I. 10:00 AM Opening – Mary Baroni, Chair

Call to order
- Introduction
- Public Disclosure Statement
- Roll Call

II. Standing Agenda Items

- Announcements/Hot Topic/NCQAC Business Meeting Updates
  - Mary Baroni mentioned the nursing workforce project that was presented at the business meeting which is comparing the WCN pilot data on nursing workforce with data submitted from e-notified.
- Approve Minutes for December 17, 2018
  - Consensus to take minutes to the Commission meeting for approval.

III. Old Business

- Sofia Aragon and Chris Archuleta gave updates on the WCN workforce data deliverables and timeline
  - Sofia talked about a request for quotation that was released to do the work on analysis and reporting of the data collected by e-notify and the commission. WCN had three proposed quotations from the University of Washington Center for Health workforce Studies, Live Stories and Michigan Center for Nursing. Mary Sue Gorski represented the Nursing Commission as a member of the committee who reviewed the proposals and made recommendations.
  - WSNA reached out to WCN for a possible preliminary presentation on results in May at their conference.
  - There was discussion around having the progress of the WCN process of analysis of the NCQAC workforce data as a standing agenda item.
IV. New Business
- Mary Sue reviewed the first draft of procedures for student engagement with sub-committee including.
  - Brief background on documenting the student engagement procedures
  - Suggested revisions were discussed including incorporating an evaluation process for the students experiences.
  - Mary Sue will make revisions based on discussion and bring back to the sub-committee for the April meeting.

- Evaluation Plan for Practice Hours Regulation – Jenny Palisoc, UW DNP student
  - This agenda item is being moved to the April meeting.

V. Ending Items
- Open Microphone (as time permits)
- Review of Actions- Meeting Evaluation – All
- Date of Next Meeting – April 15, 2019
- Adjournment – 11:02 AM