explained there were some additional items to add to today’s agenda that were recently sent to the board members. One item is a questions regarding clarification about vet tech tasks and the second item is regarding the pharmacy commission meeting on June 8 that Loralei Walker and Kathy Schmitt attended. Dr. Breuninger made a motion to approve the amended agenda. Dr. Senestraro seconded the motion. The motion passed unanimously.

2. **Approval of meeting minutes**
   Dr. Breuninger moved to approve the March 5, 2018 business meeting minutes. Dr. Davies seconded the motion. The motion passed unanimously.

   Ms. Morgan moved to approve the April 24, 2018 continuing education meeting minutes. Dr. Breuninger seconded the motion. The motion passed unanimously.

**Reports (Information)**

3. **Tawney Carrier, Public Member, Chair**, had no report.

4. **Kathy Schmitt and Loralei Walker, Office of Health Professions**
   Kathy Schmitt, Deputy Director, gave information on the board’s budget. There will be new reports created that will be standardized across DOH. DOH is trying to be more transparent regarding budget processes for stakeholders.

   The legislation to add veterinarians to the HEAL WA program during last session did not pass before the session ended. It may be included in next year’s session. The department is deciding on bill proposals for the 2019 legislative session.

   Kathy will be leaving the Department of Health at the end of July. The Office of Health Professions will be doing a bit of reorganization and hiring a new Deputy Director. They will also hire a new Executive Director who will serve this board and other professions. Kathy explained the department’s hiring process and what the two positions will cover.

   **Loralei Walker, Program Manager**, showed a spreadsheet she created to track continuing education audits. DOH has increased the percentage of audits per board’s request.

5. **Christopher Wright, Assistant Attorney General**
   The Governor’s Office received a letter requesting an appeal of the board’s denial regarding the amendment to WAC 246-933-340. The Governor’s Office responded explaining that the board
has not denied the petition, but has withdrawn the initial CR-101 and will be filing a new CR-101 to include a broader scope of rulemaking.

Chris will be attending a hearing this afternoon and Sierra McWilliams, AAG will be here representing the AAGs office.

Presentations/Discussions

6. Discussion with the Chiropractic Quality Assurance Commission (CQAC) on Animal Chiropractic (Discussion)
Bob Nicoloff, Executive Director of CQAC, and Dr. Waldron of CQAC discussed chiropractic medicine on animal patients by non-veterinary chiropractors. CQAC would like to collaborate with the board and work together on this issue to evaluate what options are possible. Tammy Kelley, CQAC Credentialing and Disciplinary Manager, stated there are no education requirements in Washington for chiropractic work on animals. Dr. Moriyasu made a motion to create a VBOG subcommittee with Dr. Senestraro, Dr. Moriyasu and Dr. Davies. Dr. Zachry seconded the motion. The motion passed unanimously. The subcommittee will work with members from CQAC to further explore this issue.

7. Complaint and Discipline Process (Discussion/Potential Action)
Sara Kirschenman, DOH staff attorney, and Deonna Chartrey, DOH case manager, provided a presentation on the complaint and discipline process within DOH. They explained the steps of the complaint process and how the board members fit into it. The board requested increased support and training from legal staff and case managers as they are assigned their first case. The board also plans to use current or former pro-tem board members for mentorship of new members in this area.

Rulemaking

8. Rulemaking Workshop: Client Consultation (Action)
The board held a rulemaking workshop based on a new, broader-scoped rulemaking to consider rules to clarify the level of consultation a veterinarian must have with the client when providing care and treatment. The board decided to reactivate the previous subcommittee to work on this issue. Dr. Breuninger made a motion to reactivate the subcommittee consisting of Ms. Carrier, Dr. Davies and Dr. Breuninger. Dr. Senestraro seconded motion. Motion passed unanimously. The subcommittee will be setting up a time to meet.

Dr. Breuninger made a motion for the subcommittee to decide where to enter new language and what new language to include with the goal of client education. The subcommittee will report at the September meeting. Dr. Davies seconded the motion. Motion passed unanimously. The subcommittee will also consider how to get the public educated on this topic as quickly as possible.
9. **Rulemaking Workshop: Veterinarian Continuing Education (CE) WACs 246-933-401 through -480**
   Chair Carrier gave a brief overview of April subcommittee meeting proposed changes to WAC 246-933-401 through -480. Dr. Davies made a motion to adopt the changes in rule language. Dr. Breuninger seconded motion. The motion passed unanimously. Katie Wolt, DOH Policy Analyst, discussed how to determine the costs associated with this rule change. She explained whenever a rule is updated, a cost analysis is usually requested. For this rulemaking, there is cost of time away from job to attend CE and the cost of the CE itself. Board members brought up the fact that there are many free CE courses available online which help cut down the costs. Loralei Walker and Katie Wolt will meet to come up with specific questions for the board about costs.

10. **Rulemaking Workshop: Veterinary Technician Continuing Education (CE) WACs 246-935-270 through -310 (Action)**
   The board reviewed an initial draft of veterinary technician CE rules and discussed a plan for reviewing and amending them. Dr. Moriyasu made a motion to reinstate the previous subcommittee of Dr. Moriyasu, Dr. Breuninger, Ms. Carrier and add Ms. Morgan, LVT to work on these CE rules. Dr. Breuninger seconded the motion. The motion passed unanimously.

   The board reviewed a petition to consider rulemaking for WAC 246-935-050 Animal healthcare tasks to revise the authorized healthcare tasks for unregistered assistants, including the ability to monitor anesthesia. The board discussed the use of volunteers versus unregistered assistants and creating definitions for clarification. They also discussed the appropriateness of unregistered assistants monitoring anesthesia.

   Dr. Breuninger made a motion to deny the petition at this time, with the consideration that the board may take up rulemaking on this topic once the continuing education rule revisions are finalized. Dr. Zachry approved the motion. The motion passed unanimously.

   The board also entertained a request for technical assistance related WAC 246-935-050 “closure, including suturing, of a prepared skin wound or gingival incision”. The requestor asked whether a veterinary technician can do only skin (integument deep) closure or if they can do closure of muscle structures under this delegated task. The board verified that this delegated task only includes closure of skin, not muscle tissue. This note will be added for consideration when this rule is open for rulemaking.

11:50 a.m. **Open Forum**

12. Kendall Harr, animal pathologist, spoke about quality control in veterinary labs. There is no oversight or quality control, and no inspection of laboratories or equipment for veterinary clinics/hospitals. She is looking to request a sunrise review to get dialog started on this issue. This could be a possible agenda item for the September board meeting.
Steve Saxe, Executive Director for the Pharmacy Quality Assurance Commissions (commission) talked about Gabapentin as a drug of concern. The commission recommended the Prescription Monitoring Program (PMP) start the rulemaking process to explore adding gabapentin to the list of reportable drugs to the PMP.

12:00 p.m. Lunch (30 minute break)

13. **Continuing Education (CE) Courses (Action)**

13.1 Course reviews were approved as follows:

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<tr>
<th>Continuing Education Review – Veterinary Board of Governors</th>
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<tbody>
<tr>
<td>June 11, 2018</td>
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<tr>
<td>Reviewers: Breuninger, Morgan, Senestraro</td>
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<td>Submitted By:</td>
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<td>Title</td>
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<td>Hours Requested</td>
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<tr>
<td>1 Summit Vet / Asya Khesin</td>
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<td>2 Zoetis / Robert Myers</td>
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<td>3 Zoetis / Dr. Josh Schulz</td>
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<td>4 Zoetis / Trent Neff</td>
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<tr>
<td>5 Inland Empire VMA / Dani Wehr</td>
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<td>6 Dr. Jessie Robinson</td>
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Dr. Breuninger made a motion to approve courses as listed. Ms. Morgan, LVT, seconded the motion. The motion passed unanimously.

13.2 Dr. Michelle Zachry, Dr. Sue Moriyasu and Dr. Elizabeth Davies are the CE course reviewers for July through September 2018.

13.3 Schedule date for interim course review.

The board members reviewing CE requests for July through September will determine when to schedule the next course review.

14. **American Association of Veterinary State Boards (AAVSB) Activities Updates (Discussion/Potential Action)**

3/28/18 Dr. Senestraro attended a Communication with Students webinar presented by AAVSB. She said AAVSB is contacting colleges to discuss having presentations for their students about state boards and what they do.
Dr. Moriyasu was not able to attend the controlled substances webinar she was scheduled to attend on 5/30/18. She did participate in forms/test review for the ICVA NAVLE test. She found it a very interesting process.

Dr. Senestraro, Ms. Morgan, LVT, and Ms. Carrier will attend the AAVSB annual meeting in Washington, DC, September 13-15, 2018. Dr. Senestraro will be the voting delegate and Ms. Morgan will be the alternate. Tawney Carrier will be attending as a committee member.

Ms. Morgan and Dr. Zachry gave a brief overview of the AAVSB Board Basics and Beyond training in Kansas City, MO, on April 19-22, 2018.

15. Technical Assistance Request Regarding Sponsoring Veterinarians for Veterinary Medication Clerks (Discussion/Potential Action)
The board discussed a request related to how to handle veterinary sponsorship for a veterinary medication clerk (VMC) who works at different clinics. There are VMCs who may work for one company with several locations or they may work part time at more than one job. The current process creates barriers, and rulemaking would need to occur to remedy this. Since the board is currently working on a number of rules, including another VMC rule, the board will put this potential rulemaking on list of future projects to address as resources become available.

16. Strategic Planning Session (Discussion/Potential Action)
Dan Frank, DOH Management Analyst, continued with a strategic planning process helping the board prioritize and manage work efforts. The board discussed the three goals to work on for the coming year. Goal 1 to present two educational events to explain function and process of the board: September WSVMA meeting in Tacoma and an event at WSU. Dr. Zachry is waiting for dates from WSU for spring social, spring conference and fall conference. Goal 2 is to complete CE rule revision and audit tracking by end of 2018. This goal is in the works and had items of discussion at today’s meeting. Goal 3 is to develop welcome package for new vet board members by end of 2018. This is being worked on and may need to be delayed to 2019 depending on board member workload.
17. Agenda Planning/Parking Lot Items (Discussion/Potential Action)
The board identified agenda items for the next meeting and parking lot items for future meetings.
- Pharmacy subcommittee related to pharmacy regulations and impact on veterinary medicine
- CBD use in animals
- Animal chiropractic – discussion with Chiropractic Quality Assurance Commission
- Sponsoring veterinarians for Veterinary Medication Clerks

Ms. Walker will revise the current parking lot/task into mandatory and elective (strategic planning) items, and the board will use the list of potential strategic planning items to identify and prioritize strategic goals for 2019.

Adjournment of Open Session

Dr. Davies made a motion to adjourn the open session. Dr. Breuninger seconded the motion. The motion passed unanimously.

The next Veterinary Board of Governors meeting will be September 24, 2018, at the Department of Health office, 6201 East Indiana Ave, Room 118, Spokane, Washington, at 9:00 a.m.

Meeting adjourned at 2:45 p.m.