Nursing Care Quality Assurance Commission (NCQAC)  
Emergency Rules Meeting Minutes  
April 8, 2020 | 12:00 PM - 1:00 PM

This meeting was held by webinar. NCQAC members participated by webinar according to Governor Jay Inslee’s Operational and Workplace Guidance in Response to COVID-19.

Commission Members:  
Tracy Rude, LPN, Chair  
Mary Baroni, PhD, RN, Vice-Chair  
Lois Hoell, MS, MBA, RN, Secretary/Treasurer  
Adam Canary, LPN  
Jeannie Eylar, MSN, RN (Excused)  
Ella B. Guilford, MSN, M.Ed., BSN, RN  
Edie Higby, Public Member  
Dawn Morrell, RN  
Helen Myrick, Public Member  
Sharon Ness, RN  
Donna L. Poole MSN, ARNP, PMHCNS-BC  
Tiffany Randich, RN, LPN (Excused)  
Laurie Soine PhD, ARNP  
Yvonne Strader, RN, BSN, BSPA, MHA  
Patti Tanguay, Public Member

Assistant Attorney General:  
Gail S. Yu, Assistant Attorney General

Staff:  
Paula R. Meyer, MSN, RN, FRE, Executive Director  
Kathy Anderson, Director, Finance  
Chris Archuleta, Director, Operations  
Gerianne Babbo, Ed.D, MN, RN, Director, Education  
Shad Bell, Assistant Director, Operations  
Amber Bielaski, MPH, Assistant Director, Licensing  
Debbie Carlson, MSN, RN, CPM, Director, Practice  
Teresa Corrado, LPN, CPM, Assistant Director, Discipline – Case Management  
Mary Sue Gorski, PhD, RN, Director, Advanced Practice, Research and Policy  
Karl Hoehn, JD, FRE, Assistant Director, Discipline – Legal  
Grant Hulteen, Assistant Director, Discipline – Investigations  
Alana Llacuna, Administrative Assistant  
Kathy Moisio, PhD, RN, Director, Nursing Assistant Programs  
Brandon Williams, Performance and Policy Analyst  
Catherine Woodard, Director, Discipline
This meeting was digitally recorded to assist in the production of accurate minutes. All recordings are public record. For a copy of the actual recording, please contact the Public Disclosure Records Center (PDRC) at PDRC@doh.wa.gov.

I. 12:00 PM – 12:05 PM Opening and Roll Call – Tracy Rude - DISCUSSION/ACTION

**ACTION:** Ms. Hoell moved to remove WAC 246-840-451 from the list of emergency rules with a second from Dr. Soine. Motion carried.

II. 12:05 PM – 1:00 PM Emergency Rules – Tracy Rude - DISCUSSION/ACTION

The NCQAC considers to waive the following rules sections as emergency rules in response to Governor Jay Inslee’s declared state of emergency in response to COVID-19.

**WAC 246-840-010 Definitions**

**ACTION:** Ms. Ness moved to approve with a second from Ms. Higby to move forward for discussion. Motion carried.

**WAC 246-840-125 Retired Active Credential**

**ACTION:** Ms. Strader moved to approve with a second from Dr. Baroni to move forward. Motion carried.

**WAC 246-840-210 Continued Competency Definitions**

**ACTION:** Ms. Guilford moved to approve with a second from Ms. Hoell to move forward. Motion carried.

**WAC 246-840-240 Extension**

**ACTION:** Ms. Ness moved to approve with a second from Ms. Myrick to move forward. Motion carried.

**WAC 246-840-360 Continued Education for ARNP License Renewal**

**ACTION:** Ms. Guilford moved to approve with a second from Ms. Higby to move forward. Motion carried.

Dr. Soine begun discussion around ARNPs submitting thirty contact hours as being additional paperwork that will delay reactivation of license during period of pandemic. Mr. Talkington clarified that requirement was waived as part of the Governor’s Proclamation 20-32. Ms. Meyer shared staff will compile summary of emergency rules and waivers that are current.

**WAC 246-840-367 Expired license**

**ACTION:** Ms. Tang moved to approve with a second from Ms. Strader to move forward. Motion carried.

Dr. Soine asked if (c), (d), and (e) and 5 WAC 2of 46-840-367 requirements were part of the Governor’s Proclamation. Mr. Talkington replied that the Governor waived (b) and (c) as part of Proclamation 20-32; (d) is 2 years or more. The advanced practice subcommittee is working on...
ideas for required hours for subsection (d). The requirement to show current evidence of national certification from certifying bodies was waived.

**WAC 246-840-533** Nursing Preceptors, Interdisciplinary Preceptors, and Proctors In Clinical or Practice Settings for Nursing Students Located in Washington State

**ACTION:** Ms. Guilford moved to approve with a second from Dr. Baroni to move forward. Motion carried.

Discussion around subsection 7(d) regarding term “reflection” occurred for more context-related clarification.

**WAC 246-840-534** Use of Simulation for Clinical Experiences In LPN, RN, or RN to BSN Nursing Education Programs Located in Washington State

**ACTION:** Dr. Baroni moved to approve with a second from Ms. Hoell to move forward. Motion carried.

Dr. Baroni asked for modification to language requirement in 3 (a) (i) to add programs in national accreditation and pre-accreditation status will be considered on a case by case basis.

**ACTION:** Dr. Baroni moved to approve with a second from Ms. Hoell to modify language in requirement 3.(a)(i) to include “add programs in national accreditation and pre-accreditation status will be considered on a case by case basis.” Motion carried.

**WAC 246-840-840** Nursing Technician

**ACTION:** Ms. Hoell moved to approve with a second from Dr. Baroni to move forward. Motion carried.

Mr. Williams clarified changes for language “LPN” in first sentence came through as existing language and changes are being reflected in real time as new additional language.

**WAC 246-840-930** Criteria for Delegation

**ACTION:** Ms. Hoell moved to approve with a second from Ms. Ness to move forward. Motion carried.

Mr. Williams discussed to bring revisions forward in real time for criteria for delegation on 8(b) and 12(m). This modification allows the RN to make the decision when to provide supervision.

**WAC 246-841-405** Nursing Assistant Delegation

**ACTION:** Ms. Tang moved to approve with a second from Ms. Hoell to move forward. Motion carried.

III.

Meeting adjourned at 1:19 PM.