On Thursday, June 13, 2019, the Board of Denturists met at the Department of Health, Creekside Two at CenterPoint, 20425 – 72nd Ave. S., Suite 310, Room 309, Kent, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

Board Members Present: Eric Hansen, Chair
Vallan Charron
Sandra McNaughton, Public Member
Sherry Ybarra, Public Member
Szilard Zombor
James Anderson, Pro-Tem
Steve Peters, Pro-Tem
Clayton Sulek, Pro-Tem

Board Members Absent: Patrick Carbone, Vice-Chair
Brian Rounds, DDS

Staff Present: Vicki Brown, Health Services Consultant 4
Trina Crawford, Executive Director
Sandie Pearson, Program Representative
Heather Carter, Assistant Attorney General (AAG)
Erin Obenland, Disciplinary Case Manager
Paul Bakala, Senior Investigator

Others Present: Sophie Doumit, Governmental Affairs Manager, Washington State Dental Association (WSDA)
Bracken Killpack, Executive Director, WSDA
Jeff Fjeld, Licensed Denturist
Representative Michelle Caldier
Carolyn Logue, Lobbyist, Washington Denturist Association (WDA)
OPEN SESSION – 10:00 a.m.

1. CALL TO ORDER

The open session meeting was called to order at 10:00 a.m. by Eric Hansen, Chair.

1.1 Introduction of board members, staff and audience

The audience, members and staff introduced themselves.

1.2 Approval of agenda

A motion was made by Val Charron to approve the agenda as presented. The motion was seconded and the board unanimously approved the agenda as presented.

1.3 Approval of December 14, 2018 webinar meeting minutes

A motion was made by Val Charron to approve the webinar meeting minutes from Friday, December 14, 2018. The motion was seconded and the December 14, 2018 meeting minutes were approved as presented.

2. DISCIPLINARY CASES – The board discussed pre-authorizing board members for certain disciplinary cases.

Erin Obenland, Disciplinary Case Manager provided information to the board regarding pre-authorizing board members to look at certain disciplinary cases. Board members discussed how best to accommodate meeting with the patient. It will be important for the board member and investigative staff to work together. Members will work on finding a clinical setting that is centrally located to the patient.

3. IMPLANT PRE-FABRICATED ABUTMENTS

The board reviewed and discussed the letters that have been received regarding implant pre-fabricated abutments. Staff handed out additional letters that were received a few days prior to the meeting. It was noted that the board did not have adequate time to review all of the letters.

After discussion with the audience, the board chair asked Ms. Carter to review the State of Oregon, Court of Appeals decision to determine if it would have any impact on the board and to report back to them. A suggestion was made to table this item until the next meeting to allow the AAG and board members to review documentation. It was requested that if there were additional letters to be submitted, to send them to the department staff prior to the meeting to allow sufficient time to be reviewed by the board.
This item will be placed on the next agenda for review and a possible decision. Updated meeting information will be posted to the denturist webpage.

4. REVIEW OF POLICY DN 02 ON MINIMUM NUMBER OF CANDIDATES FOR CLINICAL EXAMINATION

The board reviewed and discussed policy DN 02 on Minimum Number of Candidates for Clinical Examination.

Ms. Brown presented information to the board on past exam and calibration costs. She shared that currently there are three candidates scheduled for the August 2019 exam. Board members determined that since the August exam date has been posted to the program webpage that they would make an exception to the policy and administer the clinical exam, despite there only being three candidates. The board made no changes to Policy DN 02 - Minimum Number of Candidates for Clinical Examination. This will be added as a future agenda item.

5. OPERATIONAL / DELEGATION

5.1 The board reviewed for approval an updated signature delegation form.

The board reviewed, discussed and voted to approve the updated signature delegation form.

5.2 The board reviewed for approval an updated decision-making delegation form.

Ms. Carter reviewed the decision-making delegation form with the board and shared her recommendations to the decision-making delegation form. The board reviewed, discussed and voted to accept and approve the recommendations to the decision-making delegation form suggested by Ms. Carter.

5.3 The board reviewed their bylaws.

Ms. Brown presented board members a copy of their bylaws. The board reviewed, discussed and voted in favor of accepting the bylaws as presented.

6. APRIL 2019 CLINICAL EXAM

The board discussed the first administration of the revised clinical exam. Ms. Brown shared that she worked with the chair to update the clinical exam outline given to candidates prior to the exam. Board members reviewed, discussed and agreed with the changes to the clinical exam outline.
7. 2019 LEGISLATION

7.1 Department of Health weekly “Meet me call” conference calls – Update – Sandie McNaughton, Public Member and Sherry Ybarra, Public Member

Ms. McNaughton and Ms. Ybarra shared information with the board on the weekly “Meet me call” conference calls that they participated in during the 2019 legislative session. They shared that the main focus seemed to be on the opioid epidemic.

7.2 2019 Legislation – Update – Trina Crawford, Executive Director

Ms. Crawford provided the board information on the following legislation:

- House Bill 1554 – Relating to dental hygienists
- House Bill 1177 – Relating to creating the dental laboratory registry. Ms. Crawford shared that the denturist labs are exempt.
- Senate Bill 5380 – Relating to opioid use disorder treatment, prevention and related services.

8. BOARD OF DENTURISTS 2019 – 2021 BUSINESS PLAN

Ms. Brown provided the board a copy of the 2019-2021 Business Plan. She shared that the format had been updated. She also shared that the new biennium begins July 1, 2019. This will be added to the next agenda.

9. UNIVERSAL TESTING SERVICES (UTS)

Ms. Brown asked board members about observing the Universal Testing Services clinical exam scheduled for January 2020 in Eugene, OR. Mr. Peters and Mr. Anderson agreed to observe January 2020 exam with Ms. Brown.

10. OTHER

10.1 Dental Collaboration Committee update – Eric Hansen, Chair

Mr. Hansen provided an update to the board regarding the Dental Collaboration Committee. He shared that the last meeting was to finalize the dental hygiene delegation of duties rule.

10.2 Dental Educational Outreach Committee update and discussion on discipline for the Dental Quality Assurance Commission newsletter – Val Charron

Mr. Charron provided an update to the board regarding the Dental Educational Outreach Committee meeting he attended. He shared that the Dental Commission
puts out a quarterly newsletter. In the newsletter the commission includes information on disciplinary action against dentists. The Dental Outreach Educational Committee has asked if the Board of Denturists would like to include disciplinary actions against denturists. Board members discussed and voted to include disciplinary actions against denturists in the Dental Commission quarterly newsletter.

11. PROGRAM MANAGEMENT REPORT – Information was provided to the board by the program manager and Executive Director.

11.1 Interim Operating Budget Report

Ms. Crawford presented the board with the Interim Operating Budget Report through May 2018. Staff will monitor the budget and report back at the next meeting.

11.2 Licensing and disciplinary statistics

Ms. Brown provided licensure and disciplinary statistics to the board. Statistics presented are as follows:

<table>
<thead>
<tr>
<th>CREDENTIAL STATUS</th>
<th>DENTURIST LICENSURE</th>
<th>DENTURIST ALTERNATE LOCATIONS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active</td>
<td>150</td>
<td>25</td>
<td>175</td>
</tr>
<tr>
<td>Revoked</td>
<td>5</td>
<td>---</td>
<td>5</td>
</tr>
<tr>
<td>Suspended</td>
<td>7</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>Active with Conditions</td>
<td>2</td>
<td>---</td>
<td>2</td>
</tr>
<tr>
<td>Inactive</td>
<td>4</td>
<td>---</td>
<td>4</td>
</tr>
<tr>
<td>Active on Probation</td>
<td>1</td>
<td>---</td>
<td>1</td>
</tr>
<tr>
<td>Retired Active</td>
<td>3</td>
<td>---</td>
<td>3</td>
</tr>
<tr>
<td>Voluntary Surrender</td>
<td>1</td>
<td>---</td>
<td>1</td>
</tr>
</tbody>
</table>

11.3 Written exam update

Ms. Brown shared that the exam sub-committee finished reviewing the written exam question database. She added that a total of four updated exams will be created with two of the four already complete. She anticipates the updated exams will be ready to be administered by January 2020.

11.4 Update on rules for Chapter 246-812 WAC

Ms. Brown provided a rules update to the board. The CR-102 is in the system. Ms. Brown expects to hold the rules hearing in the fall of 2019.
11.5 Other

There was no other board business discussed at this time.

12. CONSENT AGENDA – CORRESPONDENCE

The following item(s) and any additional correspondence received or sent is for the committee’s information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

There were no Consent Agenda items presented to the board at this time.

13. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- 2019 – 2021 Business Plan
- Licensing and disciplinary statistics
- Rules hearing for Chapter 246-812 WAC
- Pre-fabricated implant abutments
- Review of Policy DN 02 on Minimum number of candidates for clinical examination
- Update of UTS clinical examination

14. OPEN FORUM FOR PUBLIC INPUT

There was no public comment presented.

15. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 11:50 a.m. on Thursday, June 13, 2019. The next meeting is scheduled for Friday, October 4, 2019 and will be held in Tumwater, WA. Update meeting information will be posted to the Board of Denturists webpage.

Respectfully Submitted By:   Approved By:

__________________________   ________________________
Vicki Brown, Program Manager   J. Eric Hansen, Chair
Board of Denturists