The meeting of the Washington State Board of Osteopathic Medicine and Surgery was held at Department of Health, Creekside 2 at Center Point Suite 310, Room 307, 20425 72nd Ave South, Kent, WA 98032.

Board Members Present: Catherine Hunter, DO, Chair  
John Finch, DO, Vice-Chair  
Kevin Ware, DO  
Shannon Phipps, DO  
Joel Quiroz, PA-C  
Sharon Gunderson, PhD Public Member  
Kim Morrissette, DO  
Alex Sobel, DO

Staff Present: Tracie Drake, Program Manager  
Susan Gragg, Interim Executive Director  
Brandon Williams, Program Associate  
Davis Hylkema, Program Support  
Heather Carter, Assistant Attorney General  
Kitty Slater, Disciplinary Manager  
Nancy Elliot, Policy Analyst  
Cori Tarzwell, Policy Analyst

Guests Present: Jasvir Kaila, medical student

Open Session

1. Call to Order. The open public meeting was called to order by Catherine Hunter, DO, Chair, at 9:03 a.m.
   1.1 Introduction of the board, staff, and guests. Board members and staff each provided a brief introduction.
   1.2 Approval of agenda. The May 31, 2019 agenda was approved with the addition of Item 11.1, Request for Lists/Labels.
   1.3 Approval of April 8, 2019 business meeting minutes. The April 8, 2019 business meeting minutes were approved as presented.

2. SSB 5380 Concerning opioid use disorder treatment, prevention and related services
   The Board discussed authorizing rule writing to address requirements in SSB 5380.

   MOTION: The motion was made to authorize a CR-101 to open rulemaking in order to address requirements in Substitute Senate Bill 5380 concerning opioid use disorder treatment, prevention, and related services. The motion was seconded and approved.
The board tabled discussion of the Washington Medical Commission Meeting until its next regular meeting.

9. **Elections**

   **MOTION:** The motion was made to elect John Finch, DO, as Chair; and Dr. Ludwig as Vice-Chair. The motion was seconded and unanimously passed.

10. **2020 Meeting Dates**

    The board identified the following dates for its regular meetings in 2020:
    February 7, March 30 (Yakima), May 8, June 12, July 24, September 11, October 23, and December 4.

11. **Correspondence**

    The following correspondence had been received since the last meeting:

   11.1 A request for lists/labels was received from Relias LLC, an educational organization.

    **MOTION:** It was moved to approve Relias LLC’s request for lists/labels. The motion was seconded and passed.

12. **Program Reports—Susan Gragg, Interim Executive Director, Tracie Drake, Program Manager, Heather Carter, AAG Adviser**

    Ms. Gragg and Ms. Drake updated the board on the following department issues and issues specific to the board’s professions:

   12.1 Budget and fee update – The board reviewed the 2019 Biennium-to-Date, May 31, 2019, budget report. The board is underspent in its allotment and also in its current balance. Ms. Gragg reported that the Department of Health is now incorporating a cost-driver evaluative tool in its determination of budgets and fees. This new process will also provide valuable information to the board on its financial status and management.

   12.2 Statistics reports – There are currently 2,275 active osteopathic physician licensees, and 123 active osteopathic physician assistants. There are now 47 interstate compact licensees. As of April, 2019, there are 112 current active open disciplinary cases: 26 marked for closure, 42 in legal review, 30 in investigation, 7 in adjudication, and 7 pending service.

   12.3 Credentialing request to accept scanned copies of training verification.

    Currently the licensing department receives by mail the certified copy of an applicant’s completion of a training program. Credentialing is requesting to be allowed to accept official scanned copies of these documents received directly from the school in order to speed up the licensing process for residencies and internships.

    **MOTION:** The motion was made to allow the credentialing office to accept scanned copies of training verification. The motion was seconded and passed.
16. **Adjournment of public meeting**  
The public meeting was adjourned at 10:40 a.m.

17. **Discipline and Licensing**  
The board will attend to licensing and disciplinary matters.

Respectfully Submitted

[Signature]

Tracie Drake, Program Manager

NOTE: please visit the web site for future agendas and minutes - [www.doh.wa.gov](http://www.doh.wa.gov). Go to licensing and certification and you will find a list of the health care professions, go to osteopathic physicians for agendas and minutes.