CONVENE

Chair, Tim Lynch called the meeting to order March 7, 2019 at 9:07 am.

Commission Members:
- Kenneth Kenyon, PharmD, BCPS
- Judy Guenther, Public Member
- Steve Anderson, RPh
- Uyen Thorstensen, Pharmacy Technician
- Matthew Ronayne, RPh
- Kat Wolf-Khachaturian, PharmD
- Tim Lynch, PharmD, Chair
- Sepi Soleimanpour, RPh, MBA-HA

Staff:
- Christopher Gerard, AAG
- Tracy West, Deputy Director
- Steven Saxe, Executive Director
- Caitlin Gates, Rules Consultant
- Doreen Beebe, Program Manager

Absent Commission Members:
- Olgy Diaz, Public Member
- Michael Sieg, PharmD
- Jerrie Allard, Public Member
- Bonnie Bush, Public Member
- Teri Ferreira, RPh

Call to Order
1. Approval of Business Meeting Agenda

MOTION: Steve Anderson moved to approve the March 7, 2019 Amended Meeting Agenda. Kat Wolf-Khachaturian seconded. MOTION CARRIED: 8-0.
2. Discuss Comprehensive Draft Language
Chair, Tim Lynch opened the meeting reminding Commissioners, staff and attendees that the focus of the Rules Re-Write is to ensure patient safety and well-being.

Rules Consultant, Caitlin Gates began the conversation with Professional Standards draft language. Again, going through the drafts discussing the changes that have been made and making final amendments before these go out for comments.

*The Commission convened in executive session between 12:00 pm and 1:00 pm to review the performance of a public employee pursuant to RCW 42.30.110(1)(g).*

*The Commission reconvened from Executive Session at 1:00 p.m.*

3. Discuss comprehensive draft language (cont’d)
The Commission finished reviewing the comprehensive draft language for the Rules Re-Write Project. Ending the day with Operational Standards and General Provisions.

4. Next Steps
Deputy Director, Tracy West discussed next steps with the Commission. Staff will amend all the changes discussed and highlight these changes for easier reading/reviewing. The drafts will be posted and sent out for stakeholder review and comments. The Commission will not hold an all-day Rules Re-Write session on Thursday, April 25. This will allow staff to sort through stakeholder comments and prepare to present the drafts to the Commission at the June meeting. There will be some time on the Friday, April 26 meeting to discuss some outstanding edits to the draft.

*There being no further business, the board adjourned at 4:48 p.m.*

Respectfully Submitted by:
Leann George, Program Support for Approval April 26, 2019

Tim Lynch, Chair
Washington State Pharmacy Quality Assurance Commission