On December 2, 2019, the Board of Physical Therapy met at the Department of Health 20425 72 Ave. S., Bldg. 2, Room 307 Kent, WA 98032. This meeting was also available via webinar. Login information was published with the agenda on the DOH website and through GovDelivery.

MEMBERS PRESENT
Renee Compton, PTA, Chair
Andrew Wodka, PT, DPT, Vice-Chair
Chrisandra Osborne, PT, DPT
Dana Johnson, Public Member
Kathryn Dale, PT

STAFF PRESENT
Renee Fullerton, Executive Director
Kris Waidely, Program Manager
Davis Hylkema, Program Board Associate
Lilia Lopez, AAG
Kris Reichl, Rules Manager
Brian Myers, Program Support
Cori Tarzwell, Policy Analyst

GUESTS PRESENT
Melissa Johnson, Lobbyist, Physical Therapy Association of Washington (PTWA)
Jackie Barry, Executive Director, PTWA

OPEN SESSION

1. CALL TO ORDER
Renee Compton, PTA, Chair, called the meeting to order at 10:00 a.m.
1.1. Introductions – The board, staff and guests introduced themselves.
1.2. Approval of Agenda – The December 2, 2019 agenda was approved as presented.
1.3. Approval of the meeting minutes – The October 7, 2019 meeting minutes were approved as presented.

2. RULES PROCESS – Kris Reichl, Rules Manager briefed the board about the current rules process and rules process improvements.

3. FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY (FSBPT) UPDATES
   • PT Compact Update.
Dr. Wodka reported that 16 states are issuing compact privileges, 10 states have enacted legislation, and 4 states are introducing legislation in 2020.

The FSBPT reported that they have issued over 800 compact privileges nationwide with 34 in Washington State.

Dr. Wodka reported that the proposed amendments to the existing PT Compact rules were passed at the FSBPT October meeting.

Regarding changes to PT Compact Rules, it was determined that a CR102 will be filed in December and anticipate the hearing date to coincide with the February 3, 2020 meeting.

- Foreign Academic Credentialing Tools & Services & FSBPT’s denial.
  - Ms. Waidely informed the board that the FSBPT denied Foreign Academic Credentialing Tools & Services from obtaining a license to use the Course Work Tool (CWT).

- Credentialing Agency - International Consultants of Delaware (ICD).
  - The board discussed the ICD and the service they provide for applicants.
  - The board decided to monitor complaints from applicants about the service.

- New Course Work Tool (CWT) 6
  - The board discussed difficulties using the Reviewing Board Member (RBM) form and requested that it be revised to match the listing of requirements in the CWT 6.

4. 2019 FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY (FSBPT) ANNUAL MEETING & DELEGATE ASSEMBLY - Board members shared highlights of the 2019 FSBPT Annual Meeting that they attended, October 24-26, 2019, in Oklahoma City, OK. From those highlights, the following topics (listed in priority) were identified that the board wants to investigate.

1. What Trauma Informed Approach to interviewing looks like, specifically related to cases of sexual misconduct, and for relating information to DOH investigators.
   a. Review what is said in the letter that go to a complainants when their case is closed. A concern is that the letter is too generic where the board would like to communicate in a more case specific way. Who can determine what can be communicated?
   b. Identify a policy for speaking to media.

2. How board members should manage individually received public inquiry emails. Forward to the program manager.

3. The Board Course Work Evaluation Tool

4. Marijuana legalization and the PT profession including CBD sales, impaired employees, drug screening, natural vs. synthetic CBDs, DUI liability issues when CBDs are applied in therapy.

5. The jurisprudence (JP) exam. Consider what entity should manage and maintain (FSBPT or DOH)?

6. Determine if the PT board should remain under the Dept. of Health as it is, or look at possibly becoming a commission and an independent board.

7. MDS collection survey, identifying goals, developing a plan, and looking at available model language. Considering the value of requiring the Washington Workforce Survey.

These topics may be addressed at future meetings and possibly to include in the board’s retreat meeting agenda.

5. CORRESPONDENCE – Handouts received from CE Broker were provided to the board for review and discussion.
• The board decided to not designate any one broker as the model and let the consumer decide which product they want to use.
• The board asked Ms. Waidely to send CE Broker a letter stating that the board has reviewed their handout and has decided not to move ahead with any one broker for CE tracking.

6. ELECTION OF OFFICERS

MOTION: The motion was made to elect Renee Compton and Andrew Wodka, having them continue in their current roles as Chair and Vice-Chair respectively. The motion was seconded and unanimously approved.

7. STUDENT PRESENTATION

The board reviewed and approved changes to the PowerPoint student presentation and script. Ms. Waidely will send the updated presentation to the board members.

8. PROGRAM REPORT – Information was provided to the board by Kris Waidely, Program Manager and Renee Fullerton, Executive Director.

8.1 Budget
Ms. Fullerton informed the board that the final report of the 2017-2019 biennium budget was not yet available. She explained that the indirect charges have not been fully reconciled, but should be ready for review at the next board meeting. Ms. Fullerton noted that the previous biennium roll over balance is around $100,000.

Ms. Fullerton suggested that she ask Linda Ridgeway, the new HSQA finance and operations manager, if she could be available to present a budget overview to the board at a future meeting. The board agreed.

8.2 Rules Update

o The board discussed the best route for comments in the rules process, deliberating between either the exceptions or expedited process. The board agreed that the exception process would be the best route.

o The board authorized Ms. Waidely to file the PT Compact CR 102 through the exception process.

o Ms. Waidely informed the board that she will file the CR 102 in December 2019 and then schedule a rules hearing during the February 3, 2020 business meeting, if possible.

8.3 Board Member Recruitment update
Ms. Waidely informed the board that the interviews for four candidates have been completed. The paperwork is being submitted to the governor’s office for board member selection.

8.4 Board Retreat update
Mr. Hylkema provided a progress report on the search for retreat venues that adhere to state per diem requirements. The board decided that the retreat would be scheduled as an all-day meeting, and for a Monday date in either March or May. Campbell’s Resort in Chelan, Cave B Resort, or locations in Yakima were suggested to look into.
8.5 Planning for upcoming meetings
- Potential rules hearing for PT Compact CR 102 during the February 3, 2020 business meeting.
- Review of CMT closure letters.
- New board member update.
- Newsletter.

8.6 Other
- Newsletter
  - The board instructed Mr. Hylkema to send out the present draft as is.
  - The board discussed future newsletter topics to include, with the goal of having them ready for review at the February meeting:
    - Healthy practices
    - Board member bio
    - Mandatory reporting
    - A “What would you do?” scenario article
    - Healthy practices
    - Name tag issue (WAC reference)

9. CONSENT AGENDA - Items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

9.1 Spinal Manipulation Legislative Report
   The report that was sent to the legislature was provided for the board’s review.

9.2 NPTE Candidate Comment Summary Results
   The board reviewed and discussed the results.

10. ADJOURNMENT
    The meeting was adjourned at 1:39 p.m.