Nursing Care Quality Assurance Commission (NCQAC)
Licensing Sub-Committee Minutes
July 26, 2019    9:30 am to 10:30 am

Sub-Committee Members Present:  Jeannie Eylar, MSN, RN, Chair
                                  Adam Canary, LPN
                                  Yvonne Strader, RN, BSN, BSNA, MHA

Absent:                              Helen Myrick, Public Member
                                      Tori Lane, Nurse Practice Administrative Assistant

Staff Present:                         Amber Zawislak-Bielaski, MPH, Assistant Director, Licensing
                                      Karl Hoehn, JD, Assistant Director, Discipline – Legal
                                      Shana Johnny, Ad-Hoc

I.  9:30 AM Opening – Jeannie Eylar, MSN, RN, Sub-committee Chair
   • Roll Call
   • Call to Order

II. Standing Agenda Items
    • Announcements/Hot Topic/NCQAC Business Meeting Updates
      o Discussion on the Cannabis/Marijuana products in schools with the
        recommendation in Consistent Standards of Practice sub-committee.
      o Presentation on the licensing data was very helpful.
    • Approve Minutes for May 24, 2019
      o Consensus reached to take minutes to the September 13th business
        meeting for approval.

III. Old Business
    • SSN Update
      o Procedure will be reviewed at the next sub-committee meeting.
    • Update on Continuing Competency Workgroup
      o To determine the best mechanisms to meet the legislative intent that is
        outlined in the law. Majority of the meeting was to get everyone on the same
        page with the history and the background. The goal is to develop new
        language for the mechanism and to present it to the commission March 2020.
    • Update on Nurse Licensure Compact
      o Members of the commission and staff met with members of WSNA, to work
        through some concerns WSNA have with Washington State joining the nurse
        licensure compact. The intent is that we maintain the scope of practice
        oversight. New language is being worked that hopefully everyone will agree
        on.

IV. New Business
Licensing Procedures
  - Licensing procedures were updated and taken to the commission for approval. Social Security procedure will be reviewed at the next licensing sub-committee meeting. Staff will continue review of internal staff procedures for Paula’s review.

Licensing Strategic Plan
  - The data presented at the July commission workshop helped to inform licensing trends in Washington State. Staff will continue to utilize data to investigate trends for the nurse licensing population. Discussion on the next steps of the strategic plan and coming up with a communication plan for newly graduated nurses. The commission communication plan will help inform the communication strategies for the licensing sub-committee.

Current challenges and recent accomplishments
  - Amber discussed reporting back to the licensing sub-committee on the recent accomplishments of the licensing unit as a request from the chair. Amber reported that the licensing lead, Trevor, has been working on automations for final approval steps, after everything has been completed on the file.

V. Ending Items
  - Open Microphone (as time permits)
  - Review of Actions
  - Meeting Evaluation – All
  - Date of Next Meeting – August 23, 2019
  - Adjournment: 10:18 am