MEMBERS PRESENT
John Liu, DDS, Chair
Julia Richman, DDS, Vice Chair
James Henderson, Public Member
David Carsten, DDS
Robert Shaw, DMD
Aaron Stevens, DMD
Lyle McClellan, DDS
Tiffany Bass, DDS
Sonia Pal, DDS
Ronald Marsh, DDS
Abhishake Banda, DMD, MD
Karla Briggs, Public Member
Bree Kramer, EFDA
Kathleen Elling, EFDA
Kunal Walia, DDS

OTHERS PRESENT
Bracken Killpack, Washington State Dental Association (WSDA)
Dr. Bryan Edgar, WSDA
Sophie Doumit, WSDA
Representative Michelle Caldier
Jennifer Zbaraschuk, RDH, Washington Dental Hygienists’ Association (WDHA)
Melissa Johnson, WDHA and Willamette Dental
Colleen Gaylord, RDH, WDHA
Dr. Corwyn Hopke, Washington State Society of Orthodontists (WSSO)
Roman Daniel-Brown, Pacific Dental Services
Danielle Mora, WDHA
Jayson Diaz, Health Care Authority

MEMBERS ABSENT
Brian Macall, DDS

STAFF PRESENT
Blake Maresh, Deputy Director
Jennifer Santiago, Program Manager
Sandie Pearson, Program Representative
Heather Carter, Assistant Attorney General (AAG)
Bill Kellington, Supervising Staff Attorney

OPEN SESSION

1. CALL TO ORDER – John Liu, DDS, Chairperson, called the meeting to order at 9:30 a.m.
   1.1. The commission and staff introduced themselves.
   1.2. The commission approved the agenda as presented.
   1.3. The commission approved the April 19, 2019 business meeting minutes as presented.
2. PRESENTATION
Marlee O’Neill from the Office of Investigation and Legal Services presented information about the investigation and legal services processes to the commission. Ms. O’Neill presented an overview of the disciplinary process including:
- Complaint intake
- Case Management
- Investigation
- Roles of the supervising staff attorney and staff attorneys
- Compliance

3. EDUCATIONAL OUTREACH COMMITTEE
3.1. Dr. Stevens reported to the commission on the committee meeting held on May 2, 2019.
   - The committee is currently evaluating online ethics continuing education course from the University of Washington.
   - Dr. McClellan shared that Midwestern University is working on developing ethics courses that could be tailored to the respondent.
   - The commission will be presenting at the Pacific Northwest Dental Conference June 20-21, 2019.
   - The committee continues to work on the commission’s annual training retreat.
The commission discussed the Educational Outreach and the Dental Continuing Competency committees holding a joint meeting as both groups are currently discussing ethics continuing education courses.

4. DENTAL INFECTION CONTROL COMMITTEE
4.1. Dr. Carsten reported to the commission on the committee meeting held on May 23, 2019. The committee discussed and recommended continuing with quarterly testing of waterlines as proposed in current rule language. The committee will be meeting at 2 pm after the commission meeting.
4.2. The committee continues to modify WAC 246-817-601 through 660 Dental infection control.

5. EXPANDED FUNCTION DENTAL AUXILIARY (EFDA) EDUCATION COMMITTEE
5.1. Dr. Shaw reported to the commission on the committee meeting held on May 29, 2019 to evaluate a request to approve the State of California dental assistant in expanded functions license as substantially equivalent to State of Washington expanded function dental auxiliary licensing standards.
5.2. The committee recommends approval for the State of California dental assistant in expanded functions license as substantially equivalent to State of Washington expanded function dental auxiliary licensing standards. Dr. Marsh made a motion and the motion was seconded to add California to the list of approved states as substantially equivalent. The commission approved the motion. Ms. Santiago will add California to the list.
6. **DENTAL ANASTHESIA COMMITTEE**

6.1. Dr. Liu reported to the commission on the committee meeting held on June 7, 2019.

The next committee meeting will be September 13, 2019.

6.2. The committee continues to modify WAC 246-817-701 through 790 Administration of anesthetics for dental procedures.

7. **CORRESPONDENCE**

7.1. The commission discussed email received from Dr. Matta asking if cupping is within the scope of practice of dentistry. The commission discussed RCW 18.32.020 definition of dentistry and RCW 18.130.180 (4) related to use of non-traditional methods. The commission will respond and will include references to laws.

7.2. The commission discussed email received from Dr. Quarnstrom regarding continuing education. The commission discussed that “chapter” writing was not specified in rule, however there is a broader subject area that would be acceptable under the current continuing education rule.

7.3. The commission discussed mail received from Dr. Thompson regarding dental assistants disinfecting and sterilizing while working in a school-based sealant program under general supervision. The commission discussed that this is covered under the sealant program and should be referred to the secretary.

7.4. The commission was provided a copy of a letter to Terre Harris about record retention.

7.5. The commission was provided a copy of the email response to Jeffrey Sulitzer about Smile Direct Club presentation.

7.6. The commission was provided a copy of the letter to the Board of Denturists regarding RCW 18.30.010.

7.7. The commission was provided a copy of the letter from the Washington State Dental Association to the Board of Denturists regarding RCW 18.30.010.

8. **RULES**

8.1. WAC 246-817-110 and 120 Licensure requirements and examination content. No comments were received during the comment period. The CR103 has been submitted for approval to finalize this rule.

8.2. WAC 246-817-550 Acts that may be delegated to licensed dental hygienists under general supervision. Ms. Santiago provided the commission an update, the CR102 has in being reviewed for approval and a rules hearing may be held on July 26, 2019.

8.3. WAC 246-817-460 Sexual misconduct. The commission considered a rules petition dated May 8, 2019 from the Washington State Dental Association related to Substitute House Bill 1198 for potential changes. Representative Caldier expressed the intent of the section of the bill authorizing disciplining authorities to consider exemptions to the patient notification requirement. Dr. Shaw moved and Dr. Stevens seconded the motion to open the rules for consideration. The commission approved the motion.

8.4. WAC 246-817-907 Patient notification, secure storage, and disposal. The commission considered opening the rule for modification to implement sections 4 and 17 of Substitute House Bill 5380. The WSDA is supportive of narrow rule writing. Dr. Shaw moved and the commission voted in favor of beginning the rule writing process. Mr. Killpack asked how the department plans to work with associations and others related...
8. The commission received an update on the rules in progress and a list of priorities for rule modifications. Ms. Santiago will add the rules previously authorized in the meeting.

9. PUBLIC DISCLOSURE
The commission considered a request from Healthcare Training Leader to be approved to receive lists and labels. The commission reviewed, discussed, and voted to deny the request from Healthcare Training Leader.

10. OTHER
The commission considered participating in a Commission on Dental Accreditation site visit, Providence Sacred Heart Medical Center General Practice Residency on August 21, 2019. The commission selected Dr. Marsh and Dr. Carsten as members that may participate in the site review.

11. OPERATIONAL / DELEGATION
11.1. The commission reviewed and discussed the updated signature delegation form. A motion was made and seconded to approve the updated signature delegation form as presented. Commission members voted in favor of the motion.
11.2. The commission reviewed and discussed an updated decision-making delegation form. A motion was made and seconded to approve the updated decision-making delegation form as presented. Commission members voted in favor of the motion.
11.3. The commission reviewed and discussed the proposed 2019 – 2021 business plan. A motion was made and seconded to approve the proposed 2019 – 2021 business plan. Commission members voted in favor of the motion.
11.4. The commission was presented with a copy of the commission bylaws. No changes were requested.
11.5. The commission was presented with a copy of the operating agreement with the Department of Health. Mr. Killpack recommended the commission consider adding performance measures to the agreement. The commission discussed and determined no changes would be requested.

12. PROGRAM REPORT
12.1. Ms. Santiago reported to the commission on the Interim Operating Budget.
12.2. The commission received a list of the 2019 dental commission meeting dates.
12.3. The commission received and reviewed a list of potential 2020 meeting dates. A motion was made and seconded to approve the 2020 meeting dates. Commission members voted in favor of the motion.
12.4. The commission was provided a list of active committees. Karla Briggs, public member was added to the Dental Continuing Competency committee.
13. ELECTIONS
The commission elected Dr. Richman as the next chair of the commission. The commission elected Dr. Stevens as the next vice-chair.

14. ACKNOWLEDGEMENTS
The commission acknowledged Dr. Shaw and James Henderson for their service on the commission. Their appointments expire on June 30, 2019.

15. FUTURE COMMISSION BUSINESS
The commission did not discuss any future business.

The commission adjourned at 11:39 a.m.

Submitted By: Jennifer Santiago, Program Manager
Commission Approval By: Julia Richman, DDS, Chairperson