I. 9:30 AM Opening – Jeannie Eylar, MSN, RN, Sub-committee Chair
   • Roll Call
   • Call to Order

II. Standing Agenda Items
   • Announcements/Hot Topic/NCQAC Business Meeting Updates
   • Approve Minutes for July 26, 2019
     o Consensus reached to take minutes to the September 13th business meeting for approval.

III. Old Business
   • Social Security Numbers- Review NCQAC Procedure
     o Amber updated the language and formatted the procedure, the sub-committee reviewed the changes for the procedure to be brought forth to the commission at the September 13th business meeting.
   • Update on Continuing Competency Workgroup
     o Shana provided background on the Continued Competency Workgroup. The workgroup discussed adding more stakeholders and recruiting more industry and tribal participants. A draft continued competency framework was developed which included the scope of practice decision tree and the Washington State Nursing Jurisprudence Module. A potential language change will be brought to the licensing sub-committee in January 2020.
• Update on Nurse Licensure Compact
  o Jeannie provided background on the meetings with WSNA. Benefits to the nurse licensure compact is that a full federal background check would be done, we are one of five states that do not currently do federal background checks. Also gaining faster access to necessary information if action needs to be taken from another state.

IV. New Business
• Annual Review of Position Description and Commission Expectations
  o The sub-committee looked over and reviewed the position description and commission expectations with no changes.
• Current Challenges and Recent Accomplishments
  o Amber went over the current challenges and recent accomplishments in licensing. 3,855 new licenses were issued in the month of July. 1,127 were exam applications which has been a consistent number for the month of July. 2,347 were endorsements, doubling endorsements in a single month since 2006, as far as data goes back. 1,924 new applications received from the licensing staff which is about 550 more than normal for the month of July. Amber and Chris are meeting with each individual staff to discuss workload and LEAN processes. Working with leads on automatic application closure letters, currently these letters are being sent out manually.
• Update on Nursys E-Notify Data
  o Amber updated the sub-committee with the percentage of RN’s and LPN’s who have completed the E-Notify Data. For July, 76.3% RN’s, 72.65% LPN’s. For August, 79.37% RN’s, an additional 5,000 who registered in a little over a month. 78.15% LPN’s, 680 additional who registered.

V. Ending Items
• Open Microphone (as time permits)
• Review of Actions
• Meeting Evaluation – All
• Date of Next Meeting – September 27, 2019
• Adjournment: 10:32 am