On July 20, 2018, the Examining Board of Psychology met at the Department of Health, Town Center 3, Room 256, 243 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the psychology profession website and was sent out through the psychology GovDelivery.
1. Call to Order – Florence Katz Burstein, Acting Chair 9:05 a.m.

1.1 Approval of agenda
The agenda was approved and accepted with the following amendments:
- EPPP2 test
- Prescriptive authority
- Continuing education
- Pay increase for board members
- Records retention requirements
- Notification of death of a licensed psychologist

1.2 Approval of the May 18, 2018 meeting minutes
Requests for amendments were made on section 9. The minutes were approved as amended.

1.3 Areas of practice
The board members and staff introduced themselves and their areas of practice.

2. Public Comment – Florence Katz Burstein, Acting Chair
There were no comments from the public.

3. Assistant Attorney General Update – Joyce Roper
AAG Joyce Roper introduced herself to the board.

4. FAQs on psychology webpage – James Chaney
The board discussed the frequently asked questions (FAQs) on the psychology webpage, including the latest recommendation from the department that FAQs for all programs should include all the information on how to apply for the credential and maintain the credential in good standing.

Mr. Chaney asked the board to review the FAQs on the Psychology Webpage, for what may need to be added, clarified, etc., to meet this new recommendation. He also suggested adding links in FAQ answers to the relevant RCW and/or WAC.

Dr. Scholtz and Dr. Pickett asked to add to FAQs that applicants from non-APA schools should provide syllabi for all classes listed under the education section with their application.

Dr. Look asked for correction to be made to the first question, first page in the last sentence should read “department” not “department”. In addition, she asked to add retention of records requirements to the FAQs on the Psychology Webpage.

During the discussion, it was brought up a substantially equivalent state recently changed reduced their certification requirements and
5. **Newsletter – Stacey Saunders**  
The board will discuss when to publish the next newsletter, which has been going out once per year, and what to include in it. All board members are welcome to contribute articles, updates, etc., for inclusion in the newsletter.

6. **October ASPPB Annual Meeting – James Chaney**  
The board discussed the ASPPB Annual 58th Meeting held October 17-21, 2018 in Salt Lake City, Utah. Dr. Pickett, Dr. Scholtz, and Dr. Giresi expressed interest in attending; all agreed to check their calendars to confirm their availability. Final decision on who is attending will be made later.

7. **Management Reports - Joanne Miller, Credentialing Supervisor; James Chaney, Executive Director; and Stacey Saunders, Program Director**


   7.2 Operating budget report – the current operating budget report was shared with the board. The current balance is $1,333,672.

   7.3 Program update.  
   California, a substantially equivalent state, changed their requirements and no longer requires a practicum for licensure. It is not known if California remains substantially equivalent after the change in credentialing requirements. The board requested the department send an annual email to all substantially equivalent states requesting each state either confirm their certification requirements remain the same or provide information on any changes. Additionally, all requests for temporary practice permits will be reviewed by a board member as it is unknown if any states may have changed their credentialing requirements after a review found them to be substantially equivalent.

   A letter on concerns with and issues regarding EPPP Part 2 will be drafted and sent to the board, Mr. Chaney, and AAG Joyce Roper for review.

   Motion made that Mr. Chaney will be drafting a letter to review the substantially equivalent states. He will be sharing it with the board at the next meeting. Vote 6-0; approved; passed.

   Mr. Chaney shared the agenda with the board for the Board and Commission leadership meeting at the Department of Health on July 25, 2018.

**Application Review Sub-Committee**
Rachaud Smith, Psy.D., Lezlie Pickett, Ph.D., Brendon Scholtz, Ph.D., Leslie Cohn, Ph.D., Ruby Takushi, Ph.D.

No state-country equivalency reviews to discuss.

**Continuing Education Sub-Committee**
Janet Look, Ed.D. Vice Chair, Brendon Scholtz Ph.D. and Rachaud Smith, Psy.D.
No topics to discuss.

**Communication Sub-Committee**
Shari Roberts, Chair, Florence Katz Burstein, Public Member and Stacey Saunders, Program Director.
Dr. Giresi will work on advertising the psychology newsletter on social media.
Mrs. Burstein, Dr. Look, and Mr. Chaney will work on reviewing and editing the FAQs document.

8. **Sub-Committee Reports – Florence Katz Burstein, Acting Chair**
No sub-committee report to discuss.

9. **Request for List and Labels – Florence Katz Burstein, Acting Chair**
Board members reviewed requests for list and labels.
1. First application from American Association of Pastoral Counselors for continuing education. Vote 6-0; approved.
2. Second application from Whatcom Community College to provide outreach and market their fast-track Chemical Dependency Professional program for licensed professionals. Vote 6-0; approved.
3. Third application from Deer Oaks, a behavioral health organization, to network with mental health professionals about employment with Deer Oaks. Vote 0-6; denied.

10. **Requests for board continuing education waivers – Florence Katz Burstein, Acting Chair**
No requests for continuing education waivers.

11. **Future Agenda Items- Florence Katz Burstein, Acting Chair**
- FAQs review and edit
- Telepsychology add to the FAQs to discuss
- DOH Board Presentation & Training (Sept)
- WPHA/WPHP update
- ASPPB Annual Meeting
- Update on WRAMP
- EPPP 2
- What is TA in the budget sheet
- I/O Psychologist licensure
- Draft a letter to ASPPB
- Update on the communication with New York
- Reaching out to developing companies
- Prescriptive authority
- TEMS, and board pay per hour
- Record retention policy, may go to the FAQs page. RCW 246-624-354
- Continuing education
- Board pay increase
Adjournment

12:56 p.m.

Submitted by:  

Approved by:  

Signature on File

Signature on File

Stacey Saunders, Program Director  
Examining Board of Psychology  

Shari Roberts, Chair, Public Member  
Examining Board of Psychology