On October 5, 2018 the Orthotics and Prosthetics Advisory Committee met via GoToMeeting at the Department of Health Office, Town Center Two, 111 Israel Road S.E., Room 158, Tumwater, Wash. In accordance with the Open Public Meetings Act, the meeting agenda was emailed to the Orthotics and Prosthetics listserv and posted on the Orthotics and Prosthetics Program website.

Committee Members Present
Michael Smith, Prosthetist, Chair; Janna Friedly, M.D., Vice Chair; James Devine, Public Member, Julie Quinn, Public Member

Committee Members Absent
David Hensley, Orthotist/Prosthetist

Staff Members Present
Kim-Boi Shadduck, Program Manager; Joanne Miller, Credentialing Supervisor; Gail Yu, Assistant Attorney General (AAG); Sarah Beckham, Program Support

Others Present
No guests were present for the meeting.

OPEN SESSION – 9 a.m.

1. CALL TO ORDER
Michael Smith, chair, called the meeting to order at 9:10 a.m.

1.1 Approval of the agenda
A motion was made and seconded to approve the agenda. Committee members voted in favor of approving the agenda as presented.

1.2 Approval of July 20, 2018 Meeting Minutes
A motion was made and seconded to approve the July 20, 2018 meeting minutes. Committee members voted in favor of approving the July 20, 2018 meeting minutes as presented.
2. **CREDENTIALING REPORT** – Joanne Miller, credentialing supervisor, provided information to the committee.

Ms. Miller said no new applications have been received since the July 20, 2018 meeting. The following licensing statistics were provided to the committee:

<table>
<thead>
<tr>
<th></th>
<th>Orthotists</th>
<th>Prosthetists</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active License</td>
<td>176</td>
<td>167</td>
</tr>
<tr>
<td>Pending Licenses</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

3. **PROGRAM MANAGER REPORT** – Kim-Boi Shadduck, Program Manager – Information was provided to the committee.

3.1 **Budget update**
Ms. Shadduck provided an update on the budget with an updated budget report. She said the program budget looks fiscally sound with a positive balance. An updated budget report will be provided at the next meeting.

3.2 **Rules update on CR 102**
Ms. Shadduck said everything has been completed and the CR102 is at the rules office waiting for finalization of its process. The rules office has been very busy getting opioid rule changes completed for several boards and commissions. Ms. Shadduck will notify committee members when the rules hearing will be held, possibly sometime early next year.

3.3 **Jurisprudence exam update**
Ms. Shadduck said there have been two licensees using the online exam and the process is moving along smoothly.

4. **Assistant Attorney General (AAG) Report** – Gail S. Yu, AAG
AAG Yu said five different professions had to create opioid prescribing rules for their professions and this huge amount of work had a deadline of being done by the end of September. This has delayed processing of other rules that were waiting to be finalized by the DOH rules staff.

5. **Committee Meeting Dates for 2019** – Michael Smith, Chair
The committee came up with the following meeting dates for 2019:
   - April 5, 2019 in Tumwater by webinar
   - October 4, 2019 in Kent
   - Rules hearing – date to be determined

6. **Consumer Rights Brochure** – Michael Smith, Chair
The committee reviewed the updated brochure and discussed further changes in wording in the brochure. It would like to include information about insurance coverage and letting consumers know about checking with their insurance company to find out what is covered.
7. **CONSENT AGENDA** - No items were added to the consent agenda for the committee to review

8. **FUTURE AGENDA ITEMS** – The committee discussed the following agenda items for future meetings:
   
   Update on patient brochure  
   Report on rules hearing  
   Legislative update

9. **ADJOURNMENT**
   
   It was moved and seconded to adjourn the meeting. Motion passed. The meeting adjourned at 9:54 a.m.

   Next meeting is scheduled for April 12, 2019 in Tumwater.