OPEN SESSION

1. Call to Order/Introductions—DISCUSSION/ACTION—Chad Aschtgen, ND, Chair
   The meeting was called to order at 9:30 a.m.
   1.1 Introduction of board, staff, guests, and audience
   1.2 Approval of agenda —
   1.3 Approval of August 18, 2018, business meeting minutes
   1.4 Approval of September 7, 2018, special meeting minutes

   MOTION: The motion was made to approve items 1.2, 1.3, and 1.4. The Motion was seconded and passed.

2. Program Reports—DISCUSSION—Blake Maresh, Executive Director; Susan Gragg, Program Manager; Luke Eaton, AAG Adviser
   Mr. Maresh, Ms. Gragg, and Mr. Eaton gave updates regarding department issues and issues specific to the naturopathic physician profession.:
   2.1 Budget and fee update
       Revenue is currently keeping ahead of expenses.

   2.2 Statistics reports
       There are currently 1,464 active licensees, and 32 active open cases. Of the open cases 16 are in legal review and 11 are under investigation.
2.3 Continuing education audit report
One audit has come through since the last board meeting. All requirements had been met.

2.4 Recruitment update
Ms. Gragg reported that both Dr. Neary and Dr. Cope have been reappointed to serve additional terms by the Governor.

There was discussion on increasing the number of board members which is a decision the legislature makes requiring specific processes in order to be considered. A business case built from data analysis identifying need, and a cost impact report is a first step. The board will discuss this further at a future meeting.

9:00 a.m.

3. RULES HEARINGS
The Rules Hearing was called to order at 9:35 a.m.
The board conducted rule adoption hearings for the following rule projects:
3.1 Rule review amendments (WSR 18-20-121)
3.2 Continuing education (WSR 18-20-122)

The invitation for public comment was made. No comments were offered from attending public. Public comment period was closed at 9:40 a.m.

MOTION: The motion was made to approve the Rule review amendments (WSR 18-20-121) and the Continuing education (WSR 18-20-122). The motion was seconded and passed.

The rules hearing was adjourned at 9:42 a.m.

4. Old Business—DISCUSSION/ACTION—Chad Aschtgen, ND, Chair
4.1 Rule Project Updates
   4.1.1 Non-surgical cosmetic procedures

   MOTION: The motion was made to defer discussion and decisions on this rule until a future date. The motion was seconded and approved.

MOTION TO ADJOURN: As there was no quorum after this point in the meeting, the motion was made to adjourn the public portion of the meeting and to continue with reports and information items only. The motion was seconded and passed.

The public portion of the meeting was adjourned at 10:03 a.m.

4.2 Statistical report follow-up
   4.2.1 The board reviewed and discussed a report comparing medical marijuana disciplinary cases for other health professions. The intent is to have better understanding of the nature of disciplinary cases and how much of it relates to
marijuana authorizations in an effort to educate the naturopathic profession in hope to minimize events that generate complaints. There will be further discussion at a later meeting about the value of spending staff time in deeper research for more specific data.

4.2.2 The board reviewed and discussed a report comparing incoming revenue data from before and after the recent fee increase. Increase in revenue is beginning to show since the initiation of the fee increase on March 1, 2018. Concurrently, there has been a reduction in disciplinary cases. If the trend continues, a rate review may be considered for possible fee reduction.

4.3 Business Plan follow-up
The board reviewed the new additions made to the board’s business plan. Each item included the dates when the last measure was met and when the next measure is due. The required two-year review of the business plan comes up in May 2019.

4.4 Newsletter follow-up
Program Associate, Brandon Williams, is now taking on the task of building the newsletter. The inaugural edition was published in November. GovDelivery’s readership report showed an impressive 104 unique clicks. The second edition is planned to be published in the spring of 2019. Two editions will be published in the year.

5. New Business—DISCUSSION/ACTION—Chad Aschtgen, ND, Chair
5.1 Request for discussion regarding WAC 246-836-211 and 246-836-220
The board heard a request from the Washington Association of Naturopathic Physicians (WANP) to revisit the manner in which naturopathic physicians are able to fulfill the requirements to include controlled substance prescribing and intravenous therapy in their practice.

Mr. Robert May shared about inquiries WANP received regarding DEA certification. Any doctor graduating prior to 1997 has to fulfill 4 hours of supplemental education per the current rule. New graduates have this included in their curriculum. Bastyr University has retained a recorded copy of the educational program that was put together to address the need of earlier graduates. Bastyr withdrew the course from their continuing education listing and from its website access. Bastyr has been asked if they could return it to their site but have not yet replied. The rule states that these credits must come from an approved school and Bastyr had the only accessible resource.

The suggestion was made for the board to consider expanding the list of resources that would allow doctors to fulfill the requirement. More investigation is needed to find out if the course could be sponsored by the school and administered by WANP and still meet the WAC requirement. The board will discuss this topic at a future meeting.
5.2 2019 Legislative Meet-Me Call Representative
A volunteer member of the board is needed to participate on the HSQA Legislative Meet-Me conference calls for the upcoming 2019 Legislative Session. These calls facilitate discussion by representatives from the board and commissions on proposed legislation that may have impact on multiple health professions. The calls have been typically held on Wednesdays from 8:30 a.m. to 9:00 a.m.

As a quorum was not present, no action was taken.

6. Open Forum—DISCUSSION—Chad Aschtgen, ND, Chair
The purpose of the open forum is to provide the public an opportunity to address the board on issues of significance to or affecting the practice of naturopathy and that are not related to topics for which a rules hearing was or will be scheduled.

No comments were offered.

7. Future Business—DISCUSSION—Chad Aschtgen, ND, Chair
The following agenda items were identified for future meetings:
- Non-surgical cosmetic procedures
- 2019 Legislative Meet-Me Call representative
- Newsletter article ideas for spring edition
- DEA certification options
- Increasing the number of board members.
- Discussion on need for further research on medical marijuana disciplinary cases

8. Settlement Presentations—DISCUSSION/ACTION—Chad Aschtgen, ND, Chair
Settlement and/or Agreed Order presentations are contingent upon agreements being reached between the parties prior to a board meeting. Decisions are made in Closed Session.

9. Adjournment of public meeting—ACTION—Chad Aschtgen, ND, Chair
The meeting’s open public session adjourned by approved motion at 10:03 a.m.

Closed Session commenced at 10:30 a.m.

10. Discipline and Licensing
The board will attend to licensing and disciplinary matters.

Next Meeting:  
Date: February 8, 2019  
Time: 8:30am  
Location: Department of Health  
Town Center 2 (TC2)  
Room 158  
111 Israel Road SE  
Tumwater, WA 98501