On October 7, 2019, the Board of Physical Therapy met at the Double Tree by Hilton, Capitol Room 415 Capitol Way N. Olympia, WA 98501. This meeting was also available via webinar. Login information was published with the agenda on the DOH website and through GovDelivery.

**MEMBERS PRESENT**
- Renee Compton, PTA, Chair (Remote)
- Andrew Wodka, PT, DPT, Vice-Chair
- Chrisandra Osborne, PT, DPT (Remote)
- Dana Johnson, Public Member
- Kathryn Dale, PT

**STAFF PRESENT**
- Renee Fullerton, Executive Director
- Kris Waidely, Program Manager
- Davis Hylkema, Program Board Associate
- Lilia Lopez, AAG
- Bill Kellington, Supervising Staff Attorney
- Brian Myers, Program Support
- Peggy Owen, Disciplinary Case Manager (Remote)
- Cori Tarzwell, Policy Analyst

**GUESTS PRESENT**
- Melissa Johnson, Physical Therapy Association of Washington (PTWA)
- Jackie Barry, PTWA Executive Director
- Meryl Gersh, PT, PhD, PTWA board of directors (Remote)

**OPEN SESSION**

1. **CALL TO ORDER**
   Renee Compton, PTA, Chair, called the meeting to order at 10:06 a.m.
   1.1. Introductions – The board, staff and guests introduced themselves.
   1.2. Approval of Agenda – The October 7, 2019 agenda was approved as presented.
   1.3. Approval of the meeting minutes – The August 19, 2019 meeting minutes were approved as presented.
2. **CREDENTIALING REPORT – Kevin Robbins, Credentialing Manager**

Mr. Robbins reported that there are currently 7,642 active licensed physical therapists (PTs) and 2,494 physical therapist assistants (PTAs). Another 207 PTs and 85 PTAs are in pending status. From March through August a total of 591 applications have been received, with a spike in June, and 376 credentials expiring through that same period. Mr. Robbins continued that online applications have been increasing, indicating in the month of September there were 38 online PT applications vs. 6 paper; and 9 online PTA applications vs. 3 paper.

3. **FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY (FSBPT) UPDATES**

**PT Compact Update.**

- Dr. Wodka reported that compact privileges are now available for the state of Washington as of Monday, September 23, 2019. This brings the total number of states issuing compact privileges to 16 out of 26 states in the compact. He also reported that 9 practitioners have already applied for the privilege to practice in the state.

- The board asked Ms. Waidely to track the compact privilege application and issuance data and provide a report when requested.

- The board discussed operational challenges of the compact privilege application process and the difficulty of verifying previously taken Jurisprudence (JP) exams. The board considered granting additional verification procedural time beyond 30 days before granting compact privileges. The board requested that Ms. Waidely continue with the present condition and provide them with more technical process information and statistical data before making a decision.

4. **2019 LEADERSHIP MEETING** – Dr. Wodka, Board Vice-Chair, and Renee Fullerton, Executive Director, provided the board with a report of the Health Systems Quality Assurance Board and Commission Leadership Forum that they attended on September 30, 2019.

- Healthcare Enforcement and Licensing Modernization Solution (HELMS) update:
  - Ms. Fullerton gave an overview of HELMS implementation and its functionality benefits over the outdated Integrated Licensing and Regulatory System.
  - Ms. Fullerton stated that funding for HELMS implementation may fall back to the professions, incurring an estimated yearly licensure increase of 8 to 12 dollars per licensee. She indicated that alternative funding may be derived from healthy funding reserves where a profession’s per-licensee charges may be deducted from their account.
  - Dr. Gersh inquired if the PT account reserves would cover their per-licensee charges. Ms. Fullerton indicated that the PT budget is under review and she will bring that information to the next meeting.

- Dr. Wodka reported that the implementation of a new board member orientation was discussed to help facilitate onboarding.

- Dr. Wodka reported that the forum’s legislative update indicated there were 27 bills brought to the docket with a majority dealing with behavioral health.
5. CORRESPONDENCE – The board reviewed the letter drafted by Lilia Lopez, AAG, as a general response to the letter the board received requesting clarification of the scope of practice specific to sonography. The board approved the draft and to move forward with the letter.

6. BYLAWS – The board reviewed a draft of the Bylaw changes outlined in the previous board meeting.

MOTION: The motion was made to approve the Bylaw changes as written. The motion was seconded and passed unanimously.


MOTION: The motion was made to approve the presented Washington State Board of Physical Therapy 2019-2021 Business Plan with a term correction in (IV) (c) from “GoToMeeting” to “virtual meeting.” The motion was seconded and passed unanimously.

8. NEWSLETTER – The board reviewed the draft newsletter, agreeing on moving forward with the presented format and the following future article topics:
   - A “Did You Know” section based on information derived from the JP exam.
   - Federation Annual Conference talking points.
   - A rotating board member biography placed in each issue.

9. PROGRAM REPORT
Information was provided to the board by Kris Waidely, Program Manager and Renee Fullerton, Executive Director.

9.1 Budget – The budget for the new 2019-2021 biennium is not available, but should be ready for review at the December meeting.
   - Ms. Fullerton suggested that the new HSQA finance and operations manager, Linda Ridgeway, or an alternate financial officer, can be available to provide a budget overview presentation at a future meeting. The board conferred and agreed.

9.2 Rules Update –
   - Ms. Waidely reported on the progress of including the correction to the CE rule through a CR-105 for the implementation of HB 2446 Supervision Responsibilities. In consultation with legal staff and staff of the secretary’s office, standard language was crafted to insert in WAC 246-915-085(1)(f) that fits within the CR-105 process. The CR-105 is currently in the Assistant Secretary’s office for approval. A 45 day public comment period is also a part of the process prior to final approval.
   - Ms. Waidely reported that, since the Physical Therapy Licensure Compact (PTLC) commission meeting occurs a day after the Federation of State Boards of Physical Therapy annual meeting, the proposed changes to the PTLC compact rule language will immediately place the state out of compliance with the compact rules. She indicated that an emergency rules notice filing would then be necessary.
9.3 Board Retreat – The board discussed the upcoming board retreat date and location, agreeing upon a date within March or May, occurring on a Monday, and separate from a scheduled board meeting. The board also discussed possible retreat locations, deferring their decision pending further venue investigation.

9.4 Board Member Recruitment – Ms. Waidely reported that interviews will begin once she receives the applications from the governor’s office.

9.5 Planning for upcoming meetings – The following items were identified to be included in the December meeting:
- Kris Reichl, Director of the Rules and Policy Office, will attend and brief the board on rules.
- Budget update.
- FSBPT annual meeting report.
- PTLC commission meeting report.
- Officer elections.
- Newsletter drafting.
- Discuss, if needed, filing the emergency rules notice to fix the PLTC compact rules.
- Information on CE Broker.
- Discuss student presentations.

9.6 Other
- The board discussed the February 3 and August 10, 2020 virtual meeting locations and agreed to utilize Department of Health facilities.
- The board deliberated on keeping the June 15, 2020 board meeting in Spokane and decided on this location in order to ensure eastern coverage in the state.
- The board discussed the October 5, 2020 board meeting location in Olympia, and agreed to utilize a Department of Health facility in Tumwater in order to reduce cost.
- Melissa Johnson, PTWA, suggested posting newsletter announcements of board meeting dates and locations in order to facilitate public attendance scheduling. The board conferred and agreed.
- The board discussed inserting a 30 minute public question and answer segment into future board meetings.
- The board discussed offering continuing education credits for attendance at board meetings.
- Melissa Johnson, PTWA, discussed 2020 legislation they will be submitting that seeks to continue the current language concerning supervision requirements for spinal manipulation endorsement. She clarified that, in the present bill, this language allows PT’s who are seeking endorsement to have a variety of supervisors, including out of state supervisors, who do not hold an endorsement within Washington State. Ms. Johnson indicated that when the present language sunsets on July 1, 2020 it would eliminate this option and place a hardship on qualified out of state endorsement applicants.
10. ADJOURNMENT

The meeting was adjourned at 11:48 p.m.

Kris Waidely, Program Manager
Board of Physical Therapy

Renee Compton, PTA, Chair
Board of Physical Therapy