I. 5:00 pm Opening – Mary Baroni, Chair
Call to order
- Introduction
- Public Disclosure Statement
- Roll Call

II. Standing Agenda Items
- Announcements/Hot Topic/NCQAC Business Meeting Updates
  - COVID-19 situation update and changes to be aware of:
    - Commission is waiving reactivation of license fees for nurses who have been inactive <3 years
    - Nursing education programs are facing new challenges with clinical placement of students and testing site availability
    - Pearson is cancelling NA testing sites
  - What can this subcommittee do to respond to this challenge- Evaluation
    - Design an evaluation plan of selected changes made because of the emergency. Take the plan to the next Commission meeting in May.
    - Possible evaluation points to consider are; outlining the data we should we analyze to evaluate changes; determine how many INACTIVE nurses take advantage of the opportunity to reactivate and what issues occur from reactivating these nurses;
    - Recommendation to bring forward to evaluate the impact of our current emergency to the next meeting.
- Mary Sue will bring minutes for January 20, 2020 meeting to the April meeting for recommendation.
- February 17, 2020 meeting was cancelled due to holiday.

III. Old Business
- Update on analysis of demographic data
  - RN analysis draft is being reviewed and nearly final.
o ARNP and LPN analysis is not complete. These should be ready in a month.
o Plan to review the data at the July commission meeting and July meeting retreat.
  ▪ Plan to take the information to the September commission meeting.
• Data Access Procedure (latest draft in meeting packet)
o Jessica Randolph is a UW MSN student working with Mary Sue Gorski who shared her research and recommendations with the subcommittee about data use agreements. She discussed rationale for her recommendations based on her research and other states’ experience including North Carolina and Texas.
  ▪ Plan: Mary Sue and Jessica will revise the draft procedure to include the Subcommittee recommendations
  ▪ After input from Nursing Commission staff leadership, the subcommittee will have an opportunity for input into the next version before the July Nursing Commission retreat.
  ▪ Jessica to distribute her research including annotated bibliography. This will be posted to the SharePoint site by Poppy.

IV. New Business

• Continuing Competency Evaluation
  o Mary Baroni proposed we table this agenda item. COVID-19 takes precedence today.
  o Jeannie Eylar agreed to pass on this agenda item.

V. Ending Items

• Open Microphone (no public comments)
• Review of Actions- NONE
• Meeting Evaluation – All
• Date of Next Meeting – April 20, 2020
• Adjournment – 6:01 PM