Nursing Care Quality Assurance Commission (NCQAC)
Licensing Sub-Committee Minutes
May 24, 2019   9:30 am to 11:30 am

Sub-Committee Members Present:  Jeannie Eylar, MSN, RN, Chair
Adam Canary, LPN
Helen Myrick, Public Member
Yvonne Strader, RN, BSN, BSNA, MHA

Sub-Committee Members Absent:  Teresa Corrado

Staff Present:  Debbie Carlson, MSN, RN, Associate Director of Nursing Practice
Karl Hoehn, JD, Legal Manager
Tori Lane, Nurse Practice Administrative Assistant

I.  9:30 AM Opening – Jeannie Eylar, MSN, RN, Subcommittee Chair
   • Roll Call
   • Call to Order

II. Standing Agenda Items
   • Announcements/Hot Topic/NCQAC Business Meeting Updates
      o Decision was made at the May 10th NCQAC Business meeting to form a Continuing Competency Workgroup
      o Commission approved all seven procedures that the sub-committee made to either eliminate or revise.
      o Jurisprudence Module was approved at the business meeting.
   • Approve Minutes for February 22, 2019
      o Consensus reached to take minutes to the July 12th business meeting for approval

III. Old Business
    o None

IV. New Business
    • Social Security Number Procedures
      o Discussion on the social security procedures. The procedure includes a process for accepting limited or temporary waiver of a social security number under specific circumstances.

V. Ending Items
    • Open Microphone (as time permits)
Discussion amongst the sub-committee about requirements for a nurse who has an active license in another state but hasn’t been practicing for a year or more but not inactive and has not been more than 3 years.

- Review of Actions
  - Moved the June 28th Sub-Committee Meeting to June 21st to review the Social Security Procedures to take to the commission in the July 12th business meeting.
  - Requirements for a nurse who has an active license in another state but hasn’t been practicing for a year or more but not inactive and has not been more than 3 years.
  - Continuing Competency Workshop
    All items will be in Old Business to discuss on June 21st.

- Meeting Evaluation – All
  - Jeannie- Suggestions on changing the sub-committee time frame to an hour.
  - Sub-Committee all in agreement to change the meeting time to an hour from 9:30am-10:30am.
  - Meeting in June changed from the 28th of June to the 21st.

- Date of Next Meeting – June 21, 2019
- Adjournment: 10:18 am