On August 19, 2019, the Board of Physical Therapy met at the Department of Health, Town Center 2, Room 158, 111 Israel Rd SE, Tumwater, WA 98501. This meeting was also available via webinar. Login information was published with the agenda on the DOH website and through GovDelivery.

**MEMBERS PRESENT**
- Renee Compton, PTA, Chair
- Andrew Wodka, PT, DPT, Vice-Chair
- Chrisandra Osborne, PT, DPT
- Dana Johnson, Public Member
- Kathryn Dale, PT

**STAFF PRESENT**
- Renee Fullerton, Executive Director
- Kris Waidely, Program Manager
- Davis Hylkema, Program Support
- Lilia Lopez, AAG
- Bill Kellington, Supervising Staff Attorney

**GUESTS PRESENT**
- Melissa Johnson, Lobbyist, Physical Therapy Association of Washington (PTWA)
- Jackie Barry, PTWA Executive Director

**OPEN SESSION**

1. **CALL TO ORDER**
   Renee Compton, PTA, Chair, called the meeting to order at 10:02 a.m.
   1.1. Introductions – The board, staff and guests introduced themselves.
   1.2. Approval of Agenda – The August 19, 2019 agenda was approved as presented.
   1.3. Approval of the meeting minutes – The June 3, 2019 meeting minutes were approved as presented.

2. **FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY (FSBPT) UPDATES**
   - PT Compact Update
     The Compact rules became effective July 1, 2019. Setup and integration of the program to the DOH system is currently being done. The go-live date is targeted for September. It was suggested that information be added to the DOH PT Compact website page providing an “in process” status report and information about how the Compact works and what to expect through the application process.
Discontinuation of aPTitude, ProCert, and oPTion
FSBPT’s discontinuation of aPTitude, ProCert, and oPTion affects the profession in Washington State as there is reference to these services in the rules. FSBPT was asked about what happens to all the data related to these programs. FSBPT is working on that.

NPTE Survey Satisfaction by Month
The board reviewed the National Physical Therapy Exam Satisfaction Survey. Most categories scored 90% and above. The lowest score was 84.6% satisfaction regarding the ability to schedule the examination at one’s preferred testing location. The board had no questions or concerns.

3. CORRESPONDENCE — The board reviewed and discussed the following:

- Email from CE Broker regarding physical therapy CE courses. The board discussed the fact that FSBPT has already had contact with CE Broker about filling the gap from the discontinuation of aPTitude competency tracker. At this time it is not certain that DOH’s new licensing platform, which is in the development stage, will synchronize with CE Broker. That capability will be investigated. When it is determined that it can work with the new system, and that it is a service Washington state practitioners are using, CE Broker may be asked to make a presentation to the board.

- Letter regarding scope of practice clarification specific to sonography
  The question was asked if the practice of sonography is within the physical therapy scope of practice. The board discussed whether sonography may be used for imagery in assessments for training and for biofeedback or for therapy.

  Lilia Lopez, AAG, was asked to draft a general response letter citing the statute and without defining a scope of practice, and to bring it back to the board for review and approval.

4. STUDENT PRESENTATION
The board reviewed and made updates to the PT/PTA student presentation. Ms. Lopez, AAG, will assist with updating information in the Disciplinary Hearings slide. The presentation will need to be updated to conform to DOH’s new standards for PowerPoint presentations. This will change some of the appearance of the slides but not the content.

5. BYLAWS — The board reviewed their Bylaws as part of the disciplinary boards and commissions periodic review of bylaws.

- Some non-substantive grammatical corrections were identified.
- Changes were identified in the outlining of leadership activities of the Chair mentioned in Article IV 1. A. vi. Because the Chair is only making nondiscretionary actions after the board has made discretionary decisions on the matters listed in this subsection, language suggesting otherwise should be removed.
- Article VI 8. Rules of Procedure – There was discussion about rewording this paragraph to better define the role of Roberts Rules of Order.

A draft of the Bylaws, reflecting discussed changes, will be presented at the October meeting.
6. BOARD RETREAT
   The board decided that it would like to hold a retreat meeting in the spring of 2020. A Doodle Poll will be sent to the board to identify date preferences. Results from the poll will be brought to the October meeting for the board to make its decision.

   The board also made the following changes to the 2020 schedule of meetings:
   - Change the Feb 3 meeting to be a Go2Meeting tele-video conference, and move the location from Olympia to either the DOH Tumwater or Kent office as space availability dictates.
   - Changed the previously scheduled April 6 regular meeting date to April 20, 2020.

7. NEWSLETTER — The board identified the following topics as possible articles for the next newsletter:
   - Follow up article on aPTitude
   - Professional communication practices
   - Statistics report including the growth of the profession over time

   Articles are to be submitted by September 23, 2019. A draft will be presented for approval at the October meeting.

8. SIGNATURE DELEGATION — The board reviewed the Signature Delegation Policy/Procedure Form 1-1-19A as required.

   MOTION: The motion was made to approve the Delegation of Signature Authority Form 1-1-19A with the change to update the Executive Director name to Renee Fullerton. The motion was seconded and passed.

9. RULES — The board discussed whether to implement HB 2446 Supervision Responsibilities using the standard CR-102 rulemaking or the expedited CR-105 rules process.

   The CR-105 process is well-suited for implementing new legislation. The DOH rules office confirmed that a CR-105 for the HB 2446 supervision responsibilities could incorporate minor grammatical corrections to other existing rules. The correction of adding PTA students to the CE rule, allowing PT clinical instructors to supervise both PT and PTA students, is a different type of change that might need to go through a CR-101 process to make the change.

   The board decided to have staff review the use of the CR105 and obtain input from the Secretary’s office in relation to including the correction to the CE rule in the CR-105 for the implementation of HB 2446 supervision responsibilities. If a CR105 cannot be used, a CR-101 will be initiated for the CE corrections.
10. PROGRAM REPORT

Information was provided to the board by Ms. Waidely, Program Manager.

10.1 Budget – The budget for the new 2019-2021 biennium is not available, but should be ready for review at the October meeting.

10.2 PT board member vacancy – A recruitment notice has been issued to fill the new vacancy created by Ticha Green’s resignation which took effect August 1, 2019. An interview process by staff and a couple board members begins once the applicants’ information is sent in from the Governor’s office.

Kathryn Dale and Andrew Wodka volunteered to be on the interview panel. Chrisandra Osborne volunteered to provide backup.

10.3 Planning for upcoming meetings – The following items were identified to be included in future meetings:

- The Business Plan with edits from the June meeting
- Draft of the sonography response letter
- Newsletter draft for approval
- Draft of the Bylaws incorporating discussed changes
- The new biennium budget
- Rules report update on HB 2446, CR-105, and CR-101
- Information on CE Broker as a replacement for aPTitude.
- Report on Workforce Survey
- Identifying a retreat meeting date

10.4 Other

- No information on FSBPT’s October 24-26 Annual Meeting has been received to date.
- Melissa Johnson gave an update on the acupuncture association’s submission of their draft bill that adds dry needling and intramuscular needling to the scope of practice. The intent is to tie dry needling and intramuscular needling specifically to the term acupuncture, and any subsequent profession seeking the inclusion of dry needling in a scope of practice would not have to be licensed as an acupuncturist. PTWA submitted a comment to the DOH supporting the amended language. This may be a path to adding the language to the PT scope of practice.

11. CONSENT AGENDA – Items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

11.1 CBT Comment Summary and Candidate Satisfaction Survey Report
12. ADJOURNMENT

The meeting was adjourned at 12:28 p.m.

Kris Waidely, Program Manager
Board of Physical Therapy

Renee Compton, PTA, Chair
Board of Physical Therapy