Sub-Committee Members
Present:

Jeannie Eylar, MSN, RN, Chair
Helen Myrick, Public Member
Yvonne Strader, RN, BSN, BSNA, MHA
Adam Canary, LPN

Staff Present:

Teresa Corrado, LPN, CPM, Licensing Manager
Karl Hoehn, JD, Legal Manager
Tori Lane, Nurse Practice Administrative Assistant

I. 9:30 AM Opening – Jeannie Eylar, MSN, RN, Subcommittee Chair
   • Roll Call
   • Call to Order

II. Standing Agenda Items
   • Announcements/Hot Topic/NCQAC Business Meeting Updates
     o Rules open for Continuing Competency and several other rules affecting licensing.
   • Approve Minutes for January 25, 2019
     o Consensus to take minutes to the March 8th business meeting for approval

III. Old Business
   • Continuing Competency Update
     o Teresa gave update on the stakeholder meeting and the feedback received, nurses want to be responsible for their own continuing competency. Looking at possible mechanisms putting the responsibility on the nurses, possibly using the decision tree as mechanism.

IV. New Business
   • New licensing application feedback
     o Few more improvements made on the new application, they are now completed and on Paula’s desk for approval and once approved they will be posted online.
   • Social Security Update
     o Discussion on the application about social security numbers; language on the application was changed to show the law regarding social security numbers.

V. Work Plan Review
   o As a subcommittee reviewed the work plan and agreed on removal of some items as well as add some new items.
VI.  Ending Items

- Open Microphone (as time permits)
  - Karen Greenwalt- had concerns regarding the no more than 90 day requirement for retired active status. Discussion included the option of active status when the continuing competency rules change.

- Review of Actions
  - Wait and see mode for continuing competency rules and draft rules
  - New application will be shown once approved by Paula

- Meeting Evaluation – All
  - Helen- Appreciate the pace of the meeting and gives us time to get more familiar with the subject matter. Jeannie you did a great job charring, and Teresa thank you for all the in depth information you provided.
  - Yvonne- I agree with Helen.
  - Adam- It was a great meeting.
  - Teresa- I want to say thank you to Tori if it wasn’t for her I wouldn’t have this running at all.

- Date of Next Meeting – March 22, 2019
- Adjournment: 10:12 am