Applied Behavior Analysis Advisory Committee
Meeting Minutes

November 9, 2018
10:00AM

GoToMeeting

Committee members present via phone:
Nancy Rosenberg, PhD, LBA, BCBA-D, Chair
Romilla (Mimi) Dasgupta, M.Ed, LBA, BCBA, Vice-Chair
Amber Persons-Geer, BA, LABA, BCaBA
Launi Whedon, BS, Public Member

Staff members present:
Brett Lorentson, Program Manager
Joanne Miller, Credentialing

The Applied Behavior Analysis Advisory Committee met (GoToMeeting) on November 9, 2018. In accordance with the Open Public Meetings Act, the meeting agenda was sent to members of the Applied Behavior Analysis Advisory Committee, GovDelivery, and posted to the program’s website.
1. Call to Order Chair
   1.1 Introductions
   Committee members, staff members, and public members introduced themselves and their area of practice.

   1.2 Approval of November 9, 2018 Agenda
   The meeting agenda was approved and accepted as written.

   1.3 Approval of September 9, 2018 Meeting Minutes
   The September 9, 2018 meeting minutes were approved and accepted with a change in future topics regarding Behavioral Analysts classification as ESA’s. At this time, they are not - this is a work in progress.

2. Credentialing Report
   Credentialing staff present license statistics. Ms. Miller provided a statistical report.

<table>
<thead>
<tr>
<th>Profession</th>
<th>Active Status Counts</th>
<th>Pending Status Counts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Behavior Technician (CBT)</td>
<td>1940</td>
<td>207</td>
</tr>
<tr>
<td>Licensed Behavior Analyst (LBA)</td>
<td>627</td>
<td>20</td>
</tr>
<tr>
<td>Licensed Assistants Behavior Analyst</td>
<td>62</td>
<td>15</td>
</tr>
<tr>
<td>Grand total for licensed ABA professionals</td>
<td>2629</td>
<td>242</td>
</tr>
</tbody>
</table>

   Ms. Miller also stated that the applications are coming in at a steady count, running pretty much the same each month. A new slide has been added to the presentation on credentials expiring by month. Most everyone is getting their renewals in, so there isn’t much of a count change. The only real change seen is when people move up from a Certified Behavioral Technician to an assistant. Overall application processing time was provided for the months of February, 2018 through July, 2018. Information relating to August and September, 2018 will be brought to the next meeting.

3. Program Updates
   3.1 Financial
   Committee members reviewed the chart relating to the professions budget from the beginning of the biennium, July 1, 2017 through September, 2018.

   3.2 Complaints
   Committee members reviewed a chart showing the number of ABA related cases and the nature of the case from the beginning of the biennium, July 1, 2017 through September, 2018.

4. Future Meeting Dates
<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/1/2019</td>
<td>Kent Rm 309</td>
</tr>
<tr>
<td>6/7/2019</td>
<td>GoTo</td>
</tr>
<tr>
<td>9/6/2019</td>
<td>Kent Rm 307</td>
</tr>
<tr>
<td>11/8/2019</td>
<td>GoTo</td>
</tr>
</tbody>
</table>

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Meeting Minutes
November 9, 2018
5. **Public Comment Discussion**
   - Rather than hold all public comment until the end, it will be done on a per topic basis. On each agenda topic, first the committee members will have a chance to comment, discuss, or ask questions. Then public comment will be addressed.
   - If there are any public comments on non-related agenda items, they will be held until the public comment segment of the agenda.
   - The chair will remind attendees of this protocol at the start of the meeting. That way all will know how public comment are handled.

6. **Rules Update**
   Committee members reviewed the rules relating to training requirements for licensed assistant behavior analyst and certified behavior technician certification.

7. **Public Comment**
   Committee members listened to comments submitted by the public.

8. **Future Business**
   - Behavioral Analysts classification as ESA’s.

9. **Adjournment**  11:00 AM

Submitted by:  
Approved by:

James Chaney, Executive Director  
James Chaney, Executive Director  
Applied Behavior Analysis  
Applied Behavior Analysis  
Advisory Committee  
Advisory Committee

Next Scheduled Meeting
March 1, 2019

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Meeting Minutes
November 9, 2018