On Friday, May 3, 2019, the Board of Massage held a board meeting at the Department of Health, Point Plaza East Rooms 152/153, 310 Israel Rd. S.E., Tumwater, WA 98501. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

**Board Members**
Stephanie Dickey, LMT, chair  
Anthony Sharpe, public member, vice-chair  
Heidi Williams, LMT  
Tonya Cox, LMT

**Staff Present**
Megan Maxey, Program Manager  
Susan Gragg, Interim Executive Director  
Luke Eaton, Assistant Attorney General  
Brandon Williams, Program Associate  
Davis Hylkema, Program Support  
Kevin Robbins, Credentialing Supervisor

**Guests**
Mark Allen  
Nancy Allen, LMT  
Lillian Anderson, LMT  
Kim Aubuchon, LMT  
Marybeth Berney, LMT  
Robbin Blake, LMT  
Luata Bray, LMT  
Maryann Brathwaite, LMT  
Edna Christianson, LMT  
Laura Embleton  
Tinneca Fortin  
Jesse Guerrero, LMT  
Barbara Hellynn Heard, LMT  
Jamie Hyland  
Karen James, LMT  
Deborah Nimmons  
Dawn Schmidt, LMT  
Denise Foster Scott, LMT  
Diana Thompson, LMT  
Kelly Warfield, LMT

**OPEN SESSION**

1. **CALL TO ORDER – STEPHANIE DICKEY, LMT, CHAIR**
   The board meeting was called to order by Stephanie Dickey, LMT, chair, at 9:04 a.m.
   1.1 Introductions and Meeting Ground Rules. The board and staff introduced themselves. Stephanie Dickey, LMT, Chair, read the Meeting Ground Rules.
1.2 Approval of Agenda. The March 8, 2019 Agenda was approved with the following amendment:
   - Move Item 2 School Reviews after Item 5 Final Rule Language Review.

1.3 Approval of the March 8, 2019, Business Meeting Minutes. The March 8, 2019 Minutes were approved as presented.

1.4 Approval of the April 12, 2019, Special Business Meeting Minutes. The April 12, 2019 Minutes were approved as presented.

2. SCHOOL PROGRAM REVIEWS – STEPHANIE DICKEY, LMT, CHAIR
Reviewing Board Members (RBMs) presented the following school program requests for full board consideration and action:
   - Carrington College
     o The RBMs recommended issuing a Letter of Deficiency. The motion was made to issue a Letter of Deficiency to Carrington College. The motion was seconded and passed unanimously.
   - Friday Harbor School of Massage
     o The RBMs recommended approval. A motion was made to approve Friday Harbor School of Massage. The motion was seconded and passed unanimously.
   - Victoria’s Academy of Cosmetology
     o The RBMs recommended approval. A motion was made to approve Victoria’s Academy of Cosmetology. The motion was seconded and passed unanimously.

3. RULES DEVELOPMENT WORKSHOP – MEGAN MAXEY
The board reviewed all public comments received since the last meeting and continued its work on drafting rule language for chapter 246-830 WAC.*

* The most up-to-date draft rule language can be found on the Massage Therapist Rules in Progress webpage (www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/MassageTherapist/RulesinProgress)

4. PUBLIC COMMENT
Members of the public who indicated an interest in speaking shared comments during this time.

5. FINAL RULE LANGUAGE REVIEW
Taking into consideration the public comments received, the board did a final review of the draft rule language making additional updates, revisions, and amendments.
**MOTION**: The motion was made “that the board endorse the entirety of rules proposed in this draft and that, for those specific rules within chapter 246-830 WAC, where the board has authority, formally approve them for submission of a CR-102 packet, while allowing for any minor editorial changes by staff that do not materially alter their content.” The motion was seconded and passed unanimously.

6. **PROGRAM REPORT – MEGAN MAXEY**

6.1 Budget  
The board reviewed the 2019 Biennium-to-Date, March 31, 2019 budget report. While the balance is currently in the red, it is anticipated that a decrease in expenses will be seen through the next biennium budget cycle.

6.2 Fee Increase Update.  
The public hearing on the fee increase is set for Tuesday, May 7, 2019.

6.3 Legislative Update.  
House Bill HB 1082 died in legislation. This bill would have required massage therapists and reflexologists to have government issued photo identification on their person or available for inspection while practicing.

6.4 FSMTB Member Board Executive Summit.  
The Regulatory Education and Competency Hub (REACH) continues to create online courses requested by member boards. These courses will be included in the continuing education registry.

6.5 Board Member Recruitment.  
Five applicants for the professional position have been interviewed. The report and paperwork for these interviews is being prepared for department review and then will be submitted to the governor’s office.

6.6 Credentialing Report – Kevin Robbins, Credentialing  
As of March 31, 2019 there are 13,830 active licensees and 362 pending licensure. In March, 85 applications were received and 160 credentials expired. The performance measure report shows that 91% of applications are being processed from initial receipt of completed documents to issuance are being accomplished within 14 days.

The board requested a report showing a regional breakdown of the number of current, pending, and expiring licenses be provided at future meetings. Mr. Robbins will look into the possibility of creating such a report.
6.7 Planning for upcoming meetings / Future meeting agenda items
The following agenda items were identified:
• Discuss changing the remainder of the 2019 meeting dates to phone/web conferencing.
• A presentation to the board by FSMTB on their continuing education developments.
• Discussion on using Facebook as an avenue for interactive communication and outreach.

7. CONSENT AGENDA
Items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.
7.1 MBLEx Fee Increase Notification.
7.2 Proposed Application and Renewal Fee Increase Comments.

8. ADJOURNMENT – STEPHANIE DICKEY, LMT, CHAIR
A motion was made to adjourn the meeting at 2:28 p.m. The motion was seconded and passed.

Respectfully Submitted: Approved:

Megan Maxey, program manager  Stephanie Dickey, LMT, Chair