On June 5, 2019 the Midwifery Advisory Committee met in person and by webinar at the Department of Health Office in Kent located at Creekside Two at Centerpoint, 20425 72nd Ave S, Suite 310, Room 306, Kent, WA  98032. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT
MARGARET OSTERVOLD, CHAIR, PUBLIC MEMBER; ROBIN DEREGT, MD;; ALEX HAMLING, MD; KAREN SWIFT, CNM; APRIL HAUGEN, LM; VIVIANNE FISCHER, LM (VIA WEBINAR)

MEMBERS ABSENT
KAT BARRON, LM

STAFF PRESENT
KATHY WEED, PROGRAM MANAGER; TRINA CRAWFORD, EXECUTIVE DIRECTOR; SANDIE PEARSON, PROGRAM REPRESENTATIVE; KATIE WOLT, POLICY ANALYST; SIERRA McWILLIAMS, AAG,

OTHERS PRESENT
ROXANNE SPRING
AUDREY LEVINE
KAIT SHAW
MELISSA DENMARK

LISA STOTTS
CRYSTAL OGLE
TIFFANY BUCK

Wednesday, June 5, 2019 – 10:00 AM – Open Session

1. CALL TO ORDER
The meeting was called to order by Margaret Ostervold, Chair at 10:03 a.m.

1.1 Introductions
Committee members, staff, and guests introduced themselves.
1.2 Approval of Agenda

The committee reviewed and approved the agenda as presented.

1.3 Approval of the December 4, 2018 Meeting Minutes

The committee reviewed and moved to approve the December 4, 2018 meeting minutes as presented. Committee members voted in favor of approving the December 4, 2018 meeting minutes as presented.

2. DISCUSSION ON IMPROVING RELATIONSHIPS DURING TRANSITIONS – Melissa Denmark and Audrey Levine Smooth Transitions presented information to the committee regarding the Smooth Transitions program. Information was also presented to the committee about Emergency Medical Services (EMS) by Lisa Stotts.

Smooth Transitions was formed to improve the relationships between midwives and hospital providers. One of the goals of the workgroup is to build better collaboration between midwives, EMS, and the hospital care team. Committee members suggested that a representative from EMS attend the next committee meeting. Ms. Weed will invite a representative from EMS to attend the next meeting.

3. DISCUSSION ON BIRTH ASSISTANT POLICY – Sierra McWilliams, AAG presented information to the committee on the updated draft version of the Birth Assistant Guidelines Policy. Committee members reviewed and discussed the draft. A motion was made and seconded to approve the draft Birth Assistant Guidelines Policy. The committee voted in favor of the motion.

4. NEWSLETTER – Kathy Weed, Program manager presented information to the committee on articles for the program newsletter. Committee members reviewed the Summer 2019 edition of the newsletter and made minor changes. Ms. Weed shared that she will be sending the newsletter out via gov-delivery as well as posting it to the webpage.

5. SUBCOMMITTEE WORK – The committee discussed work done by the exam subcommittee. Subcommittee members include: Ms. Fischer, LM; Ms. DeRegt, MD; Constance Frey, LM, Wendy Gordon, LM and Ms. Weed. The committee developed new exam questions that will be added to the exam.

Ms. Weed shared that currently eight candidates have taken the exam in 2019; half successfully passed the exam on the first attempt.

6. PROGRAM MANAGER REPORT – Information was provided to the committee by Kathy Weed, Program Manager

6.1 Business Plan – Ms. Weed provided members information on the 2017 – 2019 Business Plan. She reminded committee members that this is a living document.
that is placed on each agenda for review. Ms. Weed asked members to email her any suggested updates or changes to the 2017 – 2019 Business Plan.

6.2 **Rules Update** – Katie Wolt, Policy Analyst provided an update regarding the legend drugs and devices rules. The rules on legend drugs and devices is continuing to move forward. Ms. Wolt anticipates the rules will become active the end of July 2019.

6.3 **Licensing statistics** – Ms. Weed presented current licensing statistics. There currently 181 active licensees. There are 12 applications pending.

7. **EXECUTIVE DIRECTOR REPORT** – Information was provided to the committee by Trina Crawford, Executive Director

7.1 **Budget Update** – Ms. Crawford presented information to the committee about the 2017 - 2019 budget. She shared that the program is currently overspent but did received additional funding from the legislature for the 2019-2021 biennium.

8. **MEETING WRAP UP AND ADJOURNMENT**

8.1 **Agenda Items for next meeting** – The committee discussed adding the following items to future meeting agendas:
- Prescription Monitoring Program
- EMS
- Discipline – mock case

9. **ADJOURNMENT**

The committee adjourned at 12:57 p.m.

Respectfully submitted:  

Approved:  

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Kathy Weed  
Program Manager

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Margaret Ostervold, Chair  
Midwifery Advisory Committee